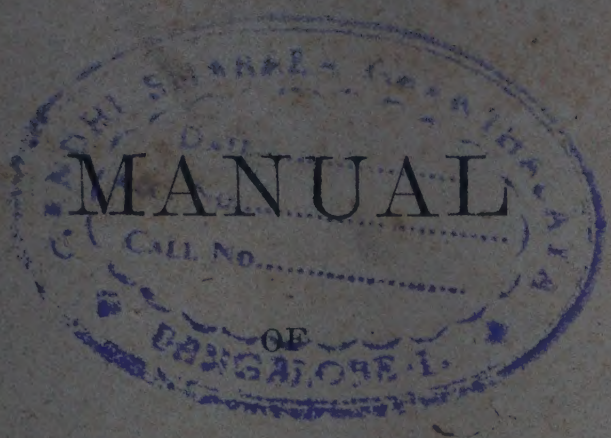
Government Of His Highness the Maharaja Of Mysore.



MANUAL

OF

GENERAL CIRCULARS AND STANDING ORDERS

PART II

[Revised and brought up to the end of April 1942]

BANGALORE:
PRINTED BY THE SUPERINTENDENT AT THE GOVERNMENT PRESS
1943

Price Re. 0-12-0

Government Of His Highness the Maharaja Of Mysore.

GANDHI SMARAK GRANTHALAY
Gandhi Bhavan.
Kumara Park East, BANGALORE

MANUAL

PRESENTED BY
SRI. K. D. Satyanarayan

OF

GENERAL CIRCULARS AND STANDING ORDERS

PART II

[*Revised and brought up to the end of April 1942*]

GANDHI SMARAKA GRANTHALAYA
DATE.....
ACC. No. 8120
CALL No.....

ಕರ್ನಾಟಕ ಗಾಂಧೀ ಸ್ಮಾರಕ ನಿಧಿ (ರಿ)
ಪರಿಗ್ರಹಣ ಸಂಖ್ಯೆ: 8372
ACC. No.:
ಗಾಂಧೀ ಗ್ರಂಥಾಲಯ, ಬೆಂಗಳೂರು-1

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ಗಾಂಧೀ ಗ್ರಂಥಾಲಯ, ಬೆಂಗಳೂರು-1

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APPENDIX 1.

(*Vide* PARAGRAPH 36.)

Serial No.	Sanctioned scale and Government Order sanctioning it	Name	Caste	Designation	Salary			Qualifications and Examinations passed	Date of birth	Date of entry into Service	Date of promotion to present pay	Nature and distribution of work entrusted	Remarks
					Pay	Allowance	Total						

APPENDIX 2.

(*Vide* PARAGRAPH 73.)

Register of valuables received in the Office.

Serial No.	Number and date of letter with which received	From whom received	Particulars	Initials of Gazetted Officer	Officer to whom made over	Initials of Officer	How disposed of

APPENDIX 3.

(*Vide* PARAGRAPH 79.)

Statement showing the work done in the office of .....during the half-year ending with .....19 .

Serial No.	Items	Number pending at the beginning of the half-year	Number received during the half-year	Total	Number finally disposed of during the half-year	Number pending in the office		Number pending reply from the subordinate offices		Remarks
						For over 3 months	For over 6 months	For over 3 months	For over 6 months	
1	2	3	4	5	6	7	8	9	10	11
1	References from Government ...									Total number pending at the beginning of the half-year..... Total number pending at the end of the half-year..... Increase..... Decrease.....
2	References from subordinate and co-ordinate offices									
3	Petitions									
4	Periodical reports and returns ...									
5	Other categories of business, if any (Each item to be entered separately.)									

APPENDIX 4.

(PARAGRAPH 86.)

Statement of touring and inspection work done by .....
during the month of .....

Date	Particulars of journey		Distance		Details of places visited			Details of inspection work (brief narrative)	Remarks
	From	To	By road	By rail	Taluk	Village	Roadside or interior		
1	2	3	4	5	6	7	8	9	10

NOTE.—If a halt is made during tour, the word "halt" should be written across columns 2 and 3.

ABSTRACT.

1. Number of miles travelled—
2. By road.
3. By rail.
4. Total.
5. Number of days out in camp.
6. Number of.....inspected.
   Number of.....inspected.

NOTE.—The items of inspection, *e.g.*, offices, villages, tanks, etc., as the case may be, should be inserted in column 6. Additional columns should be added if necessary.

APPENDIX 5.

(PARAGRAPH 87.)

Statement showing the Touring and Inspection during the half-year ending with..... .....19 .

Serial No.	Items					
1	Total number of days on tour					
2	Number of days spent in camp					
	Inspection.					
3	(1) Office under immediate charge					
	(*a*) Frequency of inspection					
	(*b*) Duration of inspection					
		Number to be inspected	Number inspected once	Number inspected more than once	Number not inspected	Average duration of each inspection
	(2) Subordinate offices or institutions requiring periodical inspection					
	(*a*)					
	(*b*)					
	(*c*)					
	(*d*)					

APPENDIX 6.

(*Vide* PARAGRAPH 91.)

Form of Diary (General.)

Diary of .....

Designation.....

Extent of charge.....

For the month of .....19.....
(to be submitted on the 1st of the succeeding month with the travelling allowance bill of the month and before the 5th of the succeeding month).

Date	Place visited (Give taluk within brackets and underline place of halt)	Nature of work done (Summarise briefly and intelligently reserving details for the respective files or for a special report)

FORMS—APPENDIX 7.

(PARAGRAPH 97.)

.....Secretariat. .....Branch.

Inspection Report for the month of..... .....19 .

I. Papers received and disposed of.

Pending at the beginning of the month	Received during the month	Total	Disposals during the month	Balance	Number of unsubmitted cases pending over five days	Cases which are pending for over three months

Number of cases pending in the Branch.
Number pending with Secretariat Officers.
Number pending with the Dewan and Ministers.
Number pending in Council.
Total.

II. Sus· Cases.

Number at the beginning of the month	Number registered during the month	Total	Number for which replies were received during the month	Balance	Pending for over three months	Pending for over six months	Number of reminders issued with dates of issue

III. Periodicals.

Number of returns in arrears at the beginning of the month	Number due during the month	Total	Number disposed of	Balance	Number sent after due date	Number overdue for more than one month

IV. Recording.

Number pending at the beginning of the month	Number received during the month	Number recorded and sent to records	Balance

V. Disposal of Important Cases.

Nature of cases	Number pending at the beginning of the month	Number received during the month	Total	Number disposed of during the month	Balance	Particulars of the balance with stages of pendency
1. References from the Residency.						
2. Petitions addressed to His Highness.						
3. Interview petitions of Dewan.						
4. Memos from the Dewan and Ministers.						
5. Reports and returns due to Residency and other Governments.						
6. Important cases of irregularities reported to Government or ordered to be investigated.						
7. Audit and Administration Reports, etc.						
8. Other important cases, if any.						

Note.—The number should include both pending and suspend cases.

Special Branches of work.

VI. Records.

Number of collections remaining to be arranged in their prope places at the beginning of the month.

Number of recorded collections received during the month.....

Total.....

Number of collections arranged during the month.....

Balance.....

Number of records given out for reference and outstanding return for more than a month.....

Number of records of which destruction is overdue.....

VII. Library.

Condition of Library.....

Whether the Library catalogue is up-to-date.....

Number of books issued and not returned for more than a mont .....

VIII. Cash.

Amount of cash on hand .....

Amount of pay, etc., to be disbursed .....

Amount of advances outstanding .....

Remarks .....

.....

.....

.....

APPENDIX 7-A.

(PARAGRAPH 97)

GENERAL.

NOTE.—The following questions to be answered only once a year during the inspection for July :—

Whether a list showing the allocation of work among officers and officials is maintained.

Whether character rolls are maintained for officials in the prescribed form.

Whether Service Registers are maintained for both ministerial staff and menials.

Date of last verification of the register.

Whether a register of furniture is maintained noting details of cost and date of purchase of each article.

Date of the last verification of the register.

Whether important and confidential State documents are classified and catalogued. The precise arrangements made should be specified.

Whether inspection minute books are maintained properly. Names of special schemes in charge of the Branch.

Whether information about the working of these schemes is kept up-to-date.

Whether prompt action is taken on the tour notes of the Dewan and Ministers.

Number of points in the tour notes undisposed of.

Whether the Manuals for which the Branch is responsible are maintained and brought up-to-date.

APPENDIX 7-B.

(PARAGRAPH 97)

INSPECTION MINUTE BOOK

Branch .....

Serial No.	Date of inspection	Order or instruction	Action taken by the Superintendent with date	Certificate of disposal with the dated initials of the officer in charge

APPENDIX 8.

(PARAGRAPH 103.)

Distribution of work between Secretaries to Government.

THE CHIEF SECRETARIAT.

1. Palace.
2. Political.
3. Civil appointments, including the Mysore Civil Service.
4. Council Business.
5. Police.
6. Land Revenue.
7. Revenue Miscellaneous.
8. Land Records.
9. Gardens.
10. Establishments common to all Civil Secretariats, *viz.*, General Records, Secretariat Library and Office of the Government Translator.
11. Entertainment of State Guests.
12. Publicity Office.

THE GENERAL SECRETARIAT

1. Education.
2. University.
3. Archæology.
4. Military.
5. Muzrai.
6. Central Recruitment Board.
7. Co-operative Societies.
8. Agriculture (including Animal Husbandry.)
9. Forest.

THE DEVELOPMENT SECRETARIAT.

1. Industries and Commerce (including Sandal Oil Factory, Iron Works and Sericulture).
2. Exhibitions.
3. Geology and Mines.
4. Joint-Stock Companies.
5. Inventions and Designs.
6. Posts and Telegraphs.
7. Statistics.
8. Economic Conference.
9. Government Printing and Stationery.
10. Museum.
11. Medical.
12. Public Health.
13. Census, State Administration Report and Meteorology.

The Law Secretariat

1. Legislation.
2. Law Section.
3. Local Service Examinations.
4. Prisons.
5. Courts.
6. Representative Assembly.
7. Legislative Council.
8. Municipalities.
9. District Boards.
10. Village Panchayets.
11. Traffic Board.

The Financial Secretariat.

1. General Finance.
2. Civil Accounts.
3. Salaries and Allowances.
4. Financial Miscellaneous.
5. Income-tax.
6. State Pensions.
7. Excise.
8. Stamps.
9. Registration.

The Public Works Secretariat.

1. Public Works.
2. General Miscellaneous.
3. Krishnaraj Sagar.
4. Electrical.

The Railway Secretariat.

1. Railways.

APPENDIX 9.

(PARAGRAPH—175.)

Office of the.....

Please invariably quote this number in your future communications.

No.....

Dated.....19 .

To

.....

.....

Memo of acknowledgment.

His/Her/Their letter/petition dated.....has been registered and is receiving attention.

Subject matter :—

Signature.

Designation.

APPENDIX 10.

(Notification No. 2374—C. R. B. 28-40-1, dated 28th October 1940.)

(PARAGRAPH—218.)

APPLICATION FOR RECRUITMENT TO THE SUBORDINATE SERVICES OF GOVERNMENT.

To

The Secretary,
Central Recruitment Board,
Public Offices, Bangalore.

SIR,

In response to the advertisement in the *Mysore Gazette*, dated..... inviting applications for admission to the Subordinate Services of Government in respect of certain kinds of appointments as vacancies occur during the official year .....or (for the post of.....), I beg to submit this application, in duplicate, for the appointment of.....or (for the said post). I declare that the particulars contained herein are true and correct.

I remain,
Sir,
Your most obedient servant,

(Place)
Date.....19 Applicant.

1. Name in full	
2. Postal address (change of address should be immediately communicated to the Secretary, Central Recruitment Board).	
3. Date of birth and age, last birthday	
4. Place of birth (state Village or Town, Taluk, and District)	
5. Whether a Mysorean by birth or domicile. (In the latter case, a certificate from a Gazetted Officer of the Mysore Service showing the grounds for the claim of domicile should be enclosed).	
6. Name of father or guardian	
7. Occupation of father or guardian	
8. Caste	
9. Qualifications.— (a) General. (b) Professional and Technical. (Full particulars regarding the subject or subjects, the class and the year of passing the examination, the institution and class in which last studied, and the date of discontinuance of such studies should be furnished. Copies of Certificates to be attached). Applications received without furnishing the required particulars are liable to be rejected.	

10. Does the applicant know Kannada? If so, a specimen of his handwriting in Kannada may be enclosed.	
11. Present occupation and salary, if any.	
12. Details of previous service, if any, under Government and the reason for its cessation. Copies of orders of appointments should be enclosed. If previously recruited through the Central Recruitment Board, the Serial No. and year of the vacancy or of the order of appointment should be mentioned.	
13. Details of property, if any, held by the applicant or his family in the Mysore State. Locality or localities in the case of immoveable property.	
14. Claims by relationship to the past or existing servants of the State.	
15. Post sought for and minimum pay expected. Note.—This need not be filled up in case the application is made with reference to an advertised post.	
16. The place or district and the department or office in which appointment is sought for.	
17. Other particulars, if any, which the applicant wishes to state.	

APPENDIX 11—Form of application for acquisition of lands submitted to Government by officers under Rule 20 (paragraph 285).

Particulars to be entered by the applicant									Particulars to be furnished by the Deputy Commissioner or the Head of the Department							
Name and official designation of the officer making the application	Name of the taluk and the village in which the land proposed to be acquired is situated	Description of land (wet, dry or garden)	Whether Government or Inam	Survey No.	Area	Assessment	How and from whom proposed to be acquired (whether by sale, gift, mortgage or otherwise)	Valuable consideration, if any	How the purchaser proposes to manage the property	Whether the management of the property will in any way interfere with the proper discharge of his duties	Whether the seller or the donor of the property is one who has constant dealing with the officer in column 1 such as are likely to influence him to part with his property against his free will	Whether the price paid for the property is fair and reasonable	Why the property is parted with	Whether the property is acquired as an investment or for convenience of residence or for use as kitchen garden	Whether if the property proposed to be acquired is Government waste land any applications for the same have hitherto been received and refused	Whether in consideration of all the circumstances and the general character of the officer concerned the application may be granted without creating any false impression on the minds of the people	Any other remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
					A. G.	Rs. a. p.											

Signature of the Applicant.

Date

Signature of the Deputy Commissioner or the Head of the Department.

Date

APPENDIX 12—Register showing lands and other immovable properties in Mysore held by the.....and his subordinates for the year 19 —19 .

Paragraph 288—*Rule* 23.

Name of holder	Name of Government officer to whom the holder is related and nature of relationship	Designation of the office	Situation of the immovable property			Description of the property				When and how obtained	Nature of the interest of the officer in the property	Arrangements made for the management of the property	Opinion of the Head of the office, whether they interfere with the discharge of the official duties of the officer	Remarks
			District	Taluk	Village	Survey number or khane-shumari	Dry, wet or garden in the case of land and kind of house, *i.e.*, terraced, mud-roofed, etc., in the case of house property	Area	Assessment or Municipal tax					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15

APPENDIX 13.

Paragraph 404.

Report on the character and work of Mr.....
.....Amildar.

ge.....Total Service.....

ervice as Amildar.....

I. Charge.

(1) Name of taluk.
(2) Period of charge.
(3) Nature of charge—heavy, light or moderate.

II. The Reporting Officer should give his opinion and impressions in narrative form so as to cover the following items :—

(1) Character of the work turned out by the Amildar under.—

(i) Collection of revenues and land improvement loans.
(ii) Disposal of darkhasts.
(iii) Disposal of petitions and office papers.
(iv) Touring and inspection of villages.
(v) Magisterial work, if a Magistrate.
(vi) Police work.
(vii) Municipal
(viii) Local Funds.
(ix) Special work, if any, done including Village Improvement, and assistance rendered to other officers.
(x) Income-tax work.
(xi) Execution of decrees of Co-operative Societies.
(xii) Office work in all branches.
(xiii) Quality of his reports, judgments, etc.
(xiv) Character—thoroughly honest or not.

(2) Matters of official and public interest in which the officer has specialised himself or takes special interest.

(3) General remarks, that is, general efficiency, habits, ability in riding, executive capacity, fitness for promotion and whether the officer commands the respect and confidence of those who come into official relations with him.

....

Signature of the Reporting Officer.

Remarks by the Head of the Department.

Report on the character and work of Mr.....
....., Assistant Commissioner.

Age.

I. Service { Total. / In grade.

II. Charge

(1) Nature of charge.
(2) Period of charge.

III. The Reporting Officer should give his opinion and impressions in narrative form so as to cover the following items :—

(1) Disposal of Revenue correspondence and appeals.
(2) Disposal of petitions.
(3) Control of Revenue Collections.
(4) Inspection of Villages and Taluk Offices. Treasuries and Sub-Registry Offices.
(5) Municipal work.
(6) Local Boards work.
(7) Magisterial work, if a Magistrate.
(8) Jamabandi work.
(9) Touring.
(10) Excise work.
(11) Income-tax work.
(12) Any special work done.
(13) Quality of his reports, judgments, etc.
(14) Is he well posted with requirements of the taluks in the Sub-Division.
(15) Has he a good grip over the Sub-Division ?
(16) Matters of official and public interest in which the officer has specialised himself or takes special interest.
(17) Special aptitude (fit for account, survey or any other department).
(18) Character—Thoroughly honest or not.
(19) General Remarks, that is, whether the officer is zealous and energetic, his habits, whether the Officer commands the respect and confidence of those who come into official relation with him and general efficiency.

.....

Signature of the Reporting Officer.

Remarks by the Head of the Department.

Report on the character and work of Mr.....
....., Deputy Commissioner.

Age

I. Service { Total.
In grade.

II. Charge

(1) District.

(2) Period of charge.

III. The Reporting Officer should give his opinion and impressions in narrative form so as to cover the following items :—

(1) Officer's grip over the district.

(2) His relations with the officers of the other departments.

(3) His popularity and degree of respect which he commands from the public.

(4) Whether his tours extend to all parts of the district.

(5) Revenue cases and appeals.

(6) Condition of the collection work in the district.

(7) Criminal work.

(8) Jamabandi work.

(9) Police work.

(10) Excise.

(11) Income-tax.

(12) Control of the Local Boards and Municipalities.

(13) Special work, if any.

(14) Distribution of patronage.

(15) Inspection of Treasuries, Taluk Offices, Sub-Registry Offices and District Excise Office.

(16) Promptness in decision.

(17) Remarks as to the administration of the district generally.

.....

Signature of the Reporting Officer.

Report on the character and work of Mr. .....
Deputy Superintendent, Revenue Survey.

I. Age.

Service { Total
In grade

II. Nature of charge.
Period of charge.

III. The Reporting Officer should give his opinion and impressions in a narrative form so as to cover the following items :—

1. (i) Inspection of the work on the Field Officers'
   (ii) Condition of the Survey Accounts.
   (iii) Quality of his reports, etc.
   (iv) Disposal of petitions and office papers.
   (v) Office work in all branches.
   (vi) Condition of his camp equipment.

2. Matters of official and public interest in which the officer has specialised himself or takes special interest.

3. General remarks, that is, general efficiency' habits, ability in riding, executive capacity' fitness for promotion, whether the officer commands the respect and confidence of those who come into official relations with him.

.....

Signature of the Reporting Officer.

Report on the character and work of Mr. .....
..... Assistant Superintendent. / Sub-Assistant Superintendent,

Revenue Survey Department.

I. Age.

Service { Total / In grade

II. Nature of charge.
Period of charge.

III. The Reporting Officer should give his opinion and impressions in a narrative form so as to cover the following items :—

1. (i) Nature of his Field work, whether it is satisfactory, if the number of prescribed tests were taken and whether the allotted work was finished in time.

   (ii) Conditions of the accounts maintained by him.

   (iii) Conditions of his camp equipments.

   (iv) Tact in dealing with the public and controlling his subordinates.

   (v) Quality of his reports.

2. Matters of official and public interest in which the officer has specialised himself or takes special interest.

3. General remarks, that is, general efficiency, habits, ability in riding, executive capacity fitness for promotion, whether the officer commands the respect and confidence of those who come into official relations with him.

.....

Signature of the Reporting Officer.

Remarks by the Head of the Department.

Report on the character and work of Mr. .... Revenue Survey Department.

(Officers other than Deputy Superintendent, and Field Officers.)

I. Age.

Rank.

Service { Total / In grade

II. Nature of charge.
Period of charge.

III. The Reporting Officer should give his opinion and impressions in a narrative form so as to cover the following items .—

1. (i) Condition of the office in his charge.
   (ii) Disposal of papers.
   (iii) Quality of his reports.
   (iv) Tact in managing his subordinates.

2. Matters of official and public interest in which the officer has specialised himself or takes special interest.

3. General remarks, that is, general efficiency, habits, ability in riding, executive capacity, fitness for promotion, whether the officer commands the respect and confidence of those who come into official relations with him.

.....

Signature of the Reporting Officer.

Remarks by the Head of the Department.

Report on the character and work of Mr. ....
District Excise Officer.

I. Age.

Service { Total / In grade

II. (1) Charge.
(2) Period of charge.

III. The Reporting Officer should give his opinion and impressions in a narrative form so as to cover the following items :—

1. (i) Knowledge of departmental technique.
(ii) Control of revenue collection.
(iii) Crime records.
(iv) Touring.
(v) Inspection of shops, groves and offices.
(vi) Quality of his reports.
(vii) Office work generally.

2. Matters of official and public interest in which the officer has specialised himself or takes special interest.

3. General remarks, that is, general efficiency, habits, ability in riding, executive capacity, fitness for promotion and whether the officer commands the respect and confidence of those who come into official relations with him.

.....

Signature of the Reporting Officer.

Remarks by the Head of the Department.

Report on the character and work of Mr. ....,
Office Assistant.

I. Age.

Service { Total
In grade

II. Charge.

Period of charge.

III. The Reporting Officer should give his opinion and impressions in a narrative form so as to cover the following items:—

1. (i) His knowledge of departmental technique.

(ii) Quality of the office work generally.

(iii) Quality of his notes and reports.

2. Matters of official and public interest in which the officer has specialised himself or taken special interest.

3. General remarks, that is, general efficiency, habits, executive capacity, fitness for promotion and whether the officer commands the respect and confidence of those who come into official relations with him.

.....

Signature of the Reporting Officer.

Report on the character and work of Mr. ..... Assistant Registrar of Co-operative Societies.

I. Age.

Grade of service.

Service { Total. / In grade. / As Assistant Registrar. }

II. (1) Charge.

(2) Period of charge.

(3) Whether charge heavy, light or adequate.

III. Opinion and impressions in a narrative form on the following points:—

1. (i) Touring.

(ii) Nature and extent of control exercised over Inspectors and other subordinate officials.

(iii) Extent of organization work undertaken and general results.

(iv) Inspection of societies—general results of such inspections.

(v) Disposal of suits.

(vi) Audit of accounts.

(vii) Quality of notes, reports, judgments, etc.

(viii) Office work generally, thoroughness, promptness, etc.

(ix) Knowledge of departmental matters.

2. Interest taken in matters of official or public importance.

3. General remarks regarding efficiency, habits, executive capacity, ability to command the respect and confidence of those coming in contact with him and fitness for promotion.

.....

Signature of the Reporting Officer.

Report on the character and work of Mr. .....

Sub-Assistant Conservator.
Assistant Conservator.
Deputy Conservator.

....

of Forests.

I. Age.

Service { Total / In Grade

II. (i) Nature of charge.

(ii) Period of charge.

III. The Reporting Officer should give his opinion and impression in narrative form so as to cover the following items :—

1. (i) Forest Revenue.

(ii) His knowledge of departmental technique.

(iii) Quality of his reports.

(iv) Quality of inspection.

(*a*) Subordinate offices.

(*b*) Field inspections.

(v) Touring.

(vi) Office work generally.

(vii) General reputation.

2. Matters of official and public interest in which the officer has specialised himself or takes special interest.

3. General remarks, that is, general efficiency, habits, ability in riding, executive capacity, fitness for promotion and whether the officer commands the respect and confidence of those who come into official relation with him.

.....

Signature of the Reporting Officer.

Remarks by the Head of the Department.

Report on the character and work of Mr. .....

..... Deputy Comptroller. / Assistant Comptroller.

I. Age.

Service { Total / In Grade

II. (i) Charge.

(ii) Period of charge.

III. The Reporting Officer should give his opinion and impressions in a narrative form so as to cover the following :—

1. (i) Mastery of departmental technique.

(ii) Quality of his notes.

(iii) Condition of work in his Branch.

2. Matter of official and public interest in which the officer has specialised himself or takes special interest.

3. General remarks, that is, general efficiency, habits, executive capacity, fitness for promotion and whether the officer commands the respect and confidence of those who come into official relations with him.

.....

Signature of the Reporting Officer.

Remarks by the Head of the Department.

Report on the character and work of Mr. .....

District Judge.
Subordinate Judge.
Munsiff.
First Grade Magistrate,
Second Grade Magistrate.

....

I. Age.

Service { Total / In grade

II. (i) Charge.

(ii) Period of charge.

III. The Reporting Officer should give his opinion and impressions in a narrative form so as to cover the following items.—

1. (i) Condition of the original and appellate work of the Court.

(ii) Relations with the members of the Bar.

(iii) Quality of his judgment reports, etc.

(iv) Attention to office routine.

(v) Despatch of work—prompt or not ?

2. Matters of official and public interest, if any, in which the officer has specialised himself and takes special interest.

3. General remarks, *i.e.*, general efficiency, habits, reputation, fitness for promotion and whether the officer commands the respect and confidence of those who come into official relations with him.

.....

Signature of the Reporting Officer.

Remarks by the High Court.

Report on the character and work of Mr. .....

..... Registrar, High Court / Deputy Registrar, High Court.

I. Age.

Service { Total / In Grade

II. (i) Charge.

(ii) Period of charge.

III. The Reporting Officer should give his opinion and impressions in a narrative form so as to cover the following items :—

1. (i) Condition of the office work generally.

(ii) Quality of his notes.

(iii) His knowledge of the departmental technique.

. Matters of official and public interest, if any, in which the officer has specialised himself and takes special interest.

. General remarks, that is general efficiency, habits, fitness for promotion and whether the officer commands respect and confidence of those who come into official relations with him.

.....

Signature of the Reporting Officer.

Remarks by the High Court.

Report on the character and work of Mr. .....
Superintendent of Police.
.... Assistant Superintendent of Police.

I. Age.

Service { Total
As Assistant Commissioner
As Superintendent.

II. (i) Charge.
(ii) Period of charge.

III. The Reporting Officer should give his opinion and impressions in a narrative form so as to cover the following items :—

1. (i) State of crimes generally.
(ii) Investigation of heinous offences.
(iii) Quality of his reports.
(iv) Maintenance of discipline and *esprit de corps*.
(v) Inspection of police offices and stations, etc.
(vi) Relations with the Magistrates and officers of other departments.
(vii) Office work generally.
(viii) Mastery of departmental technique.
(ix) Detective ability.
(x) Promptness in decision.
(xi) Character.

2. Matters of official and public interest in which the officer has specialised himself or takes special interest.

3. General remarks, that is, general efficiency, habits, ability in riding, executive capacity, fitness for promotion and whether the officer commands the respect and confidence of those who come into official relations with him.

.....

Signature of the Reporting Officer.

Remarks by the Head of the Department.

Report on the character and work of Mr. .....
....., Headquarter Assistant to the Inspector-General of Police in Mysore.

I. Age.

Service { Total.
As Assistant Commissioner.
As Headquarter Assistant.

II. The Reporting Officer should give his opinion and impressions in a narrative form so as to cover the following items :—

1. (i) Mastery of departmental technique.
   (ii) Quality of his notes, reports, etc.
   (iii) Office work generally.
   (iv) Tact in dealing with his subordinates.

2. Matters of official and public interest in which the officer has specialised himself or takes special interest.

3. General remarks, that is, general efficiency, habits, ability in riding, executive capacity, fitness for promotion and whether the officer commands the respect and confidence of those who come into official relations with him.

....

Signature of the Reporting Officer.

Remarks by the Head of the Department.

Report on the character and work of Mr. .....
....., Professor or Assistant Professor.

1. Age.
2. (*a*) Service :—

   Total Service.—

   (1) As Professor.

   (2) As Assistant Professor.

   (3) As Lecturer, Tutor or Demonstrator.

   (4) In any other capacity.

   (*b*) Salary.

3. (*a*) Subjects and the classes taught.

   (*b*) Periods of charge of the classes.

4. (*a*) Quality of class lectures.

   (*b*) Results of Public Examinations

Examinations—Subject taught in whole or in part.	No. presented in the subject.	No. passed in the subject.

5. (*a*) Time devoted every week—

   (i) To class 'Lecture' work.

   (ii) To 'Practical' or 'Exercise' work.

   (iii) Tutorial guidance and supervision (including attention to individual students.)

   (*b*) Research work done and literary productions, if any, during the year (including contributions to the University Magazine.)

6. Attitude towards him of pupils.

   (*a*) Pupils.

   (*b*) Colleagues and the public.

7. Ability to enforce discipline and to influence students.
8. Interest in College games and sports.
9. Interest in the University Union and its work.
10. Visits to students in the Collegiate Hostels or other places of residence.
11. Voluntary work among students during the year.
12. Number of lectures (other than class lectures) delivered during the year (including Extension lectures.)
13. Literary and other distinctions gained during the year.

14. Special acquirements useful to the University.
15. (*a*) Interest taken in matters of public importance during the year.
    (*b*) Interest in Social Service work as organised by students.
16. Remarks, as regards—
    (*a*) Health, frequency of absence on leave.
    (*b*) Habits, industry, earnestness, etc.
    (*c*) Temper in dealing with those with whom he is brought into contact.
17. Fitness for any other work.
18. Character and culture.

.....

Signature of the Reporting Officer.

Remarks by the Head of the Department.

Note.—Special observations, if any, made in commendation or condemnation should on no account be couched in general terms but should be based on definite and specific merit or demerit which should be stated.

Report on the character and work of Mr. .....
.....Registrar, Mysore University.

1. Age.
2. (*a*) Total service—
   (*b*) Administrative service.—
   (*c*) Salary.
3. Knowledge of matters—
   (*a*) Academical.
   (*b*) Administrative.
4. Despatch and quality of work—
   (*a*) Office routine.
   (*b*) Other work in general.
5. Remarks regarding—
   (*a*) Tact in dealing with—
      (i) Professors.
      (ii) Governing bodies, etc.
      (iii) College students, etc.
      (iv) Others.
   (*b*) Temper.
   (*c*) Habits, industry, etc.
   (*d*) Health, frequency of absence on leave.
6. Special aptitude—
   (*a*) For University work.
   (*b*) For any other work.
7. Fitness for any other kind of work.
8. Culture and character.
9. General efficiency and capacity.

.....

Signature of the Reporting Officer.

Remarks by the Head of the Department.

Note.—Special observations, if any, made in commendation or condemnation should not be based on vague or general impressions but on definite and specific facts which should be stated.

Report on the character and work of Mr. .....

Superintendent of Central Jail, Bangalore
.... Superintendent of Mysore Jail.

I. Age.

Grade of service.

Service { Total / In grade / As Superintendent.

II. Opinion and impressions in a narrative form on the following points.—

1. (i) Knowledge of departmental technique.
   (ii) Maintenance of Jail discipline.
   (iii) Health of convicts and sanitation.
   (iv) Condition of Jail Garden, Farm and Manufactory.
   (v) Condition of the accounts.
   (vi) Office work in general.
   (vii) Quality of his reports.
   (viii) Character.
   (ix) Tact in dealing with his subordinates.
2. (i) Special acquirements useful to the Department.
   (ii) Interest taken in matters of official and public importance.
3. General remarks regarding efficiency, habits, executive capacity, ability to command the respect and confidence of those coming in contact with him and fitness for promotion.

.....

Signature of the Reporting Officer.

Remarks by the Head of the Department.

Report on the character and work of Mr. .....

Head Master, Collegiate High School.
Head Master, High School
Principal, Normal School.
Head Master, Technical School.

....

I. Age.

Service { Total.
As Head Master.

II. (i) Charge.
(ii) Period of Charge.

III. Opinion and impressions in a narrative form on the following points :--

1. (i) Quality of lectures, lessons, etc., and management of classes.
(ii) Control of staff and Students.
(iii) Relative standing of the institution as tested by success in public examinations and the annual inspection and popularity among students.
(iv) Specialisation in any branch of Pedagogics.
(v) Voluntary work among students undertaken and lectures delivered for the benefit of the public.
(vi) Relation with the local public.
(vii) Interest taken in the physical well-being of the school.
(viii) Office work.

2. (i) Literary and other distinctions earned and special acquirements useful to the department.
(ii) Interest taken in matters of official, and public importance.

3. General remarks regarding efficiency, habits executive capacity, ability to command the respect and confidence of those coming in contact with him and fitness of promotion.

.....

Signature of the Reporting Officer

Remarks by the Head of the Department.

Report on the character and work of Mr. .....

Circle Inspector.
..... District Inspector.
Inspectress of Girls' Schools.

I. Age.

Service { Total
In the present appointment.

II. (i) Charge.
(ii) Period of charge.

III. Opinion and impressions in a narrative form on the following points :—

1. (i) Nature of work done during the year.
(ii) Quality and extent of inspection work.
(iii) Knowledge of Departmental technique.
(iv) Condition of accounts and office work generally.
(v) Relations with those working under him.

2. (i) Literary and other distinctions earned and special acquirements useful to the department.
(ii) Interest taken in matters of official and public importance,

3. General remarks regarding efficiency, habits, executive capacity, ability to command the respect and confidence of those coming in contact with him and fitness for promotion.

.....

Signature of the Reporting Officer.

Remarks by the Head of the Department.

Report on the character and work of Mr./Mrs./Miss .....

.... Surgeon / Assistant Surgeon

I. Age.

Service. { Total / In grade

II. (i) Charge.
(ii) Period of charge.

III. Opinion and impressions in a narrative form on the following points.—

1. (i) Proficiency in Medical Science.
(ii) Surgical skill.
(iii) Popularity.
(iv) Office work, if any.
(v) If in District Medical charge or in charge of hospital or dispensary, control over subordinates.
(vi) Condition of the hospital or dispensary.
(vii) Character.

2. (i) Special acquirements useful to the department including special studies training and research.
(ii) Interest taken in matters of official and public importance.

3. General remarks regarding efficiency, habits, executive capacity, ability to command the respect and confidence of those coming in contact with him/her, and fitness for promotion.

....

Signature of the Reporting Officer.

Remarks by the Head of the Department.

Report on the character and work of Mr.....
.....District Medical and Sanitary Officer.

I. Age.

Service. { Total / In grade

II. (i) Charge.

(ii) Period of charge.

III. Opinion and impressions in a narrative form on the following points.—

1. (i) Proficiency in Sanitary Science and special studies and research.

(ii) Proficiency in Medical Science.

(iii) Surgical skill.

(iv) Popularity.

(v) Office work, if any.

(vi) If in District Medical charge or in charge of a hospital, control over subordinates.

(vii) General condition of the hospital of which he is in charge.

(viii) Endeavour made for the practical application of the several health clauses of the Regulations in force in the area under his charge.

2. (i) Special acquirements useful to the department including special studies, training and research.

(ii) Interest taken in matters of official and public importance.

3. General remarks regarding efficiency, habits, executive capacity, ability to command the respect and confidence of those coming in contact with him and fitness for promotion.

.....

Signature of the Reporting Officer.

Remarks by the Head of the Department.

Report on the character and work of Mr.....
....,Agricultural Department.

I. Age:

Service. { Total / In grade

II. (i) Charge.

(ii) Period of charge.

III. Opinion and impressions in a narrative form on the following points :—

1. (i) Proficiency in professional knowledge and research or original work done.

(ii) Quality of experimental and field work.

(iii) Quality of his notes and reports.

(iv) Touring and inspection.

(v) Office work.

(vi) His relations with the raiyat population

(vii) Voluntary work amongst raiyats undertaken.

2. (i) Literary and other distinctions and special acquirements useful to the Department.

(ii) Interest taken in matters of official and public importance.

3. General remarks regarding efficiency, habits, executive capacity and tact in dealing with those with whom he is brought in contact and fitness for promotion.

....

Signature o the Reporting Officer.

Remarks by the Head of the Department.

Report on the character and work of Mr.....
.....,Public Works Department.

I. Age.

Service. { Total / In grade }

II. (i) Charge.

(ii) Period of charge.

III. Opinion and impressions in a narrative form on the following points :—

1. (i) Professional knowledge.

(ii) Organization of labour.

(iii) Efficiency in management of charge.

(iv) Inspection and quality of works.

(v) Inspection of offices.

(vi) Condition of accounts.

(vii) Quality of his reports.

(viii) Condition of office generally.

(ix) Tact in dealing with the subordinates and the contractors.

2. (i) Special acquirements useful to the Department.

(ii) Interest taken in matters of official and public importance.

3. General remarks regarding efficiency, habits, executive capacity, tact in dealing with and ability to command the respect and confidence of those with whom he is brought in contact and fitness for promotion.

....

Signature of the Reporting Officer.

Remarks by the Head of the Department.

Report on the character and work of Mr.....
....., Industries and Commerce Department.

I. Age.

Service { Total / In grade

II. (i) Charge.

(ii) Period of charge.

III. Opinion and impressions about the officer in a narrative form with reference to the following points:—

1. (i) Knowledge of departmental technique.

(ii) Condition of the institution or business in charge.

(iii) Tact in managing workmen.

(iv) Relations with the mercantile and industrial communities in particular and the public in general.

(v) Experimental and propaganda work.

(vi) Office work, if any.

2. (i) Technical and other distinctions earned and special acquirements useful to the department.

(ii) Interest taken in matters of official and public importance.

3. General remarks regarding efficiency, habits executive capacity, display of tact in dealing with and ability to command the respect and confidence of those coming in contact with him and fitness for promotion.

.....

Signature of the Reporting Officer,

Remarks by the Head of the Department.

Report on the character and work of Mr..... Engineering Department and Loco. and Carr. Department, (Mysore State Railway).

I. Age.

Service { Total / In grade

(1) Technical knowledge.

(2) Promptitude in carrying out orders and replying to letters.

(3) Control over staff.

(4) Reliability and capacity to take responsibility on an emergency.

(5) Foresight in making arrangements to carry out work.

(6) Economy in carrying out work.

(7) Avoidance of undue delay in completing work.

(8) Knowledge of departmental rules and accounts.

(9) Office work and capacity to write clearly and concisely.

(10) Any special qualifications.

(11) Fitness for promotion.

(12) General.

.....

Signature of the Reporting Officer.

Remarks by the Head of the Department.

Report on the character and work of Mr... .. ..
Traffic Department, (Mysore State Railway.)

Age

Service { Total / In grade

(1) Tact in dealing with the public.

(2) Promptitude in replying to letters.

(3) Reliability and capacity to take responsibility on an emergency.

(4) Foresight in making arrangements in time.

(5) Economy of management.

(6) Control over staff.

(7) Efficiency of out-door inspection and supervision.

(8) Knowledge of departmental accounts, procedure and rules.

(9) Office work and capacity to write clearly and concisely.

(10) Any special qualifications.

(11) Fitness for promotion.

(12) General.

.....

Signature of the Reporting Officer.

Remarks by the Head of the Department.

Report on the character and work of Mr.....
ores Department, (Mysore State Railay.)

Age.

Service { Total / In grade

(1) Technical knowledge.

(2) Relations with firms and the public, generally.

(3) Promptitude in dealing correspondence and office work generally.

(4) Knowledge of department rules and accounts.

(5) Foresight in making arrangements in ample time.

(6) Up-keep of stores and disposal of surplus or unserviceable stores.

(7) General economy of working.

(8) Control of staff.

(9) Fitness for promotion.

(10) General

.....

Signature of the Reporting Officer.

Remarks by the Head of the Department.

Report on the character and work of Mr..... ...., Mines and Explosives Department.

I. Age.

Service { Total / In grade

II. (i) Charge.

(ii) Period of charge.

III. Opinion and impressions in a narrative form on the following points :—

1. (i) Knowledge of departmental technique.

(ii) Inspection of Mines, Expsolives and Explosive premises.

(iii) Quality of his reports and notes.

2. (i) Special acquirements useful to the department.

(ii) Interest taken in matters of official and public interest.

3. General remarks regarding efficiency, habits, executive capacity, ability to command the respect and confidence of those coming in contact with him and fitness for promotion.

.....

Signature of the Reporting Officer.

Remarks by the Head of the Department.

Report on the character and work of Mr.....
....., Geological Department.

I. Age.

Service { Total / In grade

11. (i) Charge.

(ii) Period of charge.

III. Opinion and impressions in a narrative form on the following points :—

1. (i) Knowledge of departmental technique.

(ii) Quality of his reports.

(iii) Field work.

(iv) Office work, if any.

2. (i) Special acquirements, useful to the department.

(ii) Interest taken in matters of official and public importance.

3. General remarks regarding efficiency, habits, executive capacity, ability to command the respect and confidence of those coming in contact with him and fitness for promotion.

.....

Signature of the Reporting Officer.

Remarks by the Head of the Department.

Report on the character and work of Mr..... .....
Personal Assistant to Chief Commandant.

I. Age.

Service { Total / In grade

II. (i) Charge.

(ii) Period of charge.

III. The Reporting Officer should give his opinion and impressions in a narrative form so as to cover the following items :—

1. (i) His knowledge of departmental technique.

(ii) Quality of the office work, generally.

(iii) Quality of his notes and reports.

2. Matters of the official and public interest in which the officer has sepcialised himself or takes special interest.

3. General remarks, that is, general efficiency, habits, executive capacity, fitness for promotion and whether the officer commands the respect and confidence of those who come into official relations with him.

.....

Signature of the Reporting Officer.

Report on the character and work of Mr..... ...., Accounts Assistant to the Chief Commandant.

I. Age.

Service { Total / In grade

II. (i) Charge.

(ii) Period of Charge.

III. The Reporting Officer should give his opinion and impressions in a narrative form so as to cover the following :—

1. (i) Mastery of departmental technique.

(ii) Quality of his notes

(iii) Condition of work in his branch.

2. Matters of official and public interest in which the officer has specialised himself or takes special interest.

3. General remarks, that is, general efficiency, habits, executive capacity, fitness for promotion and whether the officer commands the respect and confidence of those who come into official relations with him.

....

Signature of the Reporting Officer.

Report on the character and work of Mr.....
....., Assistant Superintendent, Government Printing.

1. Age.

Service { Total / In grade

II. (i) Charge.

(ii) Period of charge.

III. Opinion and impressions about the officer in a narrative form with reference to following points :—

1. (i) Professional knowledge.

(ii) Condition of the institution or branch in his charge.

(iii) Tact in managing workmen and subordinates.

(iv) Interest evinced in improving the quality of work, in effecting economy in printing and in training workmen and apprentices

(v) Office work, if any.

2. (i) Distinctions earned and special acquirements useful to the department.

(ii) Interest taken in matters of official and public importance.

3. General remarks regarding efficiency, habits, executive capacity, professional skill, display of tact in dealing with and ability to command the respect and confidence of those coming in contact with him and fitness for promotion.

.....

Signature of the Reporting Officer.

Remarks by the Head of the Department.

Report on the character and work of Mr..... .....
....., Assistant Superintendent, Government Gardens.

I. Age.

Service { Total / In grade

. (i) Charge.

(ii) Period of charge.

I. Opinions and impressions about the officer in a narrative form with reference to the following points :—

1. (i) Professional knowledge.

(ii) Condition of the institution in charge.

(iii) Tact in managing workmen and subordinates.

(iv) Relations with the non-official public and private gentlemen engaged or interested in horticulture.

(v) Investigation or experimental work conducted, if any.

(vi) Office work, condition of accounts, etc.

2. (i) Distinctions earned and special acquirements useful to the department.

(ii) Interest taken in matters of official and public importance.

3. General remarks regarding efficiency, habits, executive capacity, display of tact in dealing with and ability to command the respect and confidence of those coming in contact with him and fitness for promotion.

.....

Signature of the Reporting Officer.

Remarks by the Head of the Department.

Report on the character and work of Mr.....
..... Superintendent, Amrit Mahal Department.

I. Age.

Service. { Total / In grade

II. (i) Nature of charge.

(ii) Period of charge.

III. The Reporting Officer should give his opinion and impressions in a narrative form so as to cover the following items :—

1. (i) His knowledge of departmental technique.

(ii) Quality of inspection.

(a) Subordinate offices.

(b) Kavals and herds.

(iii) State of the herds.

(iv) Touring.

(v) Office work, generally.

(vi) Relations with the officers of other departments and the non-official public.

2. Matters of official and public interest in which the officer has specialised himself or takes special interest.

3. General remarks, that is, general efficiency habits, executive capacity, fitness for promotion and whether the officer commands the respect and confidence of those who come into official relations with him.

.....

Signature of the Reporting Officer.

Report on the character and work of Mr..... .....
....., Special Income-tax Collector.

I. Age.

Service. { Total / In grade

II. (i) Nature of charge.
(ii) Period of charge.

III. The Reporting Officer should give his opinion and impressions in a narrative form so as to cover the following items :—

1. (i) His knowledge of departmental technique.
(ii) Quality of inspections.
(iii) His notes and reports.
(iv) Tact in managing subordinates.
(v) Office work, generally.
(vi) General reputation and relations with the non-official public.

2. Matters of official and public interest in which the officer has specialised himself or takes special interest.

3. General remarks, that is, general efficiency, habits, executive capacity, fitness for promotion and whether the officer commands the respect and confidence of those who come into official relations with him.

.....

Signature of the Reporting Officer.

Report on the character and work of Mr.....
....., Assistant/Under Secretary to Government.

I. Age

Service { Total
As Assistant Commissioner.
In Secretariat.

II. (i) Charge.

(ii) Period of charge.

III. The Reporting Officer should give his opinion and impressions in a narrative form so as to cover the following :—

1. (i) Knowledge of subjects he has to deal with.

(ii) Knowledge of standing orders and procedure.

(iii) Promptness in disposal and correctness of notes.

(iv) Efforts made to standardise work and simplify procedure.

(v) Judgment—sound or not.

(vi) Tact in dealing with his subordinates.

(vii) Any work of a special nature done.

2. Matters of official and public interest in which the officer has specialised himself or takes special interest.

3. General remarks, that is, general efficiency, habits, executive capacity, fitness for promotion and whether the officer commands the respect and confidence of those who come into official relations with him.

.....

Signature of the Reporting Officer.

Report on the character and work of Mr.....
....., Chief Officer, City Municipality.

I. Age.

Service { Grade of service.
Total.
In grade
As Chief Officer.

II. (i) Charge
(ii) Period of charge.

II. The Reporting Officer should give his opinion and impressions in a narrative form so as to cover the following :—

1. (i) Knowledge of general principles of Municipal Government.
(ii) Quality of his notes, reports, etc.
(iii) Quality of inspection.
(iv) Judgment—sound or not.
(v) Promptness in disposal.
(vi) Decision—quick or not.
(vii) Office work generally.
(viii) Tact in dealing with his subordinates.
(ix) Special work done.

2. Matters of official and public interest in which the officer has specialised himself or takes special interest.

3. General remarks, that is, general efficiency, habits, executive capacity, fitness for promotion and whether the officer commands the respect and confidence of those who come into official relations with him.

.....

Signature of the Reporting Officer.

APPENDIX 14.

(PARAGRAPH 405.)

Report of the transfer of charge by officers.

Number.....

Office of.....

Dated..... . ...

1. Name and designation of relieved officer.....
2. Name and designation of relieving officer.....
3. Date and hour of transfer of charge.....
4. Authority under which the transfer is made and the reason for such transfer ....
   Certified that

   (*a*) (1) Separate statements* showing the details of cash, stamps, opium, ganja and bill forms in stock (*vide* Article 62 of the Civil Account Code, Volume I) and,

   (2) A statement of unadjusted advances and unremedied objections in the prescribed form have been attached to the charge report forwarded to the Comptroller.

   (*b*) An acknowledgment* of the permanent advance in the prescribed printed form (*vide* Article 103, M. C. A. C. Vol. I) will be attached to the next salary bill of the relieving officer.

N.B.—Certificate No. 1 is required in cases of transfer of charge of Taluk Treasuries by Amildars and of District Treasuries by Deputy Commissioners.

Signature of relieved officer.

Signature of relieving officer.

*These should be signed by relieving officer.

APPENDIX 15.

(PARAGRAPH 406.)

Leave application form for officers.

Undersigned has the honor to submit an application for leave on behalf of..... ....
....
the particulars of which are given overleaf.

*Applicant has recorded the declaration prescribed in Section 442 of the Mysore Service Regulations.

....

.. ..

---

1. Name of applicant.
2. Rank and salary including allowances.
3. District and Station.
4. Nature of leave applied for and Section of the Service Regulations applicable.
5. From what date.
6. Number and date of Comptroller's certificate in support of the title to the leave, with period and nature of the leave certified to.
7. Arrangements proposed for conduct of applicant's duties during his absence, and qualifications of the proposed officiator.
8. Other remarks, if any, such as necessity, urgency, etc.

*To be omitted in cases other than Privilege Leaves.

APPENDIX 16.

Form of an Application for Admission to the Mysore Local Service and Pleaders' Examinations.

(PARAGRAPH 430.)

Name in full	Father's name	Residence and full address	Age	Whether applicant claims admission under Rule 4 or clause [a] or [b] of Rule 9 or exception 1, 2 or 3 thereunder or Rule 10	Date of commencement of service	Designation of present appointment	Examination or examinations for which the candidate wishes to appear				Examination or Examinations [Mysore Local Service], if any, which the candidate has already passed, with the year of passing the same	Certificates of qualifications under Rules 4, 9 or 10	Receipt of fee paid under the rules
								Language	Where to be examined	*[i] Whether the applicant chooses to answer the paper on Evidence Act [ii] Subject or subjects in which the candidate claims exemption with the year of getting the same			
							a	b	c	d			
1	2	3	4	5	6	7	8				9	10	11
					If applicant is in the Public Service							Description of enclosures produced	

* To be filled up by candidates who have passed Civil, Part I, Examination held in and previous to May 1927 and subsequently appear for Criminal Higher.

APPENDIX 17.

(PARAGRAPH 431).

Rules relating to Legal Practitioners.

The following persons are qualified for admission as Advocates of the High Court of Mysore.— Advocates.

(*a*) Any person who has been enrolled as an advocate under the Advocates' and Pleaders' Rules, dated the 18th February 1879 and 12th December 1884.

(*b*) Any Barrister of any of the Inns of Courts in England or Ireland, or a member of the Faculty of Advocates in Scotland.

(*c*) Any Advocate, Vakil or Attorney of any of the High Courts of Judicature in British India.

(*d*) Any person enrolled as a Pleader under the Mysore Legal Practitioners' Regulation, who has practised satisfactorily and intelligently for not less than five years, provided he has passed the B.A. or B.Com. or B.Sc. Degree Examination of any Indian University.

(*e*) Any person who has passed the examination of the Degree of Master of Laws or Bachelor of Laws or its equivalent in any Indian University and who produces evidence to the satisfaction of the High Court, (1) as to his character and conduct and (2) where the examination of the Degree of Master of Laws or Bachelor of Laws or its equivalent does not include an examination in the Law of Practice and Procedure, that he has passed in those subjects an examination which is declared to be sufficient by the High Court.

NOTE.—At present the following examinations are declared to be sufficient under this rule :—

A. The examination in the Law of Pratice and Procedure comprised in the Mysore Local Service and Pleaders' Examinations.

B. The Madras High Court Apprentices' Examination :

Provided that if the applicant has passed a University Examination in Law not lower than the B.L. or LL.B. and who has either presided as a Judge over a Civil Court or exercised the powers of a First Class Magistrate in the Mysore State, with a good reputation for a period of not less than five years, it shall not be necessary to produce the evidence referred to in 1 (e) (1) and (2) above, or the examination in the Law of Practice and Procedure prescribed by the Bar Council, Madras.

2. (*a*) Any person, not being a practising Advocate, Vakil or Attorney of any of the High Courts of Judicature in British India, intending to apply to be admitted as an Advocate, shall give one month's notice, in writing, to the Registrar, of his intention so to apply and shall also insert a like notice in three successive issues of the *Mysore Gazette*, not less than one month or more than three months prior to his application.

(*b*) Every person, who desires to be enrolled as an Advocate of the High Court shall, when moving for enrolment, appear in person before the High Court.

(*c*) Every application shall be accompanied by a declaration by the applicant, in writing, that he is not in the service of the Government

of Mysore. If an Advocate after obtaining a certificate, accepts Government service, he shall not be entitled to practice, whilst in such service, even if he be on leave.

Pleaders.

3. The following persons are qualified for admission as Pleaders —

(*a*) Any person who has been enrolled as a Pleader under the Advocates' and Pleaders' Rules, dated the 18th February 1879 and 12th December 1884.

(*b*) Any person who has passed the examination prescribed by the High Court for the Pleaders of the First Grade, under the rules published in Government Notification No. 187, dated the 12th December 1884.

(*c*) Any person who has passed the Revenue (Higher), Civil (Parts I and II), Criminal (Higher) and Registration Examinations under the rules relating to the Mysore Local Service and Pleaders' Examinations and who produces (1) a certificate of having passed the First Examination in Arts or any Intermediate Examination or other higher examination of the Mysore University or of any other Indian University or a certificate of having passed the University Examination at the end of the First Year of the College Course of the Mysore University and (2) evidence to the satisfaction of the High Court as to his character and conduct.

(*d*) Any person who has passed the tests prescribed for Pleaders of the First Grade by any High Court of Judicature in British India and who produces evidence to the satisfaction of the High Court as to his character and conduct.

Second Grade Pleaders.

(*e*) Any person enrolled as a Second Grade Pleader before the date on which these rules came into force.

The provisions of clause (*a*) of this rule do not apply to any person, who has been enrolled conditionally on passing any examination.

Certificates and declaration.

4. Application for admission as a Pleader shall be accompanied by certificates of qualifications prescribed by Rule III and *a declaration by the applicant that he is not in Government Service.* If a Pleader, after obtaining a certificate, accepts Government Service, he shall not be entitled to practise whilst in such service, even if he be on leave.

Stamp fee.

5. (1) All certificates granted under Section 8 or 9 of the Mysore Legal Practitioners' Regulation, 1884, shall be engrossed on Mysore Court Fee Stamp Papers of the value hereunder mentioned, *viz.*,—

				Rs.
For an Advocate	...	...	...	300
For a Pleader	...	...	...	15

Provided that no stamp fee be required for a certificate granted to a person qualified under clause (*a*) of Rule 1.

Provided further that a Pleader who has been granted a certificate or whose certificate has been renewed enabling him to practise as a Second Grade Pleader during the year 1928, may be granted a fresh certificate to practise as a Pleader under these rules on application being made in that behalf and on payment of only Rs. 5. The rules regarding renewal of a certificate shall, so far as may be, apply to the grant of certificates under this proviso.

(2) No Advocate or Pleader shall be allowed to appear in any se or proceeding on behalf of another Advocate or Pleader, except der very special circumstances and with the permission of the Court eviously obtained.

Appearance on behalf of another Advocate.

(3) Every application for the renewal of a certificate under ction 9 of the Mysore Legal Practitioners' Regulation shall be sub- itted through the Judge presiding in the Court in which the Pleader dinarily practises and (unless the High Court otherwise orders) shall made not later than the 15th of November of the year preceding at for which the certificate has to be renewed, and unless the Judge himself the District Judge, shall be transmitted through the District dge to the Registrar, High Court, not later than the 30th idem with ch remarks as the presiding Judge considers necessary. The renewed rtificate shall be issued as soon as possible and shall be dated the t of January of the year to which it relates.

Renewal.

(4) The District or presiding Judge shall, on being satisfied that renewal of certificate has been applied for by a Pleader, permit him practise pending receipt of the renewed certificate.

(5) When a Pleader who has not been suspended from practice pplies for the renewal of his certificate after the expiry of the period rescribed, he should forward with the application for renewal, an ffidavit explaining the delay and when he applies for the renewal after he expiry of the year for which it was last renewed, he should further tate in his affidavit that he has not practised in any Court since the xpiry of the year for which his certificate was last renewed.

(6) If a person having obtained a certificate should fail to renew for a period of two years, he shall not be entitled to have it renewed ithout special orders of the High Court and shall be required to roduce satisfactory testimonials as to his character during the period.

(7) District Judges shall, not later than the 1st February of very year, submit to the High Court a list of the names of Pleaders who have not renewed their certificates in their divisions for that year vith brief reasons for their non-renewal and subordinate Courts shall ubmit a similar list to the District Judge not later than the 15th of anuary.

APPENDIX 18.

(PARAGRAPH 434).

Statement of Europeans in the service of the State as it stood on the 1st Januray 19 .

Name of employee	European or Eurasian	British subject or not	Nature of employment	Date of beginning of employment	Gross monthly-salary received from the Native State
1	2	3	4	5	6

Remuneration or emoluments of any kind received from the State in addition to sanctioned salary	Pension, if any, received from the British Government	Reference in the case of Europeans to orders sanctioning employment	Remarks as to the change in employment or emoluments since the beginning of employment
7	8	9	10

APPENDIX 19.

(PARAGRAPH 445).

Return of deaths of Europeans, Americans, etc. (including members of the Civil Service of India) in the.....District, for the month of.....19 .

Name	Date of death	Place of death	Occupation at time of death	Age at time of death		
1	2	3	4	5		
				Years	Months	Days

—	Place of birth	Particulars as to family connections	Particulars as to property (if any)	Length of service*	Cause of death	Remarks (whether the deceased has left a will or not) and who intends to administer the estate
	6	7	8	9	10	11

The information is not required in the case of pensioners.

Deputy Commissioner,
District.

APPENDIX 20.

(PARAGRAPH 447).

Form for the Report of deaths of Foreigners Residing in the Mysore State.

Name	Nationality	Sex	Date of death	Place of death	Cause of death	Occupation at the time of death	Age at the time of death	Address of relatives (if known)	Particulars as to property	Remarks whether the deceased has left a will or not

APPENDIX 21.

rticles supplied by the Stationery Office and the Departments for which they are provided.

(*Paragraph—506*).

	Description of articles	Department for which it is provided
	Imitation Hand-made, 12 lbs	For printing Certificates of the University, Sannads, etc.
	Tub-size, Cream Wove, highly glazed, 28 lbs. ...	To print letter forms of the Palace, Huzur Secretary, Dewan and Ministers of Council.
	Cream Laid "Original Government" quality, glazed, 28 lbs. ...	Do do
	Cordelia Cover Paper (40 and 60 lbs.)	Press for printing covers for Bulletins, Educational Books and Registers, etc.
	Glazed Tinted Cover Paper 40 lbs. ...	
	M. G. Pressings of different tints, 40 and 60 lbs.	
	Art cover paper of different tints, 40 and 60 lbs.	
8	White Cartridge, 40 and 45 lbs.	For printing Comptroller's Disbursement Registers, and for examinations for drawing purposes.
9	Imitation Art Paper, 56 lbs.	For printing Educational Books and Illustrations.
0	Baskerville Note Paper	To print Letter Heads and Envelopes for Palace, Huzur Secretary, Dewan and Ministers of Council.
1	Do Envelopes	
2	Carrara Note Paper	Do do
3	Do Envelopes	
4	Asoka Blotting paper, 38 lbs.	To be supplied for the Palace, Huzur Secretary, Dewan and Ministers of Council.
5	Blotting paper, pink, 30 lbs.	General supply.
6	Typewriting paper, thick, 5 lbs.	Do
7	Do thin, 3 lbs. ...	
8	Typewriting Carbon papers	
9	Ink Carbon paper	
0	Pencil Carbon paper	
1	*M. M Azure Laid (Conqueror quality) 44 lbs. ...	Press for printing forms and registers.
2	M. M. Azure Laid (Usual quality) 44 lbs.	Do do
3	Do do 32 lbs.	
4	Do do 26 lbs.	
5	Do do 15 lbs.	Supplies to Courts for writing judgment.

*For records to be preserved for 12 years or more.

APPENDIX 21—*contd.*

Sl. No.	Description of articles	Department for which it is provided
26	Cream Laid Foolscap, Draft, 10 lbs. ...	General supply.
27	Cream Laid Foolscap, Draft, 16 lbs. ...	Supplies to be made for the Local Ex minations.
28	Printing Single Royal, 23 lbs.	Press for printing registers and forms a blank books.
29	Do Double Demy, 36lbs.	
30	Do do Crown, 30 lbs.	
31	Do do Foolscap, 20lb	
32	Do do do 16, lbs.	
33	Printing Double Foolscap (Rough) 14 lbs. ...	For printing Gazette.
34	Brown Cartridge, Super Royal, 30 lbs. ...	General supply for covers and packing.
35	Do do 20 lbs.	Press for printing forms and registers.
36	Badamy Royal, 16 lbs. ...	Press for printing forms.
37	Do Demy, 14 lbs.	General supply.
38	Do Double Foolscap, 16 lbs. ...	Press for printing forms.
39	Do Cartridge 48 lbs.	Press for printing facing sheets of Fil for Secretariats.
40	Do do Foolscap, 25 lbs.	
41	Colour papers, 20 lbs. ...	Press for printing P. W. forms, Fore Receipt Books, etc.
42	Drawing paper, Double Elephant.	Public Works, Railways and other Depar ments where necessary.
43	Drawing paper, Imperial	
44	Section paper, Demy	
45	Tracing paper	
46	Graph paper	
47	Marble paper, Royal ...	Press for covers to blank books and registe
	STATIONERY ARTICLES.	
48	Steel Pen Nibs ...	General supply.
49	Pen holders ...	
50	Needles ...	
51	White tape, English	Do
52	Red tape do	
53	Blue tape, woollen ...	Palace, Huzur Secretary, Dewan an Ministers of Council.
54	Thabalak thread ...	General supply.
55	Thread white	
56	Blue Black Ink powder	
57	Red Ink powder	Do
58	Black Lead pencils	

APPENDIX 21—*contd.*

	Description of articles	Department for which it is provided
	Copying pencils ...	Secretariat and other Heads of Departments for drawing purposes.
	Coloured pencils, red and blue	For Gazetted Officers.
	*Blotting pads ...	Do
	India Rubber ...	General supply.
	†Pen-knives ...	For Gazetted Officers.
	‡Scissors	General supply.
	§Green baize ...	For Gazetted Officers.
	Candles	General supply.
	Ink Glasses, metal cap ...	Do
	‖Candle Sticks ...	Do
	Sealing wax. ...	General supply.
	Round Ink Stands with two porcelain ink wells ...	For Gazetted Officers.
	Round wooden baselets with Ink pots and glass ...	General supply.
	Rulers ...	Do
	Finger Printing Apparatus	
	Ribbons	
	Paper weights ...	Heads of Officers.
	Cotton tags ...	Secretariats and Heads of Departments.
	¶Liquid Gum Bottles ...	Do
	Gloy or Grip Fix Gum bottles	Do
	Long cloth ...	Press and Survey Departments for mounting maps.
	Sheep skin ...	Press for binding books.
	Cloth centred paper ...	For preparing file boards.
	Straw boards ...	For Press and Secretariat.
	Paste do	Press.
	Card do	
	Ivory do	
	Color do	
	Club cloth-lined boards	
	Ivory cards, double large	Press for printing special invitation cards.
	Envelopes Do	
	Blue Black Ink jars ...	Secretariats and Heads of Departments.
	Cloth-lined paper ...	press.
	Envelopes, Demy	Secretariat and Heads of Departments.
	Do Foolscap	
	Do Chit ...	General supply.

*Once in two years.
†Once in four years.
‡ Do
§Once in four years.
‖Will be issued at the rate of one per Head of Office and one for every full t of five clerks, subject to a maximum of four candle shades for any one Office.
¶One bottle per annum.

APPENDIX 21—*contd.*

Sl. No.	Description of Articles	Department for which it is provided
95	Crow Steel pens	Public Works, Railways and other Departments, where necessary.
96	Mapping pens	
97	Ink and pencil erasers	
98	Metallic Note-book	
99	Sponges	Public Works, Railways, Archæological, Stamp, Survey and Press Departments.
100	Tracing cloth ...	
101	Drawing pencils	Public Works, Railways and other Departments, where necessary.
102	Drawing pins	
103	Artists' Glasses	
104	Sable Hair Brushes	
105	Stencil Brushes	
106	Country Tape, white	Press for preparing file boards.
107	Do red	
108	Crimson Lake ...	Public Works, Railways and other Departments, where necessary.
109	Emerald green ...	General Supply.
110	Gamboge	
111	Indian Ink	
112	Litho Ink, fine ...	
113	Prussian Blue ...	
114	Burnt Sienna ...	
115	Cobalt	
116	Light red	
117	Neutral tint ...	
118	Vermilion	
119	Yellow ochre ...	
120	Stencil Ink	
121	Brown Ochre ...	
122	Blue Royal ...	
123	Burnt Umber ...	
124	Carmine ...	
125	Carmine Lake ...	
126	French ultra marine ...	
127	Flake white ...	
128	Indigo ...	
129	Indian red ...	
130	Lake (moist) ...	
131	Madder ...	
132	Orange ...	
133	Purple ...	
134	Raw Sienna ...	
135	Sepia ...	
136	Scarlet lake ...	
137	Venetian red ...	
138	First quality Memorandum.	General Supply.

APPENDIX 21—*concld.*

Sl. No.	Description of articles	Department for which it is provided
39	Second quality Memorandum	General Supply
40	First quality Notepaper ...	
41	Second do ...	
42	Combined Envelopes ...	
43	"From" Register ...	
44	"To" Register ...	
45	Order Book of 2 qrs. ...	
46	Quarto Book ...	
47	Octavo Book ...	
48	Stationery Issue Register ...	
49	Do Receipt do ...	
50	Forms Issue Register ...	
51	Do Receipt do ...	
52	File Book ...	
53	Paper fasteners ...	Secretariats and Heads of Departments.
54	Erasing Knives ...	Heads of Departments.
55	Pen rests ...	Heads of Offices.
56	Saucers ...	Public Works, Railways and other Departments, where necessary.

APPENDIX No. 22.

List of officers entitled to obtain Forms and Stationery free of charge.

(*Paragraph*—485).

I. GENERAL ADMINISTRATION.

1 General and Revenue Secretariat and allied offices.

II. Revenue.

1 Revenue Commissioner.
9 Deputy Commissioners of Districts.
23 Revenue Assistant Commissioners and Sub-Division Officers.
76 Amildars and Deputy Amildars of Taluks and Sub-Taluks.
1 Muzrai Commissioner.

III. Judicial.

1 Registrar, High Court of Mysore, Bangalore.
4 District and Sessions Judges.
9 District Magistrates.
5 Subordinate Judges
2 City Magistrates.
1 Special Magistrate, Kolar Gold Fields.
41 Munsiffs.
1 Advocate-General.
3 Public Prosecutors.
17 Special Second Class Magistrates.
12 Special First Class Magistrates.
46 Benches of Honorary Magistrates.

IV. Jails.

1 Inspector-General of Prisons.
2 Superintendents of Jails.
9 Officers (District Magistrates) in Charge of Lock-ups.

V. Police.

1 Inspector-General of Police.
21 District Superintendents of Police and Assistant Superintendents of Police including Railways and C. I. D.
1 Special Superintendent of Police, Kolar Gold Fields.
1 Principal in charge of Police Training School.

VI. Survey.

1 Superintendent, Mysore Revenue Survey and Settlements.
7 Assistant Superintendent and Sub-Assistant Superintendents of Revenue Survey.
1 Superintendent, Mysore Revenue Survey, Record of Rights.
8 District Survey Officers.

VII. Accounts.

1 Comptroller.
1 Officer in Charge of the State Huzur Treasury, Bangalore.
8 Treasury Officers.

VIII. Palace.

1 Private Secretary to His Highness the Maharaja of Mysore.
1 Huzur Secretary to His Highness the Maharaja of Mysore.
1 Durbar Surgeon.
1 Superintendent, Fern Hill Palace.

IX. Public Works.

1 Chief Engineer of Mysore, Bangalore.
1 Chief Engineer, Krishnarajasagara Works, Bangalore.
3 Superintending Engineers.
20 Executive Engineers.

X. Forest.

1 Chief Conservator of Forests in Mysore, Bangalore.
1 Conservator of Forests, Shimoga.
10 District Forest Officers.
8 Forest Sub-Division Officers.
1 Working Plan Officer, Bangalore.
1 Veterinary Inspector, Forest Department, Bangalore and Mysore.
1 Special Forest Officer, Bhadravati.
1 Officer in Charge of Creosoting Plant, Bhadravati,
1 Do Minor Forest Scheme.
1 Do Forest Surveys.
1 Officer in Charge of Game and Tiger Preserves.
1 Do Lac Cultivation.
1 Sandal Spike Investigation Officer.
1 Sub-Assistant Conservator of Forests on Special Duty in connection with Balagi Poles, Shimoga.
1 Officer in Charge of Elephants.
1 Officer in Charge of Sandal Valuation Survey, Sagar and Shimoga.
1 Officer in Charge of Sandal Valuation Survey, Arsikere.

XI. Excise.

1 Excise Commissioner in Mysore, Bangalore.
5 District Excise Officers.
9 Assistant Commissioners, Excise Branch.

XII. Stamps.

1 Commissioner of Stamps in Mysore, Bangalore.
1 Superintendent of Stamps in Mysore, Bangalore.
1 Superintendent of Stamp Manufactory, Bangalore.

XIII. Medical and Public Health.

1 Senior Surgeon in Mysore, Bangalore.
1 Director of Public Health in Mysore, Bangalore.
1 Sanitary Engineer, Bangalore.
1 Superintendent, Government Medical Stores, Bangalore.
1 Superintendent, Mental Hospital, Bangalore.
1 Medical Officer in charge of Victoria Hospital, Bangalore.
1 Medical Officer in Charge of Krishnarajendra Hospital, Mysore.
9 District Medical Officers.
1 District Medical Officer, Kolar Gold Fields.
1 Superintendent, Vaccine Institute, Bangalore.
1 Lady Medical Officer, Vani Vilas Hospital, Mysore.
1 Lady Medical Officer in Charge of Maternity Hospital, Bangalore.
1 Lady Medical Officer in Charge of Maternity Hospital, Rebertsonpet, Kolar Gold Fields.
1 Superintendent, Minto Ophthalmic Hospital, Bangalore.
1 Chemical Examiner to Government, Bangalore.
2 Medical Officers in Charge of Jails, Bangalore and Mysore.
9 District Sanitary Officers, Vaccination Department.
2 District Health Officers, Shimoga and Mysore.
1 Medical Officer, Princess Krishnajammanni Tuberculosis Sanatorium, Mysore.
3 Medical Officers, E. D. Hospitals, Bangalore, Mysore and Kolar Gold Fields.
1 Medical Inspector of Girls' Schools, Bangalore.
1 Medical Officer, Mysore Troops Station Hospital, Bangalore.
1 Medical Inspector of Schools, Mysore.
1 Superintendent, Public Health Institute, Bangalore.
1 Medical Inspector of Government Schools, Chamarajpet.
1 Health Officer in Charge of Malaria and Rural Health Unit, Mandya.
1 Technical Officer, Vital Statistics.

XIV. Education.

1 Director of Public Instruction in Mysore, Bangalore.
1 Financial Assistant to the Director of Public Instruction, Bangalore.
2 Deputy Directors of Public Instruction, Bangalore and Mysore.
1 Principal, Ayurvedic College, Mysore.
8 Head Masters, District Normal Schools.
Assistant Inspectors of Education.
Head Masters of High Schools.
1 Principal, Government Training College, Mysore.
8 District Educational Officers.
2 Head Masters, Government Commercial Schools, Bangalore and Mysore.
5 Superintendents, Government Industrial School.
7 Assistant Inspectors of Urdu Education.
1 Assistant Inspector of Kannada Education, Bangalore.
1 Inspectress of Girls' Schools, Shimoga and Kolar.

1 Superintendent, School of Engineering, Bangalore.
2 Principals, Sanskrit College, Bangalore, and Chamarajendra Sanskrit College. Mysore.
1 Head Mistress, Vani Vilas Institute, Bangalore.
2 District Inspectors of Urdu Education.
1 Assistant Inspector of Sanskrit Schools.
1 Head Mistress, Maharani's High School, Mysore.
3 Assistant Inspectresses of Kannada Girls' Schools, Mysore, Hassan and Tumkur.
1 Assistant Inspectress of Hindustani Girls' Schools, Mysore.
1 Medical Inspector of Primary Schools, Bangalore and Mysore.
1 Assistant Inspectress of Girls' Schools, Shimoga and Kadur.
1 Superintendent, Women's Training College, Mysore.
1 Inspector of Sanskrit Schools, Bangalore.
1 Secretary, Board of Sanskrit Studies and Examinations, Mysore.
1 Secretary, Local Examinations Boards, Bangalore.
1 Curator, Government Book Depot, Bangalore.

XV. Geological.

1 Director, Department of Geology.
1 Chief Inspector of Mines in Mysore, Oorgaum.

XVI. Registration

1 Inspector-General of Registration in Mysore, Bangalore.
8 District Registrars.

XVII. Industries and Commerce.

1 Director of Industries and Commerce in Mysore, Bangalore.
4 Superintendents of Industries and Commerce.
1 Superintendent, Government Weaving Factory, Dodballapur.
1 District Weaving Demonstrator, Mysore.
1 Government Director, Industrial Concerns, Bangalore.

XVIII. Co-operative Societies.

1 Registrar of Co-operative Societies in Mysore, Bangalore.
1 Deputy Registrar of Co-operative Societies, Bangalore.
6 Assistant Registrar of Co-operative Societies.

XIX. Income-Tax Department.

1 Commissioner of Income-Tax in Mysore, Bangalore.
9 Deputy Commissioners of Income-Tax.
23 Income-Tax Officers.

XX. Agriculture.

1 Director of Agriculture in Mysore, Bangalore.
2 Assistant Directors of Agriculture, Tumkur and Mysore.
2 Deputy Directors of Agriculture, Shimoga and Chikmagalur.
1 Economic Botanist, Department of Agriculture, Bangalore.

1 Agricultural Chemist, Bangalore.
1 Agricultural Engineer, Bangalore.
1 Vice-Principal in charge of Hebbal Farm, Bangalore.
1 Vice-Principal in charge of Agricultural School, Bangalore.
1 Entomologist, Department of Agriculture, Bangalore.
1 Mycologist, Department of Agriculture, Bangalore.
1 Officer in charge of the Live-Stock Section, Bangalore.

XXI. Meteorological.

1 Meteorological Reporter to Government, Bangalore.
7 Meteorological Observers.

XXII. Sericulture.

1 Superintendent of Sericulture in Mysore, Mysore.

XXIII. Government Gardens.

1 Director of Horticulture, Bangalore.
1 Superintendent, Government Gardens, Bangalore.

XXIV. Amrit Mahal.

1 Superintendent, Amrit Mahal Department, Bangalore.

XXV. Veterinary Department.

1 Superintendent, Civil Veterinary Department, Bangalore,
1 Officer in Charge of Serum Institute, Bangalore.
2 Assistant veterinary Superintendents, Mysore and Tumkur.
All Veterinary Dispensaries.

XXVI. Military Department.

1 Chief Commandant, Mysore State Troops, Bangalore.
1 Commandant, Mysore Transport Corps, Bangalore.
1 Superintendent, Hessarghatta Grass Farm, Hessarghatta.
1 Superintendent, Government Stud Farm, Kunigal.

XXVII. Representative Assembly and Legislative Council, Bangalore.

1 Secretary, Representative Assembly and Legislative Council, Bangalore.

XXVIII. Joint-Stock Companies.

1 Registrar of Joint-Stock Companies, Bangalore.

XXIX. Museum.

1 Superintendent, Government Museum, Bangalore.

XXX. Miscellaneous.

1 Superintendent, Government Printing, Bangalore.
1 Superintendent, Government Stationery, Bangalore.
1 Assistant Superintendent, Government Branch Press, Mysore.
1 Secretary to the Board of Management, Mysore Local Service and Pleaders' Examinations, Bangalore.
1 Special Land Acquisition Officer, Krishnarajasagara.
1 Superintendent, Government Soap Factory, Bangalore.
2 Directors, Sandal Oil Factories, Bangalore and Mysore.
1 Kannada Translator to Government, Bangalore.
1 Organising Commissioner, Boy Scouts, Bangalore.
1 Assistant Organising Commissioner, Boy Scouts, Bangalore and Mysore.
1 Secretary, Stores Purchase Committee, Bangalore.
1 Secretary, Board of Industries and Commerce.
1 Superintendent, Government Chrome Mines, Byrapur.
1 Secretary, Exhibition Committee, Bangalore.
1 Publicity Officer, Bangalore.
1 Commissioner of Workmen's Compensation, Bangalore.
1 Consulting Architect, Bangalore.
1 Census Superintendent in Mysore, Bangalore.
1 Director of Archæological Researches in Mysore, Mysore.

APPENDIX 23

(*Chapter*—XVII).

LIST OF OFFICERS AND OFFICES ENTITLED TO OBTAIN STATIONERY ON PAYMENT (BOOK ADJUSTMENT).

1.	Mysore University	For printing work done or stationery supplied.
2.	Office of the Mysore Govt. Life Insurance Department.	Do
3.	The Electrical Department ...	Do
4.	Mysore State Railway ...	Do
5.	All Factories and Workshops of the Industries and Commerce Department.	Do
6.	The Bhadravati Iron Works ...	Do

Miscellaneous offices like :—

7.	The Public Libraries of Bangalore and Mysore.	For stationery supplied
8.	The Seed Depot of the Government Gardens Department.	For Printing and Stationery
9.	Agricultural Department ...	Agricultural Calendar and special Bulletins and Pamphlets printed.
10.	Education Department ...	For text-books printed and stationery supplied for Local Examinations.
11.	Local Boards and Municipalities and such other offices and institutions as may be specially included.	When they send any printed.
12.	Military	

(G. O. No. G. 6367-89—P. & S. 65-23-3, dated the 14th Februray 1925.)

APPENDIX 24.

(*Paragraph*—494)

LIST OF OFFICERS ENTITLED TO OBTAIN FORMS AND REGISTERS ON PAYMENT (BOOK ADJUSTMENT.)

G. 6267-89—P. & S. 65-23-8, dated 14th February 1925.

1. Mysore University
2. Secretary, Mysore Government Life Insurance Dept.
3. The Electrical Department.
4. Mysore State Railway.
5. All Factories and Workshops of the I. & C. Department.
6. The Bhadravati Iron and Steel Works.
7. The Seed Depot of the Government Gardens Department.
8. Agricultural Department in regard to Agricultural Calendars and special Bulletins and Pamphlets.
9. Education Department in regard to Text Books and works relating to Local Examinations.
10. Local Boards and Municipalities when they send any work for printing.
11. Sandal oil Factory.

D. 7638-90—S. O. F. 85-34 49. dated 27th May 1935.

APPENDIX 25.

(*Chapter XVII*)

STANDNG LIST OF ALL OFFICES TO WHICH STATIONERY ARTICL ARE SUPPLIED WITH NAMES AND QUANTITIES OF EA ARTICLE TO BE SUPPLIED.

Rule No. 9 (a).—A standing list containing names of all offices to whi Stationery is supplied with names and quantities of each article of Statione to be supplied shall be maintained in the Stationery Depot and the annu supplies shall be made in accordance with this list.

Office of .....

Number of Gazetted Officers.....			The route and m of carriage.
Number of clerks using stationery as per details below.	Clerks	Details of sanctioned establishment	Direction to be marked on cases
	Accountants		To the
	Mutchis		of
			at
			care of
			To be forwarded

No.	NAME OF ARTICLE	Opening balance of the official year in which the indent is submitted. This column should not include figures of column 3	Quantity supplied by the Depot	REMARKS: NOTE.—Explanat of unusually la demands, va tions in the c sumption sho etc., should be h given.
	(1) Articles supplied on the average of the past two years' consumption.			
	SUPERIOR PAPERS.	Rms. Q. S.	Rms. Q. S.	
1	Machine-made Foolscap ...			
2	Typewriting paper, thick...			
3	Do thin ...			
4	Carbon paper ...			
5	1st quality note paper ...			
	ORDINARY PAPERS.			
6	Cream wove F. cap. 10 lbs.			
7	Blotting paper ...			
	PAPERS FOR COVERS AND PACKETS.			
8	Brown Cartridge ..			
9	Badami Demy ...			
	BLANK BOOKS	Number	Number	
10	Order Book ...			*Vide* Instructio at the back
11	Acquittance Book ...			
12	Quarto 1qr. ...			
13	Octavo ½ ,, ...			
14	File Book ...			

APPENDIX 25.—*concld.*

NAME OF ARTICLE		Opening balance of the official year in which the indent is submitted. This column should not include figures of column 3	Quantity supplied by the Depot	REMARKS: NOTE.—Explanation of unusually large demands than the average consumption shown, etc., should be here given
SUNDRY ARTICLES		Number	Number	
Needles	...			
Tape, white	Skeins			
Thread, white	Reels			
Sealing-wax	Sticks			
Candles	No.			
(2) Articles supplied according to Fixed Scale.				
Steel-pen Nibs	No.			
Do Holders	,,			
Black Ink Powder	Packs			
Red Do	Do			
Black Lead Pencils	No.			
Colored do	,,			
(3) Articles supplied once for all and which can only be renewed after the lapse of the minimum period they are required to last.				(a) Here enter certificate required under the Officer's signature. *Vide* instructions at the back.
Blotting pads	No.			
India-rubber	,,			
Pen-knives	,,			
Scissors	,,			
Green baize	Yds.			
Ink-glasses	No.			
Candle-sticks	,,			
Wooden Ink-stands	,,			
Rulers, round	,,			
Finger printing apparatus	,,			
T. W. Ribbons, Remington	,,			
Do Oliver	,,			
Do Underwood	,,			
Do L. C. Smith	,,			
Do Portable	,,			

I certify that I examined the stock of stationery articles, and drawing and mathematical truments, etc., on the 19 , and found the same correct accord- to the book balance (except in the case of articles shown in the accompanying statement).

tion.....
te..... } Signature and designation of the Head of the Office.

Signature of the Indenting Officer.

Issue stationery passed in column No. 10.

Superintendent of Stationery.

Issued stationery accordingly as per column No. 11.

Storekeeper.

pervisor.

The articles detailed in column No. 11 have been examined and received in good condition m the Stationery Depot on this the.....day of.....19 .

signature and designation of the Officer receiving stationery.

APPEDIX 26.

(*Chapter XVII*)

STANDING LIST OF OFFICES OF AMILDARS TO WHICH STATIONERY ARTICLES ARE SUPPLIED WITH NAMES AND QUANTITIES OF EACH ARTICLE TO BE SUPPLIED.

Rule No. 9 (*a*).—A standing list containing names of all offices to which Stationery is supplied with names and quantities of each article of Stationery to be supplied shall be maintained in the Stationery Depot and the annual supplies shall be made in accordance with this list.

Office of the Amildar of.....Taluk.

Date of despatch..... ....

No. of Gazetted Officers.....
No. of clerks using stationery as per details below } .....
Details of sanctioned establishment.

The route* and mode of carriage to be specified—
Direction to be marked on cases
To the..... .... of.....
..... at ..... care of.....
.....to be forwarded by..... .....
*Here distinctly state the nearest Railway station to destination

No.	Particulars		Quantity supplied by the Stationery Office			Remarks, NOTE—Explanation of unusually large demands, variations in the consumption shown etc., should be here given
			Rms.	Q.	S.	
1	Blue laid Foolscap	...				
2	Cream-wove Foolscap	...				
3	Blotting paper	...				
4	Brown Cartridge	...				
5	Ba amy Demy	...				
6	Pen carbon	...				
7	Pencil carbon	...				
8	Needles	No.				
9	Thread	lb.				
10	Thread, white	Seers.				
11	Sealing wax	No.				
12	Steel-pen nibs	No.				
13	Holders	No.				
14	Blue black ink powder	packs.				
15	Red ink do	,,				
16	Black lead pencils	No.	Date of last supply			
17	Green baize	yds.				
18	Ink glasses	No.				
19	Pen-knife	,,				
20	Scissors	,,				
21	Wood Ink-stand	,,				
22	Rulers	,,				

I certify that I examined the stock of Stationery articles, etc., on the ....
.....and found the same correct according to the book balance.

Dated..... } Countersigned by—
Station ..... } Deputy Commissioner.....District.

Signature of the Indenting Officer.

Issue Stationery passed in column 10.

Issued Stationery accordingly as per column 11.

Superintendent of Stationery. Supervisor Store-keeper.

APPENDIX 27.

(*Chapter XVII.*)

LIST OF STATIONERY ARTICLES ISSUED ACCORDING TO A FIXED SCALE AND FOR STATED PERIODS FOR ALL OFFICES.

Per annum.

	Black lead pencils	Coloured pencils	Black ink powder	Red ink powder	Pen holders
1	2	3	4	5	6
*Gazetted Officers ...	4	2	3 packets to each man	1 packet to each man	2
Managers, etc., Auditors and Accountants.	3	...			2
Clerks ...	3	...			2
Mutchies ...	2	...			1

N.B.—Black and red ink powders shall not be issued to each individual, but the required ink will be prepared by office mutchies and served out.

Per month.

	Nibs	Blotting paper
1	2	3
Gazetted Officer	6	2 sheets
Managers, etc., Accountants and Clerks	4	1 "
Mutchies	3	1 "

N.B.—The above annual and monthly articles will be supplied only according to the prescribed scale and, while the scale should not be exceeded in issuing them, economy is expected to be effected as far as practicable.

Periodicals issued at stated intervals.

(G. O. No. G. 8306-57—P. & S. 52-38-4, dated 24—25th February 1939.)

Articles	Minimum number of years for which the articles are issued	Scale
1	2	3
Blotting pad ...	2 years ...	1 for each Gazetted Officer
India rubber piece ...	2 ,, ...	1 per man.
Pen knives* ...	4 ,, ...	1 for each Gazetted Officer
Scissors ...	4 ,, ...	1 for each officer.
Green baize ...	4 ,, ...	2 yds. for Gazetted Officer
Ink glasses ...	5 ,, ...	2 per man.
Candle-stand with globe	4 ,, ...	4 (maximum) per office.
Rulers ...	Once for all ...	1 for every six clerks.
Wooden ink stands ...	,, ...	1 for each official.

* Four pairs to Secretariat, Chief Court, Comptroller and other officers having several officers.

All such articles as are lost or broken must be replaced at the expense of the party through whose carelessness the loss or injury may have arisen.

All old and unserviceable articles should be returned to the Stationery for exchange for new ones as required by G. O. No. G. 25240-300—P. & S. 75-18-4 of 8th May 1919.

APPENDIX 28.

LIST OF STATIONERY ARTICLES ISSUED ACCORDING TO A FIXED SCALE AND FOR STATED PERIODS FOR AMILDARS' OFFICES.

Per annum.

	Black lead pencils	Black ink powder	Red ink powder	Pen holders
Officer	4	3 packets to each man.	One packet to each man.	2
Managers, Auditors and Accountants.	3			2
Clerks	3			2
Mutchies	2			1

N.B.—Black and red ink powders shall not be issued to each individual, but the required ink will be prepared by office Mutchies and served out.

Per month.

	Nibs	Blotting
Officer	6	2 sheets
Managers, Accountants and Clerks ...	4	1 sheet
Mutchies	3	1 „

N.B.—The above annual and monthly articles will be supplied only according to the prescribed scale and, while the scale should not be exceeded in issuing them, economy is expected to be effected as far as practicable.

Periodicals (for Amildars and Deputy Amildars only).

(*Vide* G. O. No. G. 6676-86—P. & S. 1-27-42 of 15th December 1927.)

Articles	Minimum number of years for which the articles are issued	Scale
Green baize ...	6 years	Two yards
Ink glasses ...	6 ,,	Two
Pen-knife ...	4 ,,	One
Scissors ...	4 ,,	One pair
Wooden Ink-stand ...	Once for all	One
Rulers ...	Do	One for every six men.

N.B.—The articles shall not be issued until after the period for which they are required to last has expired.

All such articles as are lost or broken must be replaced at the expense of the party through whose carelessness the loss or injury may have arisen.

All old and unserviceable articles should be returned to the Stationery Depot for exchange of new ones as required by G. O. No. G. 25240-300—P. & S. 75-18-4 of 8th May 1919.

APPENDIX 29.

(Chapter XVII.)

General Store Account Book of Stationery and Forms of the Office of..................
during the year 19 —19 .

Instructions for the up-keep of the General Store Account Book of Stationery and Forms.

1. The General Store Account Book should show all receipts, namely, the Stationery and Forms received from the Depot, by local purchase, and that returned to stores by an office or offices, and also the monthly issues and balances in the following manner:—

2. The receipts will be posted up whenever they are received and added to the balance at the end of each month; the monthly totals of issues will be posted underneath the next receipts and the balances thus ascertained monthly. At the end of the year, an abstract showing the net receipts, issues and balances of the year will be shown at the foot of the General Store Account Book. The Balance at the end of the year will form the opening balances of the ensuing year.

Date	Receipts, Issues and Balances	Writing paper									Paper for drafting purposes									
		1 Royal	2 Medium	3 Demy	7 Cream laid quarto post	8 Cream laid note	15 Foolscap hand-made	28 Foolscap, machine made			25 Cream wove Foolscap, 10 lbs.	26 Cream wove Foolscap, 14 lbs.		27 Blotting paper	28 Brown Cartridge	30 Badamy Demy 16 lbs.	39 Printing Royal	41 Printing Demy		
		R. Q. S.	R. Q. S.	R. Q. S.	R. Q. S.	R. Q. S.	R. Q. S.	R. Q. S.	R. Q. S.	R. Q. S.	R. Q. S.	R. Q. S.	R. Q. S.	R. Q. S.	R. Q. S.	R. Q. S.	R. Q. S.	R. Q. S.	R. Q. S.	R. Q. S.
	Opening Balance...																			

APPENDIX 29—*concld.*

Group	Item	Unit
Miscellaneous paper		R.
		Q.
		S.
		R.
		Q.
		S.
		R.
		Q.
		S.
		R.
		Q.
		S.
		R.
		Q.
		S.
		R.
		Q.
		S.
Blank books of writing paper		No.
		No.
		No.
	Foolscape 2 qrs.	No.
		No.
		No.
	'From' Register	No.
	'To' Register	No.
	Index	No.
		No.
		No
Miscellaneous articles	Quarto Books	No.
	Octavo Books	No.
		No.
		No.
	File Books	No.
	Paste Boards	No.
	Needles	No.
	White Tape	Skn.
		Skn.
	Thread, white	No.
	Thread, coloured	No.
	Cloth-lined paper	Yds.
	Sealing wax	No.
	Candles	No.
	D. O. Covers	No.
	Liquid gum bottles	No.
		No.
		No.
	Paper fasteners	No.
		No.
	Cotton tags	No.
	Steel pen nibs	No.
	Steel holders	No.
	Black Ink powder	Pks.
	Red Ink powder	Pks.

Group	Item	Unit
Miscellaneous articles	Blue black ink bottles	No.
	Black lead pencils	No.
	Coloured pencils	No.
	Blotting pad	No.
	India Rubber	No.
		No.
	Pen-knives	No.
	Scissors	No.
	Green baize	Yds.
	Glass ink bottles	No.
		No.
	Candle sticks	No.
		No.
	Wooden ink stands	No.
	Rulers (round)	No.
	Paper weights	No.
	Pen rests	No.
	Finger printing apparatus	No.
Drawing materials		

APPENDIX 30.

(*Chapter XVII.*)

ACCOUNT BOOK OF THE ISSUE OF STATIONERY IN THE OFFICE OF....................DURING THE YEAR 19 —19 .

(*Instructions for the Issue of Stationery and for the up-keep of the Account Book of such issues.*)

1. As a precautionary measure, the officials receiving articles will draw a line in red ink through the blank spaces opposite their names.

2. The daily expenditure of Stationery as entered by each official who receives the articles, must be totalled monthly, and a progressive total thereof extended until the end of the year. The monthly totals will, on the 1st of the succeeding month be carried into the General Store Account Book, to be dealt with in the manner therein prescribed.

To whom issued	Writing paper									Paper for Drafting purposes								
	1	2	3	7	8	15	22			25		27	28	30	39	41		
Signature of recipient	Royal	Medium	Demy	Quarto Post, cream laid	Note, cream laid	Foolscap, hand-made	Foolscap, machine-made			Cream wove Foolscap, 10 lbs.	Cream wove Foolscap, 8 lbs.	Blotting paper, 32 lbs.	Brown Cartridge, 45 lbs.	Badamy Demy, 16 lbs.	Printing Royal, 25 lbs.	Printing Demy, 18 lbs.		
	R. Q. S.	R. Q. S.	R. Q. S.	R. Q. S.	R. Q. S.	R. Q. S.	R. Q. S.	R. Q. S.	R. Q. S.	R. Q. S.	R. Q. S.	R. Q. S.	R. Q. S.	R. Q. S.	R. R. S.	R. Q. S.	R. Q. S.	R. Q. S.

APPENDIX 30—*concld.*

Paper for drafting purposes.			Miscellaneous paper																	
R.	Q.	S.	R.	Q.	S.	R.	Q.	S.	R.	Q.	S.	R.	Q.	S.	R.	Q.	S.	R.	Q.	S.

Blank books of writing paper									Blank Books of printing paper															
			Foolscap, 2 qrs.				'From' Register	'To' Register Index						Foolscap, 2 qrs.			Quarto Books	Octavo Books	Stationery Issue Books	Stationery Receipt Books	File Books	Paste Boards	Needles
No.	No.	No.	No.	No.	No	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.	No.

Miscellaneous articles													
White Tape	Bengal Twine	Thread, White	Thread, Coloured	Cloth-lined paper	Sealing Wax	Candles	D. O. Covers	Liquid Gum Bottles			Paper Fasteners		Cotton Tags
Sk.	Sk	No.	No.	Yds.	No.	No.	No.	No.	No.	No.	No.	No.	No.

Miscellaneous articles																											
Steel pen nibs	Steel holders	Black ink powder	Red ink powder		Blue black ink bottles	Black lead pencils	Coloured pencils	Blotting pad	India Rubber		Pen-knives	Scissors		Green baize	Glass ink bottles					Candle sticks		Ebony Ink stands	Wooden Ink stands	Rulers, round	Paper weights	Pen rests	Finger Printing apparatus
No.	No.	Pks.	Pks.		No.	No.	No.	No.	No.		No.	No.		Yds.	No.	No.	No.			No.		No.	No.	No.	No.	No.	No.

Drawing materials																	

APPENDIX 31.

(Chapter XVII.)

STANDING LIST OF THE OFFICE OF..... .... TO WHICH PRINTED FORMS AND REGISTERS ARE SUPPLIED WITH NUMBER, NAME AND QUANTITY OF EACH FORM OR REGISTER TO BE SUPPLIED.

Rule No. 32 (*a*).—A standing list containing the names of all offices to which forms are supplied with number, name and quantities of each form to be supplied shall be maintained in the Stationery Depot and annual supplies shall be made in accordance with this list.

Office of.....

The route and mode of carriage

Description to be marked on cases.

To the.....

of.....

at.....

care of.....

to be forwarded by.....

Serial number of the Indent	Serial number of the Form	Name of Form	Quantity to be supplied by the Superintendent	REMARKS: NOTE.—Explanation of unusually large demands, variations in the consumption shown, etc., should be here given
1	2	3	4	5

Date.....19 . Signature and Designation.

APPENDIX 32.

(*Paragraph* 459.)

Statement showing the book balance of Stationery and Forms on examination of stock.....on.....19 .

Articles	Balance as per book	Actually found in stock	Excess	Deficiency	Remarks accounting for the difference
1	2	3	4	5	6

STATION.....

Date.....

Signature and Designation.

APPENDIX 33.

(*Paragraph* 472).

Register showing Periodical Issues of Stationery articles.

Date of issue	To whom issued	India Rubber	Pen-knives	Ink glasses	Green baize	Scissors	Candle sticks	Rulers	Wooden Inkstands	Paper weights

APPENDIX 34.

Skeleton form of State Administration Report.

Chapter I.

General and Political.—Here enter the area, boundaries, physical features, population and gross revenue (based on average of past five years) of the State ; the tribute payable to Government or to any State, the chief's full name, the titles, age, caste.

Give particulars of any event of importance, such as the visit of the administrator or some other distinguished person, marriage celebrations, or other domestic occurrences of interest connected with the chief's household, and tours made by the chief through the State and their political or administrative objects and results.

Also give briefly particulars of tours made by the Dewan and the Ministers.

Chapter. II—Protection.

Legislation.—Remarks regarding (Appendix II) the laws in force in the State.

Military Force.—Remarks regarding the nature of force (Appendix III) mentioning the sanctioned strength, if any, the actual strength as compared with that of the previous year, the arms with which the force is provided and the duties on which it is employed. Also mention cost as compared with the previous year and note as to efficiency.

Police.—The organisation and description of the force and the class of weapons with which it is armed. Comment on its efficiency for the preservation of order, the prevention and detection of crime. The total number and cost of the body as compared with the past year, etc. (Appendix IV), also ratio of police to population and area.

Give statistics in tabulated form (Appendices V, VI and VII) as to the working of the Police.

Criminal Justice.—Describe the various subordinate or junior courts and the work performed by them (with reference to Appendix VIII) mentioning increase or decrease in the number of courts. The work done by the appellate courts should also be reviewed (with reference to Appendix IX).

Civil Justice.—The constitution and number of courts, increase or decrease in number, suits instituted and disposed of, the average duration of suits, execution of decrees, etc. (with reference to Appendices X and XI). State number and value of landed property and money suits instituted during the past and present years and give a brief review of the appellate work (with reference to Appendix XII).

Extradition.—Particulars as to the outside demands on the State and *vice versa* and whether there is any want of reciprocity on the part of the neighbouring States or British districts in this respect.

Prisons.—Brief description of buildings, the number, health and general conduct and treatment of prisoners (with reference to Appendix XIII).

Registration.—Show in tabulated form (Appendix XIV) mentioning here the net result (Appendix XV).

Municipal Administration.—Remarks as to the working and results of the administration of any municipalities in the State (with reference to Appendix XVI).

District Board Administration.—Remarks as to the working and results of the administration of District Boards in the State.

Village Panchayats.—The constitution and the total income and expenditure of the Panchayats. Remarks on the working of the various Panchayats.

CHAPTER III.

Revenue and Finance.—Show gross total revenue, comparing last year's figure. Causes of increase or decrease, and under what heads, also prospects of recovery of any arrears outstanding from previous years (with reference to Appendix XXII). Give details as to indebtedness or loans.

Excise.—Number of shops licensed for sale of liquors, etc., and the details of revenue derived from this source.

Income Tax.—Work done for recovery of Income-tax.

Stamps.—Total revenue derived from Stamps.

Mysore Government Life Insurance.—General working of this Department.

Government Savings Bank.—The amount at credit of the year and the receipts and withdrawals under the various headings.

CHAPTER IV.

Administration of the land.—State particulars as regards the revenue land settlements in progress or recently introduced, compare the new rates of assessment with the old, mentioning whether there are any complaints against the former or whether the raiyats can pay them easily. Note the extent of waste land taken up for cultivation, any alienations and boundary settlements also takavi advances.

Explain important variations in the demand and collections for the year and in the area under cultivation, note any remissions and suspensions of revenue and coercive measure exercised.

Condition of labour and wages and, grant and resumption of Inams.

CHAPTER V

In this chapter the following will be dealt with :—

(*a*) Weather and Crops showing rainfall (Appendix XVII).
(*b*) Department of Agriculture.
(*c*) Live-Stock.
(*d*) Sericulture.
(*e*) Civil Veterinary Department.
(*f*) The Serum Institute.
(*g*) Co-operative Societies and Land Mortgage Banks.
(*h*) General condition of State and People.
(*i*) (In dealing with the economic conditions and prospects, reference should be made to any matter which will throw light on the subject, and particularly to the following :—The nature of the past season, public health, prices of food and labour, birth and death rates, Agriculture and agricultural stock (with reference to Appendix XX) effect of settlements, industrial enterprise and trade immigration and emigration, increase or decrease in the consumption of liquor (with reference to Appendix XXI).

CHAPTER VI.

General condition of :—

(*a*) Trade.

(*b*) Industrial establishments.

(*c*) Labour.

(*d*) Joint-Stock Companies.

(*e*) Posts and Telegraphs and a report in brief about the Mysore Dasara Exhibition.

CHAPTER VII.

Public Works, Railways and Electricity.—Expenditure on Public Works such as buildings, roads, bridges, water supply, etc. Brief reports on the working of the Railways, the Mysore Traffic Board, and the Electrical Department.

CHAPTER VIII.

Geology, Mines and Explosives.—Produce of minerals other than gold; Geological Survey and the year's output in gold and silver as compared with the previous year's production.

The labour employed in mining and the accidents occurred.

Issue of licenses for Explosives and Petroleum.

CHAPTER IX.

Vital Statistics.—Note the number of hospitals and dispensaries, the progress of sanitation and vaccination and the amount of medical aid afforded (Appendix XXIII). Comment on the number of births and deaths as compared with the last year's figures (Appendix XXIV) and the measures taken to ensure accurate registration. Note cost under these heads.

CHAPTER X.

Education.—Note on the general progress of education in the State (with reference to Appendix XXV). *Inter alia* the number of schools, the attendance of boys and girls and the standard up to which instruction is imparted. Mention cost of education to the State and any further details of interest as to the encouragement extended by the Durbar.

Improvements effected in the Government Museum.

CHAPTER XI.

Miscellaneous.—Here may be given any items of interest not dealt with in the previous chapters, such as number of printing presses and libraries, if any, extermination of poisonous snakes and wild animals, etc.

APPENDIX I to the State Administration Report.

Name of high officers in the.....State during the year 19 —19 .

No.	Name of officer	Appointment	Period		Remarks
			From	To .	

APPENDIX II to the State Administration Report.

List of laws passed during the year 19 —19 .

Sl. No.	No. and year of Act	Short title	Whether adopted from British Indian Act	Date of introduction	Remarks

APPENDIX III to the State Administration Report.

Statement showing the strength, cost and other particulars of the Military Force in the State for the year 19 -19 .

Unit of service	Number of fighting officers and men						Details of forces at the end of the current year							
	At the end of last year	Recruited during the year including transfers, etc.	Casualties			At the end of the current year	Number of Regiments, Battalions or Batteries	Number of Guns	Number of men				Total cost on account of pay and allowance, etc., of the forces, including the followers	Arms
			Died	Invalidated	Discharged during the year				State officers	Indian commissioned officers	Non-commissioned officers	Fighting men		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Cavalry (Mysore Horse) ...														
Sappers														
Artillery														
Infantry														
Mysore Lancers														
Mysore Transport Corps ...														
Total ...														

APPENDIX IV to the State Administration Report.

Statement showing the strength, cost, discipline and education of the Police for the year 19— 19— .

Description of office	Number	Pay of grade	Total cost	Punishments			Rewards		Education		Remarks
				Dismissed	Fined departmentally, degraded or suspended	Punished judicially	By promotion	By money	Number able to read and write	Number under instruction	
1	2	3	4	5	6	7	8	9	10	11	12

APPENDIX V to the State Administration Report.

Statement showing the working of the Police in State, during the year 19 —19 .

State	Number of offences		Number of accused arrested		Number of accused sent for trial		Number of accused convicted		Number of accused acquitted or discharged		Percentage of convictions to total number arrested		Percentage of convictions to total number sent for trial		Remarks
	Past year	Present year	Past year	Present year	Past year	Present year	Past year	Present year	Past year	Present year	Past year	Present year	Past year	Present year	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16

APPENDIX VI to the State Administration Report.

Statement showing the value of property stolen and amount of recoveries in the State during the year 19 —19 .

State	Amount stolen		Amount recovered		Percentage of recoveries to property stolen		Remarks
	Past year	Present year	Past year	Present year	Past year	Present year	
1	2	3	4	5	6	7	8

Statement showing the number of crimes committed, number of cases disposed of, [illegible]
and awaiting trial during the year 19 —19 .

Serial No.	Law	Offence	Number of offences			Number of cases disposed of during the past year	Number of cases disposed of during the present year	Number of persons apprehended	Number of persons convicted	Number of persons sentenced								Number of persons acquitted or discharged	Number of persons confined being insane
										Imprisonment		Imprisonment and fine							
			Balance from past year	Committed during the present year	Total					Simple	Rigorous	Simple	Rigorous	Fine only	Whipping	Released under Section 502, Cr. P. C.	Total		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20

Number of persons died during or before trial	Terms of imprisonment									Transportation	Capital punishment	Awaiting trial	Released by Magistrate and Police	Evading arrest	Withdrawn and compounded	Transferred	Police pending	Remarks
	Under 1 month	From 1 to 2 months	From 2 to 3 months	From 3 to 6 months	From 6 to 12 months	From 1 to 2 years	From 2 to 3 years	From 3 to 5 years	Above 5 years									
21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39

APPENDIX VIII to the State Administration Report.

Statement showing the number of offences dealt with by the various Courts in the State during the year 19 —19 .

Names of Courts	Number of offences reported during		Number of persons dealt with								Persons disposed of					Persons remaining at the end of the year	Dealt with under Section 562, Cr. P. C.	Struck off under Cr. L. 144
				Brought to trial					Total									
	Past year	Present year	Remaining at the end of last year	Arrested by Police	Upon warrant	On summons	Voluntarily	Arrested in presence of the Magistrates	Past year	Present year	Discharged without trial	Acquitted	Convicted	Committed or referred	Died, escaped or transferred			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19

APPENDIX IX to the State Administration Report.

Statement showing the results of appeals against the decisions passed by the Criminal Courts in the State during the year 19 —19 .

Tribunals	Number of persons and cases																		Remarks
	Applications rejected		Sentences						Proceedings quashed		Referred		Further enquiry or new trial ordered		Pending				
			Confirmed		Modified		Reversed												
	Persons	Cases	Persons	Cases	Persons	Cases	Persons	Cases	Persons	Cases	Persons	Cases	Persons	Cases	Persons	Cases			

APPENDIX X to the State Administration Report.

Civil Works —Nature and value of original suits filed and disposed of.

Tribunal	Opening balance		Filed or received by		Refiled and remanded		Total		Disposed of during		Closing balance		Suits filed during present year										Suits disposed of during present year					
	Past year	Present year	Past year	Present year	Past year	Present year	Past year	Present year	Past year	Present year	Past year	Present year	Value	Suits on landed property	Suits for money transactions	Suits for other rights	Number of suits under Rs. 100	Number of suits above Rs. 100 and under Rs. 500.	Number of suits above Rs. 500 and under Rs. 1,000.	Number of suits above Rs. 1,000 and under Rs. 5,000	Number of suits above Rs. 5,000	Number of suits, the value of which cannot be estimated in money	Exparte	Admitted and compromised	Struck off the file	Otherwise disposed of	Value	Average duration

APPENDIX XI to the State Administration Report.

Civil Work—Result of applications for execution of decrees in the Court.

Name of Courts	Opening balance			Applications brought to the Register			Total		
	Past year	Present year	Value for the present year.	Past year	Present year	Value for the present year.	Past year	Presnt year	Value for the present year.
1	2	3	4	5	6	7	8	9	10

Disposed of			Closing Balance			Number of applications pending disposal at the close of the year			Remarks
Past year	Present year	Value for the present year.	Past year	Present year	Value for the present year	Below 6 months	Below 12 months	Above 12 months	
11	12	13	14	15	16	17	18	19	20

APPENDIX XII to the State Administration Report.

Civil Works—Number and result of appeals in the Civil courts in the State during the year.

Tribunals	Opening balance		Filed		Total		Disposed of		Closing balance		Value of appeals filed	
	Past year	Present year	Past year	Present year	Past year	Present year	Past year	Present year	Past year	Present year	Past year	Present year
1	2	3	4	5	6	7	8	9	10	11	12	13

How Disposed of										Average duration		Remarks
Confirmed		Reversed		Amended		Remanded		Compromised or otherwise disposed of				
Past year	Present year	Past year	Present year	Past year	Present year	Past year	Present year	Past year	Present year	Past year	Present year	
14	15	16	17	18	19	20	21	22	23	24	25	

APPENDIX XIII to the State Administration Report.

Statement showing the number of persons confined in the Jails and Lock-ups in the State during the year.

Station	Number of prisoners	Number of prisoners				Daily average		Number of prisoners remaining at the end of the year	Total cost of jail and prisoners	Average period of accused under trial	Remarks showing mortality among convicts in jail
		Remaining from last year	Admitted during the year	Total							
				Past year	Present year	Past year	Present year				
1	2	3	4	5	6	7	8	9	10	11	12

APPENDIX XIV to the State Administration Report.

Registration of documents in the State during the year 19 —19 .

Name of State	Documents presented for registration during 19 —19		Nature of documents presented										Documents registered		Value of documents registered		Documents of which registration has been refused		Documents remaining unregistered pending enquiry at the close of the year		Documents returned at the request of the parties	
			Mortgages		Sales		Wills		Money bonds		Miscellaneous											
	Present year	Past year	Present year	Past year	Present year	Past year	Present year	Past year	Present year	Past year	Present year	Past year	Present year	Past year	Present year	Past year	Present year	Past year	Present year	Past year	Present year	Past year
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23

APPENDIX XV to the State Administration Report.

Statement showing the receipts and expenditure on account of registration during the year 19 —19 .

Description	Past year			Present year			Remarks
	Number of deeds	Value of property	Fees realized	Number of deeds	Value of property	Fees realized	
Total ...							
Deduct expenditure.							
Net profit ...							

APPENDIX XVI to the State Administration Report.

Receipts and expenditure of the Municipalities in the State during the year 19 —19 .

Serial No.	Name of Municipality	Opening balance on 1st July	Receipts during		Total in current year	Expenditure during		Closing Balance on the 30th June
			Past year	Present year		Past year	Present year	

APPENDIX XVII to the State Administration Report.

Statement of Rainfall in the State.

State	July 19	August 19	September 19	October 19	November 19	December 19	January 19	February 19	March 19	April 19	May 19	June 19	Total for the year	Total for the past year	Average for the past 5 years

APPENDIX XVIII to the State Administration Report.

Statement as to prices of staple food grains.

Quantity in seers and chataks (1/16th of a seer).

Article	During June (past year)	During June (present year)	Remarks

APPENDIX XIX to the State Administration Report.

Expenditure on Public Works during the year 19 —19 .

Fund, Major Finance and Service Heads	State Funds			Local Funds			Total works and Repairs
	Original works	Repairs	Total	Original works	Repairs	Total	

Appendix XX.

Agricultural Stock in the Mysore State during the year 19 —19 .

District	Year	Cattle			Buffaloes			Sheep	Goats	Horses and Ponies	Young Stock
		Bullocks	Cows	Young Stock	Male	Female	Young Stock				
1	2	3	4	5	6	7	8	9	10	11	12

APPENDIX XX—(*concld.*)

District	Year	Mules and donkeys	Camels	Plough		Carts	Sugarcane crushers worked by power	Oil engines with pumps for irrigation purposes	Electric pumps for tube wells	Tractors
				Wooden	Iron					
		13	14	15	16	17	18	19	20	21

APPENDIX XXI to the State Administration Report.

Statement showing the number of Excise shops and revenue derived therefrom during the year.

Name of State	Year	Country spirits (Arrack)		Opium		Ganja		Toddy (Date and Bagani)		Total		Remarks
		Number of shops	Revenue	Number of shops	Revenue	Number of shops	Revenue	Number of shops	Revenue	Number of shops	Revenue	

APPENDIX XXII—STATEMENT A.

*Statement showing the Receipts and Expenditure of the Mysore State for the year.....

Heads of Account	Budget Estimates		Actual Receipts	
	Previous year	Current year	Previous year	Current year
	Rs.	Rs.	Rs.	Rs.
Cash balance at the commencement of the year ...				
A.				
A1.				
A2.				
B.				
C.				
D.				
D1.				
Income-tax.				
1. Income-tax ...				
2. Super-tax ...				
Deduct refunds ...				
Total ...				
E. Law and Justice ...				
F. Miscellaneous and other receipts ...				
1. Miscellaneous taxes.				
2. Registration ...				
.....				
.....				
G. Miscellaneous ...				
General commercial service ...				
.....				
.....				
Total service head receipts...				
H. Debt heads (net) ...				
Total Debt Heads ...				
Total Receipts of service and Debt Heads ...				
Grand Total including Opening Balance ...				

*G. 5092-152—G. M. 112-35-1 dated 15ht December 1935.

APPENDIX XXII-A—(*concld.*)

Heads of Account	Budget Estimates		Actual Receipts	
	Previous year	Current year	Previous year	Current year
Expenditure:	Rs.	Rs.	Rs.	Rs.
A. Tribute ...				
B. Revenue collection charges ...				
C. Administration ...				
D. Public Instruction ...				
E. Medical charges ...				
F. Religious charges ...				
G. Public Works ...				
H. Pensions ...				
I. Miscellaneous ...				
J. Commercial services ...				
Total of service and capital heads ...				
K. Debt Heads (Net) ...				
Total Debt Heads ...				
Total Expenditure of Service and Debt Heads ...				
Cash Balance at the close of the year ...				
Grand Total including closing Balance ...				

Appendix XXII—Statement B.

Statement showing the Demand, Collection and Balance under principal heads of revenue.

Heads	Demand			Collections	Remissions	Closing balance
	Arrears	Current	Total			
1	2	3	4	5	6	7
I. *Land Revenue.*	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
1. Assessment on lands.						
2. Quit-rent of Minor Inam villages including khyamgutta ...						
3. Miscellaneous ...						
Total ...						
II. *Forest.*						
1. Sandal Oil ...						
2. Timber and other produce removed by Government and private agency ...						
3. The Wood Preservation Plant ...						
4. Miscellaneous ...						
Total ...						
III. *Excise.*						
1. Arrack ...						
2. Toddy ...						
3. Ganja and Majum ...						
4. Opium ...						
5. Other receipts ...						
Total ...						
IV. *Income-tax.*						
1. Income-tax ...						
2. Super-tax ...						
Total ...						

Appendix XXIII.

Medical Relief in the Mysore State in the year 19 .

Number of medical Institutions.	Number of patients treated		Results of treatment of in-patients				Expenditure	Daily average treated			
	Out-door	In-door	Cured	Relieved	Discharged	Died		In-patients	Out-patients	Total	Remarks

State Administration Report.

Vital Statistics of the State for the calendar year 19 .

Name	Estimated population as on 1st July 19 .	Births		Increase	Decrease	Deaths		Increase	Decrease	Ratio per 1,000 of population			
										Births		Deaths	
		Past year 19 .	Present year 19 .			Past year 19 .	Present year 19 .			Past year 19 .	Present year 19 .	Past year 19 .	Present year 19 .

Appendix XXV.

State Administration Report.

Statement showing particulars of Educational Institutions mentioned in the State for the year 19 --19 .

Number of Institutions		Institutions	Number on the rolls on 31st March		Average daily attendance		Expenditure					
Past year	Present year		Past year	Present year	Past year	Present year	State funds	Local funds	Municipal funds	Fees	Other sources	Total

APPENDIX 35.

(PARAGRAPH 589.)

Statement of Manuals and Compilations of Rules and Standing Orders.

Serial No.	Name of Manual or Compilation	Authority responsible for—		Remarks
		Preparation	Maintenance	
	I. FINANCIAL.			
1	Mysore Service Regulations ...	...	Financial Secretary,	Issued.
2	The Mysore Treasury Manual ...	...	Comptroller, Civil Branch.	
3	Taluk Treasury Manual	...	Do ...	
4	Office Manual for the Comptroller's Office, Civil Branch.	...	Do ...	
5	Office Manual for Public Works and Railway Branch of the Comptroller's Office.	Comptroller, Public Works and Railway Branch.	Comptroller, Public Works, and Railway Branch.	
6	Trffic Audit Manual	Do ...	Do ...	
7	Manual of Station Accounts ...	Do ...	Do ...	
8	Manual of Inspection of Station accounts	Do ...	Do ...	
9	Manual of Workshop Accounts ...	Do ...	Do ...	
10	General Audit Manual for Railways ...	Do ...	Do ...	

APPENDIX 35—*contd.*

Serial No.	Name of Manual or Compilation	Authority responsible for		Remarks
		Preparation	Maintenance	
11	Manual of Appointments and Allowances to gazetted and other officers.	Comptroller, Public Works and Railway Branch.	Comptroller, Civil Branch.	Issued.
12	Office Manual for the Insurance Secretary's Office.	Secretary, State Life Insurance Committee.	Secretary, State Life Insurance Committee.	
	II. LAND REVENUE.			
13	Revenue Manual	...	Secretary to Government, Revenue Department.	Issued.
14	Revenue Commissioner's Office Manual	Revenue Commissioner.	Revenue Commissioner.	
15	District Office Manual	Do ...	Do ...	
16	Sub-Division Office Manual ...	Do ...	Do ...	
17	Taluk Manual	Special Officer ...	Do ...	
18	Village Officers' Manual	Do ...	Do ...	
19	Veterinary Departmental Manual ...	Revenue Commissioner.	Do ...	

20	Compilation of Circular Orders issued by the Revenue Commissioner ...	Revenue Commissioner.	Revenue Commissioner. ...	
21	V. P. Manual	Do ...	Do ...	
	III. EXCISE.			
22	Excise Manual	...	Excise Commissioner.	Issued.
23	Excise Commissioner's Office Manual ...	...	Do ...	
	IV. FOREST.			
24	Forest Manual	Chief Conservator of Forests.	Chief Conservator of Forests.	Issued.
25	Forest Code	...	Do ...	Do
	V. STAMPS.			
26	Stamp Manual	Stamp Commissioner.	Stamp Commissioner.	
	VI. REGISTRATION.			
27	Registration Manual	...	Inspector-General of Registration.	Issued.
28	Office Manual for the Office of the Inspector-General of Registration.	Inspector-General of Registration.	Do ...	Do

APPENDIX 35—*contd.*

Serial No.	Name of Manual or Compilation	Authority responsible for		Remarks
		Preparation	Maintenance	
	VII. (1) REVENUE SURVEY.			
29	Manual of Circulars, Survey Department	Survey Superintendent.	Survey Superintendent.	
30	Office Manual for the— (1) Survey Superintendent's Office ... (2) Deputy Superintendent's Office ... (3) Assistant Superintendent's Office... (4) Survey Headquarter Office ...			
31	Settlement Manual	Survey Superintendent.	Survey Superintendent.	
	(2) INAMS.			
32	Inam Precis	...	Inam Superintendent.	Essential Orders pertaining to the Department are outlined in the Revenue Manual.
	VIII. LEGISLATIVE.			
33	Mysore Code	... ...	General Secretary...	
34	Rules framed under Acts	General Secretary	Do ...	Issued.
35	Compilation of Standing Orders pertaining to the Legislative Council.	Do ...	Do ...	Do

	IX. JUDICIAL.			
36	Civil Digest	...	High Court ...	
37	Criminal Digest	...	High Court ...	Issued.
38	Office Manual for the High Court ...	High Court ...	Do ...	Do
	X. POLICE.			
39	Police Manual	Inspector-General of Police.	Inspector-General of Police.	
40	Office Manual for the Inspector-General's Office.	Do ...	Do ...	Issued.
41	Office Manual for the District Superintendents' Offices.	Do ...	Do ...	
	XI. MILITARY.			
42	Standing Orders of the Military Department.	...	General Secretary...	Do
43	Amrut Mahal Departmental Manual ...	Chief Commandant	Chief Commandant.	
44	Standing Orders of the Imperial Service Lancers.	Do ...	Do ...	
45	Standing Orders of the Infantry Regiments.	Chief Commandant	Chief Commandant	
46	Standing Orders of the Transport Corps.	Do ...	Do ...	
47	Chief Commandant's Office Manual ...	Do ...	Do ...	
48	Standing Orders of the Mysore Horse ...	Do ...	Do ...	
49	Military Stores Manual ...	Do ...	Do ...	

APPENDIX 35—*contd.*

Serial No.	Name of Manual or Compil ation	Authority responsible for		Remarks
		Preparation	Maintenance	
	XII. MEDICAL, PUBLIC HEALTH AND SANITATION.			
50	Medical Code	Senior Surgeon ...	Senior Surgeon ...	
51	Manual of Public Health	Director of Public Health.	Director of Public Health.	
52	Office Manual, Senior Surgeon's Office ...	...	Senior Surgeon ...	Issued.
53	Office Manual, Sanitary Commissioner's Office.	...	Director of Public Health.	Do
	XIII. PRISONS.			
54	Jail Manual	...	Inspector-General of Prisons.	Issued
55	Lock-up Manual	...	Do ...	Do
56	Office Manual for the Inspector-General's Office.	...	Do ...	Do
	XIV. ECONOMIC CONFERENCE.			
57	Standing Orders of the Department ...	...	Secretary, E. & A.	

	XV. EDUCATION.			
58	Educational Rules (Part I) ...	...	Director of Public Instruction.	
59	Inspection Code	...	Do ...	
60	Grant-in-aid Code	...	Do ...	
61	The Mysore Educational Manual ...	Director of Public Instruction.	Do ...	Issued.
62	Standing Orders of the Department ...	Secretary, E. & A.	Secretary, E. & A.	Do
63	Office Manual for the Office of the Director of Public Instruction.	Director of Public Instruction.	Director of Public Instruction.	
	XVI. INDUSTRIES AND COMMERCE.			
64	Standing Orders of the Department ...	Secretary, Economic Conference.	Director of Industries and Commerce.	Issued.
	XVII. AGRICULTURE.			
65	Standing Orders of the Department ...	Secretary, Economic Conference.	Secretary, E. & A.	Issued.
66	Departmental Manual	Director of Agriculture.	Director of Agriculture.	Do
	XVIII. CO-OPERATIVE SOCIETIES.			
67	Manual of Co-operative Society (Kannada)	...	Registrar of Co-operative Societies.	
68	Standing Orders of the Department ...	Secretary, Economic Conference.	Secretary, E. & A.	Do
69	Office Manual for the Registrar's Office.	Registrar of Co-operative Societies.	Registrar of Co-operative Societies.	Do

APPENDIX 35—*contd.*

Serial No.	Name of Manual or Compilation	Authority responsible for		Remarks
		Preparation	Maintenance	
	XIX. PUBLIC WORKS.			
70	Public Works Manual ...	...	Comptroller, Public Works and Railways.	
71	Local Public Works Code ...	Comptroller, Public Works and Railways.	Do ...	
72	Village Tank Manual	Chief Engineer ...	Chief Engineer ...	Do
73	Canal Manual	Do ...	Do ...	
74	Road Manual	Do ...	Do ...	
75	Public Works Secretariat Manual ...	Do ...	Do ...	
76	Manual for the Guidance of Subordinates	Do ...	Do ...	
	XX. RAILWAYS.			
77	General Rules for Open Lines with Subsidiary Rules of the Mysore State Railway.	Railway Secretary	Railway Secretary	
78	Standing Orders of the Department ...	Do ...	Do ...	
79	Engineering Manual	Do ...	Do ...	

80	Loco. and Carriage and Wagon Manual	Railway Secretary	Railway Secretary	
81	Office Manual, Railway Secretariat ...	Do ...	Do ...	Issued.
	XXI. ELECTRICAL.			
	Nil	...	...	Public Works Manual followed.
	XXII. GEOLOGY AND MINING.			
82	Standing Orders of the Department ...	...	General Secretary.	Issued.
83	Office Manual for the Director's Office ...	...	Director of Mines and Geology.	
	XXIII. DISTRICT AND LOCAL BOARDS.			
84	Standing Orders pertaining to Local Boards.	Law Secretary	Law Secretary.	
	XXIV. MUNICIPAL BOARDS.			
85	Municipal Account Manual ...	...	Comptroller ...	Issued.
86	Standing Orders pertaining to Municipal Boards.	Law Secretary	Law Secretary.	
	XXV. TRUST BOARD, MYSORE.			
87	Standing Orders relating to Trust Board	Chairman, Trust Board.	Do ...	
	XXVI. MUZRAI.			
88	Muzrai Manual	Muzrai Superintendent.	Muzrai Superintendent.	

APPENDIX 35—*concld.*

Serial No.	Name of Manual or Compilation	Authority responsible for		Remarks
		Preparation	Maintenance	
	XXVII. PRINTING AND STATIONERY.			
89	Press Manual	Superintendent, Government Press.	Seperintendent, Government Press.	
90	Office Manual for the Stationery Superintendent's Office.	Stationery Superintendent.	Stationery Superintendent.	
	XXVIII. GOVERNMENT GARDENS.			
	Standing Orders of the Department ...	General Secretary.	General Secretary.	
	XXIX. MUSEUM.			
	Standing Orders of the Department ...	Do ...	Do ...	
91	XXX. ARCHAEOLOGY.			
	Standing Orders of the Department ...	Do ...	Do ...	
	XXXI. METEOROLOGY.			
	Standing Orders of the Department ...	Do ...	Do ...	

	XXXII. GENERAL.			
92	Manual of General Circulars and Standing Orders.	Secretary, Public Works, Electrical and Railway Depts.	Secretary, Public Works, Electrical and Railway Depts.	Issued.
93	Office Manual, General and Revenue Secretariat.	Chief Secretary to Government.	Chief Secretary to Government.	
94	(i) Manual of Secretariat Essentials	General Secretary.	General Secretary.	
95	(ii) Efficiency Audit Manual ...	Do ...	Do ...	
96	(iii) Manual of Council Procedure ...	Chief Secretary.	Chief Secretary.	
97	(iv) Classified Abstract of Secretariat Work.	General Secretary.	General Secretary.	

Appendix 36.

(Paragraph 599.)

List of officers to whom copies of Civil List are supplied.

Serial No.	Names of officers	Number of copies to be supplied	Remarks
1	The Chief Secretary to the Government of Mysore.	110	
2	The Chief Secretary to the Government of Mysore (Confidential Branch).	3	
3	The Comptroller to the Government of Mysore.	48	
4	Do ...	12	(One side and interleaved.)
5	The Registrar, High Court of Mysore.	82*	*(Including the supply to the Additional Subordinate Judge, Mysore, Public Prosecutor, Bangalore and the Second City Magistrate, Bangalore.)
6	The Government Advocate, Bangalore.	1	
7	The Secretary, Mysore Government Life Insurance Department.	6†	†(Including supply to the Medical Officer attached to this Department.)
8	The Secretary, Stores Purchase Committee.	1	
9	The Secretary, Mysore Dasara Exhibition Committee.	1	
10	The Secretary, Mysore Local Service and Pleaders' Examinations.	1	
11	The Secretary, Mysore Traffic Board, Bangalore.	1	
12	The Superintendent of Stamps ...	1	
13	The Superintendent, Stamp Manufactory.	1	
14	The Excise Commissioner in Mysore.	10	
15	The Inspector-General of Registration in Mysore.	1	
16	The Commissioner of Income-tax in Mysore.	4	
17	The Muzrai Commissioner in Mysore.	1	
18	The Principal, Government Ayurvedic and Unani College, Mysore.	1	
19	The Secretary, Mysore Iron and Steel Works, Bhadravati.	3	
20	The Chairman, Mysore Iron and Steel Works, Bangalore.	1	

APPENDIX 36—*contd.*

Names of officers	Number of copies to be supplied	Remarks
The Chief Inspector of Mines in Mysore.	2	
The Superintendent of Land Records, Survey and Settlement.	5	
The District Survey Officers, Kolar, Tumkur, Hassan, Shimoga, Bangalore and Mysore.	6	
The Director of Public Instruction in Mysore.	6	
The District Educational Officers of nine districts.	9	
The Financial Assistant to the Director of Public Instruction in Mysore.	4	
The Deputy Director of Public Instruction, Mysore.	1	
The Deputy Director of Public Instruction, Bangalore.	1	
The Chief Conservator of Forests in Mysore.	23	
The Director of Agriculture in Mysore.	3	
The Superintendent, Serum Institute.	1	
The Live-Stock Expert, Bangalore ...	1	
The Superintendent, Civil Veterinary Department, Bangalore.	1	
The Assistant Directors of Agriculture of Kolar, Bangalore, Mysore, Hassan, Chickmagalur, Chitaldrug, Shimoga, Thirthahalli, Mandya and Tumkur.	10	
The Deputy Director and Principal, Hebbal School.	1	
The Registrar of Co-operative Societies in Mysore.	10‡	‡(Including the supply to the Deputy Registrar of Co-operative Societies and the Assistant Registrar of Co-operative Societies, Hassan Division.)
The Superintendent, Government Printing.	1	
The Assistant Superintendent, Government Branch Press, Mysore.	1	
The Superintendent of Stationery ...	1	
The Superintendent, Government Central Book Depot.	1	
Do do (Part I) ...	275	For sale.
Do do (Part II) ...	200	For sale.
The Meteorologist to Government.	1	

APPENDIX 36—*contd.*

Serial No.	Names of officers	Number of copies to be supplie	Remarks
43	The Director of Industries and Commerce in Mysore.	2	
44	The Superintendent of Sericulture, Mysore.	1	
45	The Secretary, Board of Industries and Commerce.	1	
46	The Superintendent of Industries, Bangalore.	1	
47	Do do Shimoga ...	1	
48	The Curator, Government Museum.	1	
49	The Superintendent, Chamarajendra Technical Institute, Mysore.	1	
50	The Director of Public Health in Mysore.	12	(Including the supply t the Superintenden Vaccine Institut Bangalore and th Health Officer, Run Health Unit, Mandya
51	The Secretary to Government, Electrical Department.	2	
52	The Chief Electrical Engineer in Mysore.	50	(38 copies as a perm nent measure and 1 copies as a temporar measure).
53	The Superintendent, Government Gardens.	2	
54	The Officer in charge of Nandi Station.	1	
55	The Superintendent, Fern Hill Palace, Ootacamund.	1	
56	The Superintendent, Government House, Mysore.	1	
57	The Inspector-General of Police in Mysore.	27	
58	The Senior Surgeon in Mysore ...	2	
59	The Secretary, Vani Vilas, Victoria and Minto Hospitals, Bangalore.	1	
60	The Secretary of Hospitals, Mysore.	1	
61	The Lady Medical Officer, Maternity Hospital, Kolar Gold Fields.	1	
62	The Medical Officer in charge of Krishnarajendra Hospital, Mysore.	1	
63	The Medical Officer in charge of Victoria Hospital, Bangalore.	1	
64	The Superintendent, Minto Ophthalmic Hospital, Bangalore.	1	
65	The Medical Officer, Vani Vilas Hospital, Bangalore.	1	
66	The Superintendent, Mental Hospital.	1	

APPENDIX 36—*contd.*

Names of officers	Number of copies to be supplied	Remarks
The Superintendent, Medical Stores, Bangalore.	1	
The Medical Officer, Cheluvamba Hospital for Women, Mysore.	1	
The Medical Officer, Princess Krishnajammanni Sanatorium, Mysore.	1	
The District Medical Officer, Bangalore.	1	
Do Mysore ...	1	
Do Hassan ...	1	
Do Tumkur ...	1	
Do Kolar ...	1	
Do Chikmagalur ...	1	
Do Shimoga ...	1	
Do Chitaldrug ...	1	
Do Kolar Gold Fields.	1	
The Inspector-General of Prisons in Mysore.	3	
The Director of Sandal Oil Factory, Mysore.	1	
The Superintendent, Sandal Oil Factory, Mysore.	1	
The Director of Geology in Mysore.	4	
The Chief Commandant, Mysore State Troops.	3	
The Commandant, Mysore Lancers.	1	
Do Mysore Horse, Mysore...	1	
Do Mechanical Transport Corps, Bangalore.	1	
The Commandant, First Battalion, Mysore Infantry, Bangalore.	1	
The Commandant, Third Battalion, Mysore Infantry, Mysore.	1	
The Superintendent, Government Stud Farm, Kunigal.	1	
Do Hessarghatta Grass Farm.	1	
The Private Secretary to His Highness the Maharaja of Mysore.	1	
The Huzur Secretary to His Highness the Maharaja of Mysore.	19	
The Durbar Bhakshi, Palace, Mysore.	1	
The Registrar, Mysore University.	22	
The Superintendent, School of Engineering, Bangalore.	1	

APPENDIX 36—*contd.*

Serial No.	Names of officers	Number of copies to be supplied	Remarks
96	The Secretary to Government for Railways.	3	
97	The General Manager, Mysore State Railway.	19*	* Including supply to the Engineer-in-charge Mysore Railway and the Superintendent Way and Works Mysore State Railway
98	The Auditor, Mysore State Rallway	15	
99	The Government Architect, Bangalore	1	
100	The Trade Commissioner for Mysore in London.	2	
101	The Municipal Commissioner, Bangalore City.	1	
102	The Chairman, City Improvement Trust Board, Mysore.	2	
103	The President, City Municipal Council, Mysore.	1	
104	The President, District Board, Chitaldrug.	1	
105	Do Tumkur ...	1	
106	Do Shimoga...	1	
107	The Chief Engineer of Mysore and Secretary to Government, Public Works Department.	9	
108	The Chief Engineer, Krishnaraj Sagar Works.	1	
109	The Superintending Engineer, Irrigation Circle, Krishnaraj Sagar Works, Mysore.	2	
110	The Executive Engineer, Bangalore Division.	5	
111	Do Water Supply Division.	3	
112	The Sanitary Engineer, Bangalore.	1	
113	The Range Officer, Chamarajendra Water Works.	1	
114	The Executive Engineer, Kolar ...	5	
115	Do Tumkur ...	6	
116	Do Mysore ...	8	
117	Do Hassan ...	5	
118	Do Chitaldrug.		
119	Do Chikmagalur	4	
120	Do Shimoga ...	5	
121	The Range Officer, Mysore, Headquarters Range, Mysore.	1	
122	The Assistant Engineer, Bhadra Anikat Range.	1	
123	Do Anjanapur Division.	1	
124	The Superintendent, Vani Vilas Water Works, Mysore.	1	

APPENDIX 36—*contd.*

	Names of officers	Number of copies to be supplied	Remarks
	The Superintending Engineer, Shimoga.	2	
	Do Mysore.	2	
	The Executive Engineer, Krishnaraj Sagar Division.	5	
	Do Lower Channels Division, Mysore.	3	
	Do Irwin Canal Division.	3	
	The Superintendent, Kolar Gold Fields Water Works, Bethamangala.	1	
1	The Special Land Acquisition Officer, Irwin Canal, Mandya.	1	
2	The Special Land Acquisition Officer, Krishnaraj Sagar Works, Vani Vilas Road, Mysore.	1	
3	The Executive Engineer, Bhadra Reservoir Project Division, Mysore.	1	
4	The Executive Engineer, Buildings Division, Bangalore.	1	
5	The Executive Engineer, Special Division, Marconahalli.	1	
6	The Executive Engineer, New Mandya Division.	1	
7	The Executive Engineer, Irwin Canal Division, Mandya.	1	
8	The Executive Engineer, Irwin Canal Construction Division, Mandya.	3	
9	The Revenue Commissioner in Mysore.	9*	*(Only for the use of the Revenue Commissioner and his Office).
0	The Deputy Commissioner, Bangalore District.	18	
1	Do Kolar District.	15	
2	Do Tumkur District.	16	
3	Do Mysore District.	16	
4	Do Hassan District.	13	
5	Do Shimoga District.	14	
6	Do Kadur District.	11	
7	Do Chitaldrug District.	14	
48	The Librarian, Public Library, Bangalore.	1	
49	The General Post Master, Head Office, Bangalore.	2	
50	The Secretary, Mysore Chamber of Commerce.	1	
51	Mr. K. S. Chandrasekhara Aiyar ...	1	

APPENDIX 36—*contd.*

Serial No.	Names of officers	Number of copies to be supplied	Remarks
152	The Officer in charge of Public Library, Mysore.	1	
153	The Officer in charge of No. 6 Survey Party, Civil and Military Station, Bangalore.	1	
154	The Superintendent of Post Offices, North Division, Mysore.	1	
155	The Manager, Dead Letter Office, Madras.	1	
156	The Chief Minister to His Highness the Maharaja of Jammu and Kashmir.	1	
157	The Deputy Comptroller to Military Accounts, Bolarum.	1	
158	The Prime Minister of Indore ...	1	
159	The Political Officer of Kashmir State	1	
160	Do of Gwalior State.	1	
161	The Secretary to the Government of Assam.	1	
162	Do do of Central Provinces, Nagpur.	1	
163	The Chief Secretary to the Government of Travancore.	1	
164	The Secretary to the Dewan of Cochin.	1	
165	The Secretary to Government, United Provinces, Lucknow.	1	
166	The Chief Secretary to the Government of Burma.	1	
167	The Chief Secretary to Government, Bengal.	1	
168	The Minister of Baroda State, Baroda.	1	
169	The Collector of Bellary District, Bellary.	1	
170	The Deputy Inspector-General of Police, Tayanampet, Madras.	1	
171	The Chief Secretary to the Government of Madras.	1	
172	The Secretary to the Government of Bihar and Orissa.	1	
173	The Accounts Officer, Trivandrum ...	1	
174	The Librarian, Secretariat Library, Baroda.	1	
175	The Director of Information, Secretariat, Fort, Bombay.	1	
176	The Secretary to His Highness the Chancellor of the Chamber of Princes, Council House, New Delhi.	1	

APPENDIX 36- *concld.*

	Names of officers	Number of copies to be supplied	Remarks
7	The Post Master, Head Office, Mysore.	1	
8	Do Kadur District, Chikmagalur.	1	
9	The Officer in charge of No. 1 Drawing Officer, Survey of India, No. 113, Wood Street, Calcutta.	1	
0	The Administrator, Pudukotta State.	1	
1	The Honorary Secretary, The Mysore Association, 393, King's Circle, Matunga, Bombay.	1	
2	The Deputy Commissioner, Mandya District.	13	
3	The Principal, Maharaja's Sanskrit College, Mysore.	1	
4	The Assistant Engineer, P. W. Department, Marconahalli.	1	
5	The Assistant Engineer, P. W. Department, Thippagondanhalli.	1	
6	The Sub-Division Officer, Bhadravati.	1	
7	The Principal, Sri Krishnarajendra Silver Jubilee Technological Institute.	1	
8	The Census Superintendent in Mysore, Bangalore.	1	
9	The Superintending Engineer, Jog Falls Division.	1	
0	The Director of Industrial Concerns, Bangalore.	2	
1	The Executive Engineer, Mandya Division.	2	
2	The Superintendent of Post Office, Bangalore Division.	1	
3	The District Medical Officer, Mandya.	1	
4	The Executive Engineer, Kanva Project Division.	1	
5	The Executive Engineer, Jog Falls Project Division.	1	
6	The Executive Engineer, Hirebhasgar Division.	1	
7	The Executive Engineer, Schedule of Rates Division.	1	
8	The Twenty Four High Schools ...	24	
9	The Assistant Engineer, Byramangala Division.	1	
200	The Secretary, Industrial Researches Board.	1	

APPENDIX 37.

LIST OF OFFICERS TO WHOM COPIES OF HISTORY OF SERVICES OF GAZETTED OFFICERS ARE SUPPLIED.

(PARAGRAPH 599.)

No.	*Names of officers*	*History of Services of Gazetted Officers.*
1.	The Chief Secretary to Government, Bangalore ...	37
2.	The Registrar, High Court of Mysore, Bangalore ...	12
3.	The Comptroller to Government of Mysore, Bangalore ...	11
4.	The Superintendent, Government Central Book Depot, Bangalore (for sale) ...	25
5.	The Superintendent, Government Printing, Bangalore ...	1
6.	The Secretary to Government, P. W. Department, Bangalore ...	14
7.	The Secretary, Stores Purchase Committee, Bangalore ...	1
8.	The Deputy Commissioner, Bangalore ...	1
9.	The Revenue Commissioner in Mysore, Bangalore ...	10
10.	The Superintendent, Land Records in Mysore, Bangalore	2
11.	The Senior Surgeon in Mysore, Bangalore ...	7
12.	The Inspector-General of Prisons in Mysore, Bangalore ...	1
13.	The Inspector-General of Police in Mysore, Bangalore ...	6
14.	The Director of Public Instruction in Mysore, Bangalore.	7
15.	The Excise Commissioner in Mysore, Bangalore	4
16.	The Inspector-General of Registration in Mysore, Bangalore	
17.	The Chief Conservator of Forests in Mysore, Bangalore.	5
18.	The Director of Geology in Mysore, Bangalore.	2
19.	The Private Secretary to H.H. the Maharaja of Mysore, Mysore ...	3
20.	The Huzur Secretary to H.H. the Maharaja of Mysore, Mysore ...	2
21.	The Chief Commandant, Mysore State Troops, Bangalore	1
22.	The Director of Agriculture in Mysore, Bangalore ...	2
23.	The Registrar of Co-operative Societies in Mysore, Bangalore ...	1
24.	The Superintendent, Government Gardens in Mysore, Lal-bagh, Bangalore ...	1
25.	The Superintendent, Hill Station, (Nandi) Lal-bagh, Bangalore ...	1
26.	The President, City Municipal Council, Mysore ...	1
27.	The Registrar of Mysore University, Mysore ...	5
28.	The Secretary to Government for Railways, Bangalore.	9
29.	The Director of Industries and Commerce in Mysore Bangalore. ...	1
30.	The Chief Electrical Engineer in Mysore, Bangalore ...	1
31.	The Chief Engineer of Mysore, Bangalore ...	1
32.	The Auditor, Mysore State Railway, Mysore ...	1
33.	The Auditor, Electrical Department ...	1
34.	The Deputy Commissioner, Kolar ...	1
35.	The Deputy Commissioner, Tumkur ...	1
36.	The Deputy Commissioner, Shimoga ...	1

37. The Deputy Commissioner, Hassan ... 1
38. The Deputy Commissioner, Mysore ... 1
39. The Deputy Commissioner, Kadur District, Chikmagalur. 1
40. The Meteorologist to the Government of Mysore, Bangalore. 1
41. The Trade Commissioner for Mysore in London ... 1
42. The Minister, Baroda State, Baroda ... 1
43. The Advocate-General in Mysore, Bangalore ... 1
44. The Chief Engineer of Mysore, K.R.S. Works, Bangalore. 1
45. The Superintending Engineer, Irrigation Circle, K.R.S. Works, Mysore ... 1
46. The Executive Engineer, K.R.S. Works Division, K.R.S. 1
47. The Executive Engineer, Irwin Canal Division, Mandya. 1
48. The Executive Engineer, Lower Channels Division, Mysore ... 1
49. The Deputy Commissioner, Mandya ... 1
50. The Comptroller to the Government of Mysore, Bangalore (One Side) /*4 4/* Interleaved.
51. The Deputy Commissioner, Chitaldrug ... 1
52. The Superintending Engineers of two Circles ... 2
53. The President, Legislative Council, Mysore ... 1

APPENDIX 38

(Paragraph 600.)

List of officers to whom copies of monthly Proceedings are supplied.

Number	Name of Officer	Monthly Proceedings
1	The Deputy Commissioner, Bangalore ...	2
2	Do Kolar	2
3	Do Tumkur ...	2
4	Do Mysore ...	2
5	Do Hassan ...	2
6	Do Shimoga ...	2
7	Do Kadur District, Chickmagalur.	2
8	Do Chitaldrug ...	2
9	The District Judge, Mysore	1
10	Do Shimoga	1
11	The Registrar, University of Mysore, Mysore ...	1
12	The Amildar, Hoskote	1
13	Do Dodballapur	1
14	Do Nelamangala	1
15	Do Kankanhalli	1
16	Do Magadi ...	1
17	Do Channapatna	1
18	Do Anekal	1
19	Do Devanhalli	1
20	Do Closepet	1
21	Do Bowringpet	1
22	Do Chintamani	1
23	Do Mulbagal	1
24	Do Sidlaghatta	1
25	Do Chikballapur	1
26	Do Bagepalli	1
27	Do Goribidnur	1
28	Do Malur	1
29	Do Srinivasapur	1
30	Do Gudibanda	1
31	Do Madhugiri	1
32	Do Chiknaikanhalli	1
33	Do Sira	1
34	Do Gubbi	1
53	Do Tiptur	1

APPENDIX 38—*contd.*

Number	Name of officer	Monthly Proceedings.
36	The Amildar, Pavagada	1
37	Do Kunigal	1
38	Do Kortagere	1
39	Do Turuvekere	1
40	Do Chamarajnagar	1
41	Do Seringapatam	1
42	Do Hunsur	1
43	Do Yedatore (Krishnarajanagar) ...	1
44	Do Heggaddevankote	1
45	Do Gundlupet	1
46	Do Nanjangud	1
47	Do T.-Narsipur	1
48	Do Malvalli	1
49	Do Mandya	1
50	Do Krishnarajapete	1
51	Do Nagamangala	1
52	Do Manjarabad	1
53	Do Arkalgud	1
54	Do Belur	1
55	Do Channarayapatna	1
56	Do Arsikere	1
57	Do Hole-Narsipur	1
58	Do Alur	1
59	Do Channagiri	1
60	Do Honnali	1
61	Do Shikarpur	1
62	Do Sorab	1
63	Do Sagar	1
64	Do Nagar (Hosnagar)	1
65	Do Thirthahalli	1
66	Do Kumsi	1
67	Do Kadur	1
68	De Tarikere	1
69	Do Koppa	1
70	Do Mudgere	1
71	Do Narasimharajapura	1
72	Do Sringeri	1
73	Do Challakere	1
74	Do Hiriyur	1
75	Do Holalkere	1
76	Do Davangere	1
77	Do Molakalmuru	1
78	Do Jagalur	1
79	Do Hosdurga	1
80	Do Harihar	1

APPENDIX 38—*contd.*

Number	Name of officer	Monthly Proceedings.
81	The Sub-Division Officer, Closepet	1
82	Do do Chikballapur ...	1
83	Do do Madhugiri ...	1
84	Do do French Rocks ...	1
85	Do do Nanjangud ...	1
86	Do do Saklespur ...	1
87	Do do Sagar	1
88	Do do Tarikere	1
89	Do do Davangere ...	1
90	Do do Chintamani ...	1
91	The Chief Inspector of Mines in Mysore, Oorgaum ...	1
92	The Chief Operator, Sivasamudram... ...	1
93	The Secretary, Mysore Iron and Steel Works, Bhadravati.	1
94	The General Manager, Mysore State Railway, Mysore.	1
95	The Inspector-General of Police in Mysore, Bangalore.	1
96	The Private Secretary to His Highness the Maharaja of Mysore, Mysore.	3-Parts I & II
97	The Secretary to Government for Railways, Bangalore.	1-Parts I & II
98	The Huzur Secretary to His Highness the Maharaja of Mysore.	1
99	The Auditor, Mysore State Railway, Mysore ...	1
100	The Senior Surgeon in Mysore, Bangalore ...	1
101	The Director of Public Health in Mysore, Bangalore.	1
102	The Inspector-General of Prisons in Mysore, Bangalore.	3
103	The Director of Geology in Mysore, Bangalore ...	1
104	The Chief Commandant, Mysore State Troops, Bangalore.	1
105	The Jahgirdar of Yelandur, "Purnaprasad", Bangalore.	1
106	The Superintendent, Government Gardens, Lal-bagh, Bangalore.	1-Parts I & II
107	The Conservator of Forests, Shimoga ...	1
108	The Deputy Amildar, Periyapatna	1
109	The Superintending Engineer, Irrigation Circle, Krishnarajasagara Works, Mysore.	1 1
110	The Amildar, Maddur	1
111	The Superintending Engineer, Mysore Circle, Mysore.	1
112	The Superintending Engineer, Shimoga Circle, Shimoga.	1
113	The Deputy Commissioner, Mandya ...	1
114	The Sub-Division Officer, Bhadravathi ...	1

APPENDIX 38—*concld.*

Number	Name of officer	Monthly Proceed-ings.
115	The Census Superintendent in Mysore, Bangalore ...	1
116	The Secretary, Board of Sericulture, Mysore ...	1
117	The Secretary, Mysore Dasara Exhibition Committee, Mysore.	1
118	The Chairman, Mysore Iron and Steel Works, Bhadravathi.	1
119	The Chief Secretary to Government, Bangalore (Record Section.)	15-Part I & II
120	The Comptroller to Government, Bangalore ...	5–Part I & II
121	The Chief Engineer in Mysore, Bangalore ...	1
122	The Chief Enginner, Krishnarajsagara Works ...	1
123	The Registrar, High Court of Mysore, Bangalore ...	1
124	The Secretary to Government, Electrical Department, Bangalore.	1
125	The Secretary, Central Recruitment Board, Bangalore.	1–Part I & II
126	The Muzrai Commissioner in Mysore, Bangalore ...	1
127	The Director of Industries and Commerce in Mysore, Bangalore.	1
128	The Chief Electrical Engineer in Mysore, Bangalore.	1
129	The Superintendent, Land Records in Mysore, Bangalore.	1
130	The Director of Agriculture in Mysore, Bangalore ...	1
131	The Chief Conservator of Forests in Mysore, Bangalore.	1
132	The Registrar of Co-operative Societies in Mysore, Bangalore.	1
133	The Commissioner of Income Tax in Mysore, Bangalore.	1
134	The Excise Commissioner in Mysore, Bangalore ...	1
135	The Director of Public Instruction in Mysore, Bangalore.	1
136	The District Judge, Bangalore	1
137	The Revenue Commissioner in Mysore, Bangalore ...	1
138	The Financial Assistant to Director of Public Instruction, Bangalore.	1–Part I & II
139	The Deputy Registrar of Co-operative Societies in Mysore, Bangalore.	1
140	The Public Prosecutor, Bangalore	1

APPENDIX 39.

(*Paragraph 606.*)

Form of indent for official publications required for sale at the Government Central Book Depot, Bangalore City.

No.	Name of publication with prices	Number of copies in stock at the beginning of the year	Number of copies added to the stock up to the date of indent	Total	Number of copies sold and supplied free of cost to public Depts. up to the date of indent	Number of copies in stock on the date of indent	Number of copies required	Number supplied	Remarks

Superintendent, Govt. Central Book Depot.

APPENDIX 40.

List of Government Buildings Occupied Free of Rent.

(*Paragraph 622.*)

Locality	Serial No.	Particulars of Buildings
Bangalore Division.		
Closepet ...	1	Midwife's Quarters.
Chennapatna ...	2	Do
Magadi ...	3	Do
Sanitary Bureau.		
Bethamangala ...	4	Superintendent's Quarters and Out Houses.
Do ...	5	Driver's Quarters.
Do ...	6	Hospital Assistant's Quarters.
Do ...	7	Store Keeper's Quarters.
Do ...	8	Fireman's Quarters.
Do ...	9	Chief Fireman's Quarters.
Do ...	10	Quarters for the use of Students of Mechanical Engineering School.
Do ...	11	Assistant Driver's Quarters (1).
Do ...	12	Do (2).
Do ...	13	Old Building (10 Quarters).
Champion Reefs ...	14	Valvemen's Quarters.
Do ...	15	Watchmen's Quarters.
Robertsonpet ...	16	Valvemen's Quarters.
Champion Reefs ...	17	Metre Inspector's Quarters.
Kolar Division.		
Kolar Gold Fields ...	18	Servants' Quarters.
Do ...	19	Police Lines for 40 Constables.
Champion Reefs ...	20	Lady Apothecary's Quarters.
Kolar Gold Fields ...	21	Police Inspector's Quarters.
Do ...	22	Chief Constable's Quarters.
Do ...	23	Police Inspector's Quarters at Robertsonpet.
Do ...	24	Police Inspector's Quarters at Coromandel.
Do ...	25	Police Lines at Coromandel, 16 Constables' quarters.
Do ...	26	Police Lines for 12 Constables.
Do ...	27	Police Lines at Mysore Mines.
Do ...	28	Five Constables' Quarters at Oorgaum Maradghat.
Do ...	29	Twelve New Police Quarters at Oorgaum for Nandidrug Co.
Do ...	30	Thirty-two Police huts at Robertsonpet.

APPENDIX 40—*contd.*

Locality	Serial No.	Particulars of Buildings
Kolar Gold Fields ...	31	Twenty-five Police huts at Stephen's Campat Andersonpet.
Do ...	32	Forty Police huts at Nandidrug.
Do ...	33	Three Police huts at Markam or Chamarajpet.
Do ...	34	Three Police huts at Oorgaum.
Do ...	35	Two Head Constables' quarters at Robertsonpet.
Do ...	36	One Police hut used by Head Constable at Markam.
Do ...	37	Two Police huts used by Head Constables at Nandidrug Camp.
Do ...	38	Two Police huts used by Head Constables at Stephen's Camp.
Do ...	39	Special Magistrate's Quarters at Champion Reefs.
Do ...	40	Nurses' Quarters—Civil Hospital, Robertsonpet.
Oorgaum ...	41	Inspector of Mine's Quarters.
Do ...	42	Quarters for the Servants of the Inspector of Mines.
Do ...	43	Quarters for the officials of the Inspector of Mine's Office.
Do ...	44	Police Superintendent's Quarters.
Bowringpet ...	45	Midwife's Quarters.
Kolar ...	46	District Medical Officer's Quarters used as Executive Engineer's Quarters.
Do ...	47	Midwife's Quarters.
Chintamani ...	48	Do
Mulbagal ...	49	Do
Bagepalli ...	50	Do
Goribidnur ...	51	Do
Chikballapur ...	52	Portion of Female Dispensary used as Quarters for Lady Apothecary.
Shimoga Division.		
Shimoga ...	53	Lady Assistant Surgeon's Quarters.
Sagar ...	54	Midwife's Quarters.
Do ...	55	Lady Hospital Assistant's Quarters.
Sorab ...	56	Midwife's Quarters.
Shiralkoppa ...	57	Do
Sowlanga ...	58	P. W. Subordinates' Quarters.
Shimoga ...	59	Subedar's Quarters.
Do ...	60	District Judge's Quarters occupied by D. M. O.

APPENDIX 40—*contd.*

Locality	Serial No.	Particulars of Buildings
anthapur ...	61	Model house occupied by Midwife.
Buildings Division.		
angalore ...	62	Superintendent's Quarters at Lal-bagh.
Do ...	63	Carlton House.
Do ...	64	Curator's Quarters, Lal-bagh.
Do ...	65	Quarters for Assistant Superintendent of Police, Fort.
Do ...	66	Chief Constable's Quarters, Highgrounds.
Do ...	67	G. R. S. Club.
Do ...	68	Quarters for the Distillery Staff.
Do ...	69	Central College House.
Do ...	70	Manager's Quarters at Government House.
Do ...	71	Ballabrooi Lodge.
Do ...	72	Assistant Surgeon's Quarters adjacent to St. Martha's Hospital.
Tumkur Division.		
umkur ...	73	Lady Apothecary's Quarters.
avagada ...	74	Midwife's Quarters.
uliyur ...	75	Do
Kadur Division.		
hikmagalur ...	76	Revenue Sub-Divisional Officer's Quarters.
Do ...	77	District Forest Officer's Quarters used as R. M. Officer's Quarters.
Do ...	78	Midwife's Quarters attached to Female Dispensary.
Do ...	79	Compounder's Quarters attached to Female Dispensary.
Do ...	80	Portion of Female Dispensary used as Lady Apothecary's Quarters.
Do ...	81	Lock-up Officer's Quarters.
Do ...	82	P. W. Sub-Divisional Officer's Quarters converted into Lady Medical Officer's Quarters.
Do ...	83	Midwife's Quarters.
Kotigehar ...	84	Sub-Overseer's Lodge.

APPENDIX 40—*contd.*

Locality	Serial No.	Particulars of Buildings
Chitaldrug Division.		
Chitaldrug ...	85	Apothecary's Quarters occupied by the District Medical Officer.
Do ...	86	Lady Apothecary's Quarters.
Do ...	87	Midwife's Quarters.
Davangere ...	88	Nurse's Quarters.
Do ...	89	Police Lines.
Jagalur ...	90	Do
Do	91	Barr Lines
Godimakunte ...	92	Police Lines
Holalkere ...	93	Do
Hosadurga ...	94	Do
Mysore Division.		
Roddikatte ...	95	Do
Bannur ...	96	Do
Talkad ...	97	Do
Seringapatam ...	98	Do
Chunchankatte ...	99	Do
Heggaddevankote ...	100	Do
Periyapatna ...	101	Do
Hunsur ...	102	Midwife's Quarters.
Mandya Division.		
Malvalli ...	103	Midwife's Quarters.
Mandya ...	104	Police Lines.
Krishnarajpet ...	105	Do
Head Quarters Range, Mysore.		
Mysore ...	106	Tutor's Quarters (Park House).
Do ...	107	Lady Assistant Surgeon's Quarters (occupied by Superintendent, Women's Hostel.)
Do ...	108	K. M. Appiah's Bungalow (Vocational Institute.)
Do ...	109	Echo Bank.
Do ...	110	Durbar Surgeon's Quarters.
Do ...	111	Quarters of the Superintendent of Government House.
Krishnarajasagara Division.		
Krishnarajasagara ...	112	Superintending Engineer's Quarters.
Do ...	113	Executive Engineer's (Quarters (Two).
Do ...	114	Assistant Engineer's Quarters (Seven).
Do ...	115	Overseer's Quarters (Four).
Do ...	116	Sub-Overseer's Quarters.
Do	117	Quarters for Peons and Servants.

APPENDIX 40—*concld.*

Locality	Serial No.	Particulars of Buildings
Hassan Division.		
assan ...	118	Head Master's Quarters (occupied by Lady Medical Officer).
Do ...	119	District Medical Officer's Quarters known as Assistant Surgeon's Quarters.
eslurpet ...	120	Midwife's Quarters.
aklespur ...	121	Do
lur ...	122	Do
Water Supply Division.		
oldevanhalli ...	123	Engineer's Quarters at Pumping Station.
Do ...	124	Driver's Quarters.
Do ...	125	Fireman's Quarters.
Do ...	126	Valvemen's Quarters.
Do ...	127	Huts for Watchman for conservancy of Hessarghatta Water Margin.
Do ...	128	Hospital Assistant's Quarters.
Do ...	129	Chief Operator's Quarters.
Do ...	130	Asst. Operator's Quarters I
Do ...	131	Do II
Do ...	132	Assistant Engineer's Quarters I
Do ...	133	Do II
Do ...	134	Do III
Do ...	135	Do IV
Do ...	136	Overseer's Quarters I
Do ...	137	Do II
Do ...	138	Do III
Do ...	139	Do IV
Do ...	140	Sub-Overseer's Quarters I
Do ...	141	Do II
Do ...	142	Do III
Do ...	143	Do IV
Do ...	144	Driver's Quarters.
Do ...	145	Subordinate's Quarters I
Do ...	146	Do II
Do ...	147	Do III
Do ...	148	Do IV
Chamarajasagara ...	149	Do V
Do ...	150	Do VI
Do ...	151	Do VII
Do ...	152	Do VIII
Do ...	153	Do IX
Do ...	154	Do X
Do ...	155	Do XI
Do ...	156	Bachelor's Quarters I
Do ...	157	Do II
Do ...	158	Sub-Assistant Surgeon's Quarters
Do ...	159	Police Inspector's Quarters.
Do ...	160	Servants' Quarters.
Do		

APPENDIX 41.

(*Chapter XXII.*)

List of Government Buildings occupied at reduced rates of rents.

Locality		Sl. No.	Particulars of Buildings
Bethamangala	...	1	Blacksmith's and Turner's Quarters.
Do	...	2	Menial Staff Quarters.
Do	...	3	Do
Kolar	....	4	Lady Sub-Assistant Surgeon's Quarters.
Shimoga	...	5	Civil Surgeon's Quarters.
Bangalore	...	6	West Bank (Ladies' Club).
Mudigere	...	7	P. W. Official's Quarters.
Koppa	..	8	Do
Vanivilaspur	...	9	Asst. Engineer's Quarters No. 1
Do	...	10	Do No. 2
Bharmasagara	...	11	Police Lines.
Mysore	...	12	Durbar Surgeon's Quarters (Fair Lawn).
Do	...	13	Staff Quarters.
Do	...	14	Representative Assembly House (Modern Hindu Hotel).
Hethur	...	15	Sub-Assistant Surgeon's Quarters.
Do	...	16	Compounder's and Midwife's Quarters.
Sravanabelgola	...	17	Sub-Assistant Surgeon's Quarters.
Do	...	18	Compounder's Quarters.
Sukravarasante	...	19	Wards attached to Dispensary occupied by the Sub-Assistant Surgeon.
Chamarajnagar	...	20	Engineer's Quarters in the Colony.

APPENDIX 42.

(*Chapter XXII.*)

List of Buildings constructed out of Donations from Private gentlemen for use as Hospital Staff Quarters.

Division and locality in which the building is situated.	Sl. No.	Name of the building	Remarks
Bangalore Division—Anagondanahalli (Hoskote Taluk)	1	Sub-Assistant Surgeon's Quarters.	
	2	Midwife's Quarters.	
	3	Compounder's Quarters.	
Hassan Division—Sravanabelagola (Channarayapatna Taluk)	4	Sub-Assistant Surgeon's Quarters.	
	5	Compounder's Quarters.	
	6	Midwife's Quarters.	
	7	Surgery Cooly's Quarters.	Rent free, the salary of the occupant being less than Rs. 15.
Hethur.	8	Sub-Assistant Surgeon's Quarters.	
	9	Compounder's Quarters.	
	10	Midwife's Quarters.	
Shimoga Division—Hulikere (Thirthahalli Taluk)	11	Sub-Assistant Surgeon's Quarters.	
Kadur Division—Balehonnur (Narasimharajapura sub-Taluk)	12	Do	
Basarikatte (Koppa Taluk)	13	Do	
Javali (Mudigere Taluk)	14	Do	
Nidavale (Mudigere Taluk)	15	Sub-Assistant Surgeon's Quarters.	
	16	Compounder's Quarters.	
	17	Midwife's Quarters.	
Lakkavalli (Tarikere Taluk)	18	Sub-Assistant Surgeon's Quarters.	

APPENDIX 43.

List of Government Buildings Referred to in Paragraph 632.

(PARAGRAPH 632.)

Name of building	Officer controlling purchase and repair of furniture.
At Bangalore.	
1. Indian guests' quarters ...	Chief Secretary to Government.
2. Carlton House ...	Public Works Secretary.
3. Kumara Park ...	Chief Secretary to Government.
At Mysore.	
1. Indian guests' quarters ...	Chief Secretary to Government.
2. Sir Sheshadri Iyer's Bungalow.	Do
3. Lake View	Do
4. Government House ...	Private Secretary to H. H. the Maharaja.
5. Private Secretary's Bungalow.	Public Works Secretary.
6. Military Secretary's House ...	Private Secretary to H. H. the Maharaja.
7. Wellington Lodge ...	Do
8. White House	Do
9. Padmalaya	Chief Secretary to Government.
At Ootacamund.	
1. Bhavani House	Chief Secretary to Government.
2. Awdry House	Private Secretary to H. H. the Maharaja.
3. Glenview House	Public Works Secretary.
At Ilwal.	
1. Government House ...	Private Secretary to H. H. the Maharaja.
At Seringapatam.	
1. Daria Dowlat Bagh ...	Private Secretary to H. H. the Maharaja.

APPENDIX 44.

(PARAGRAPH 669.)

FORM No. 1. Relating to tents.

Report on the condition of the tents taken over by Mr..... .....while assuming charge of the office of..... ....from Mr..... ... on the.....

No.	Description of tent	Date of supply to the office	Condition of the tent	Remarks by the officer taking charge	Remarks by the Head of Department	Remarks by Government

Signature of relieved officer.

Signature of relieving officer.

APPENDIX 45.

(PARAGRAPH 670.)

FORM No. 2. Relating to tents.

Report on the annual inspection of tents in the..... District for the official year 19 , by a committee consisting of .. ..

No.	Officer in charge		Description of tent	Date of supply from stores	Date of inspection	Condition of the tent	Additional remarks, if any
	Department	Designation					

Signature of Committee Members.

APPENDIX 46.

(PARAGRAPH 698.)

Precedence List—Part I.

SPECIAL CLASS.

Dewan.
Amathya Siromani Mr. T. Thumboo Chetty.
Chief Justice.
Ministers of Council.
President, Legislative Council.
Vice-Chancellor, Mysore University.

CLASS I.

Puisne Judges of the High Court.
Chief Commandant.
Revenue Commissioner.
Rajasavaprasakta Mr. T. G. Rama Iyer.
Inspector-General of Police.
Excise Commissioner.
Chief Secretary to Government.
Financial Secretary to Government.
(These officers take precedence *inter se* according to their personal seniority in the service.)
Durbar Surgeon.
General Manager, Mysore State Railway.
Director of Public Instruction.
Chief Engineer. (This officer takes precedence *inter se* according to his personal seniority in the service.)

CLASS II.

Director of Agriculture.
Deputy Commissioners of Districts.
Director of Industries and Commerce.
District Judges.
Senior Surgeon.
Secretaries to Government, General and Revenue Departments.
Superintendent, Land Records, Survey and Settlement.
Chief Conservator of Forests.
Comptroller, Mysore Government.
Director of Geology.
General Superintendent, Generating Stations.
Chief Inspector of Mines.
Principals of the Central and Maharaja's Colleges.
University Professors, First Class, on Rs. 700—850.
Carriage and Wagon Superintendent, Mysore State Railway.
Loco, Traffic Manager, Mysore State Railway.
Registrar of Co-operative Societies.

Director of Public Health.
General Superintendent, C. P. S.
General Superintendent, Jog Project.
Presidents of the Bangalore and Mysore City Municipal Councils.
Chief Engineer, Mysore State Railway.
Advocate-General.
Superintending Engineers.
Conservator of Forests.
Director of Horticulture.
Mr. M. Sultan Mohiyuddin, Deputy Director of Public Instruction,
Mr. G. Rudrappa, Special Deputy Commissioner of Income-tax.
,, M. A. Srinivasachari, Retired Executive Engineer.
,, N. G. Krishna Iyengar do
,, N. Subba Rao do
,, V. V. Patankar do
,, S. Muthuswami Iyer do
,, B. Krishnaswamy Iyengar, Retired Principal, Engineering College.
Mr. D. S. Puttanna, Retired Surgeon.
,, B. Nanjappa do
,, B. Puttaiya, Retired Superintendent, Government Printing.
Dr. V. K. Badami, Deputy Director of Agriculture.
Mr. B. K. Moorthy, Principal, Sri Krishnarajendra Silver Jubilee Technological Institute.
Dr. P. Palpu.

Class II-A.

Non-Official Members of the Legislative Council.

Class III.

Superintendent, Government Printing.
Inspector of Mines.
Executive Engineers.
Registrar, Mysore University.
Senior Assistant Commissioners.
Deputy Chief Electrical Engineer.
General Manager, Bhadravati Iron Works.
Deputy Director of Agriculture.
Under-Secretaries to Government.
Private Secretary to the Dewan.
Surgeons and Specialists drawing Rs. 500 and above.
Senior Assistant Conservators of Forests.
Subordinate Judges.
All other officers drawing Rs. 500 and above.

Class III-A.

Regimentdars or Commanders of the Mysore Lancers.

Class IV.

Assistant Commissioners, including Probationary Assistant Commissioners.
Assistant Engineers.
Meteorological Reporter.
Curator, Government Oriental Library.
Surgeons drawing less than Rs. 500.
Assistant Surgeons, I Grade.
Munsiffs drawing Rs. 250 and above.
Educational Officers drawing Rs. 250 and above.
Assistant Geologists.
Assistant Chemists drawing Rs. 250 and above.
Public Prosecutors.
Assistant Conservators of Forests.
All other officers (including Amildars) drawing Rs. 250 and above.

Class IV-A.

Commandants of the Mysore Horse and Bars Regiments.
Commandants of the Mysore Transport Corps.
Commissioned Officers of the Mysore Lancers and Mysore Transport Corps.

Class V.

Amildars drawing less than Rs. 250.
Munsiffs drawing less than Rs. 250.
Sub-Assistant Engineers.
Supervisors drawing less than Rs. 250.
Assistant Surgeons, II Grade.
Educational Officers drawing Rs. 150 and above.
Superintendents of the General and Revenue Secretariat drawing less than Rs. 250.
All other officers drawing Rs. 150 and above.

Class VI.

Deputy Amildars.
District Sheristedars.
All other officers drawing Rs. 100 and above.

Precedence List—Part II.

Non-Official Gentlemen—Not being Retired Officers.

Class I.

Principal Sirdars.

Class II.

All other Sirdars and persons holding 1st class titles.
Other gentlemen specially admitted to this class by His Highness.

Class III.

Principal Ursu and other gentlemen admitted to this class by His Highness.

Class IV.

Persons holding 2nd class titles.
Non-official gentlemen entitled to *khasa hara.*
Other persons specially admitted to this class by His Highness.

Class V.

Representative Assembly Members.
Members of the Mysore and Bangalore City Municipal Councils.
Other persons specially selected for this class by His Highness.

Class VI.

All other persons included in the Durbar list.

Notes.

I. (*a*) Officers of Class I will take precedence in the order shown above subject to such changes as may be made by His Highness on personal or other considerations.

(*b*) Officers of Classes II, III, IV, V and VI may take rank according to the salaries drawn by them. When two or more officers draw the same salary, they may rank according to the dates from which they began to draw such salary. The Principals of the Central and Maharaja's Colleges will take precedence over the Professors.

(*c*) Officers holding acting appointments will take rank in the class wherein the appointment in which they act is included.

II. When an officer holds two or more offices, he will be entitled to the rank of the highest of them.

III. When there arises a question as to one's proper position in Durbar, it may be referred to the Durbar Bakshi or other Palace Officer entrusted with the Palace Durbar arrangements, who will allot a place tentatively pending His Highness's pleasure.

IV. The order of precedence set forth above for officers in active service will be made applicable to retired officers as well, their position being determined by the posts held by them at the time of their

retirement, subject to the proviso that when there are two or more retired officers of the same rank, they should take precedence among themselves according to their seniority.

V. In accordance with the *mamul*, officers mentioned in Part I will be seated in order on the right of His Highness the Maharaja, beginning with the front row.

VI. Retired officers will be seated after officers in active service of the same rank as that held by them prior to their retirement. Retired officers, whose appointments have been abolished or the status of whose appointments has been changed subsequent to their retirement, will continue in the same class and hold the same relative rank in such class as before their retirement.

VII. Officers on the personal staff of His Highness, the Private Secretary to His Highness, etc , are left out of the present classification and their places in Durbars and other ceremonial occasions will be left to His Highness's pleasure.

APPENDIX 47.

(Paragraph 699.)

Civil Uniform Rules of the Government of India.

Description of Civil Uniform.

Full Dress.

(*Extract from the publication entitled "Dress and Insignia worn at Court".*)

Coat for Privy Councillors and 1st and 2nd classes.—Blue cloth single-breasted, stand collar. The collar and gauntlet cuffs are of black velvet, and the pocket flaps, of blue cloth. Nine buttons up the front showing between the two embroidered edges (which are made to hook), two at the waist behind, and two at the bottom of the back skirts. White silk linings. A white collar may be worn inside the collar of the coat.

Gold oakleaf embroidery on the fronts as follows:—

Privy Councillors, not more than five inches wide, 1st class not more than four and a half inches wide, and the 2nd class not more than four inches wide at the base of each front, but to spread across the chest according to figure.

The embroidery on the cuffs should not exceed the following widths:—"Privy Councillors five inches, 1st class four and a half inches, 2nd class four inches. The Privy Councillor's has a purl edging, the 1st class a wavy edging and the 2nd a saw edge."

The collar, pocket flaps, back, skirts, back skirts and side edges e also embroidered.

Buttons.—Gilt, mounted, the Royal Arms with supporters, coat nd buttons for 3rd and 5th classes.

The same as for Levee Dress.

Hat.—Privy Councillors Black beaver cocked hat, black silk ockade. Treble gold bullion loop and tassels with hangers. Hangers ow take the form of ornaments fixed on the top of the tassels, which o not hang. White ostrich feather border.

First class.—As above, with gold tassels without hangers.

Second class.—As above, with double gold bullion loop, gold assels without hangers.

Third and fifth classes.—As above, with plaited gold bullion loop nd black ostrich feather border. No tassels.

Breeches.—White kerseymere with three covered buttons at the nees.

Hose.—White silk.

Shoes.—Black patent leather.

Sword.—Of regulation pattern with black scabbard and gilt nountings.

Sword Knot.—Gold lace strap with bullion tassel.

Sword Belt.—White web, with white cloth frog.

Buckles (knee and shoe).—Gilt, Rose, Shamrock and Thistle attern.

Gloves.—White.

Levee Dress.

(*Extract from the same publication, pages 37-38.*)

Coat.—Blue cloth, single-breasted stand collar. The collar and gauntlet cuffs are of black velvet, and pocket flaps of blue cloth. Nine buttons up the front (to button) and two at the waist behind, and two at the bottom of the back skirts. Black silk linings. A white collar may be worn inside the coat.

Buttons.—Gilt, mounted, the Royal Arms (without supporters), surmounted by the Imperial Crown.

The Privy Councillors and 1st and 2nd classes have gold embroidery on the collar, cuffs, pocket flaps and between the buttons at the waist behind, as on the full dress coat.

The 3rd and 5th classes have embroidery on the collar, cuffs, back, and pocket flaps. The gold oakleaf embroidery for the two classes is the same on the cuffs and pocket flaps, one inch wide within a "saw" edge. The back embroidery is also indentical in both classes. The collar of the 3rd class has a saw edge and front embroidery four and a half inches long, and that of the 5th class a saw edge only.

Trousers.—Blue cloth, with gold oakleaf lace on the side seams. The width of the lace as follows :—

Privy Councillors and 1st and 2nd classes, two and a half inches.

Third and 5th classes, one and three-fourths inches.

Boots.—Plain, patent, with Military fronts and elastic sides.

Hat.—
Sword.—
Sword Knot.— } The same as for full dress.

Sword Belt.—White web, with the cloth frog.

Gloves.—White.

For Mourning.—A black crepe band three and a quarter inches wide, worn above the elbow on the left arm.

NOTE.—(i) The full dress coat for the 3rd and 5th classes is the same as the levee dress coat prescribed for these classes.

(ii) On certain ceremonial occasions in England, Full Dress is sometimes worn with trousers, *viz.*, at Royal Weddings and when His Majesty opens Parliament. It may similarly be so worn in India when specially ordered.

The two classes of uniform should be worn on the following occasions, respectively :—

Full Dress.—State Balls and Drawing Rooms, and all State ceremonies in the evening at which ladies are present.

Levee Dress.—State dinners, Levees, and official arrivals and departures.

(iii) The hat described under Full Dress should not be worn in the day-time: but the helmet described under Undress, below.

UNDRESS (MORNING).

(*The details of this uniform are the same provided in the Rules of 1911.*)

Coat.—Blue cloth (frock) with black silk lining, black velvet collar and cuffs and buttons, gilt mounted, the Royal Arms (without supporters) surmounted by the Imperial Crown. Three buttons on each side of coat, four on cuffs, two at waist behind, none at bottom of back skirts.

Waistcoat.—White marcella, single-brested, with five or six small buttons as above.

Hat.—Helmet, white Wolsely regulation, with white top button and white silk *pagri* with gold fringe. Gilt chin-chain, lined with white leather, with rose-hook fixed on first seam of Crown from centre of back on right side about three inches from centre of top button, according to sealed pattern.

Overalls.—Blue cloth, with gold oakleaf lace one inch wide, and straps.

Sword.—Mameluke pattern. Brass scabbard.

Sword Knot.—Round gold cord strap with bullion tassel.

Sword Belt.—One and half inches wide. Lining of red Morocco leather. Sling, Russian leather one inch wide on red Morocco leather, covered with gold oakleaf lace.

Forage Cap.—As for staff officers in the army, blue cloth with gold embroidered peak on black patent leather and band of gold oakleaf lace one and three-fourths inches wide round the cap. The cap to be fitting with a removeable white pique cover, which should always be worn.

Greatcoat and Cape.—Blue milled cloth. Double breasted, two rows of gilt buttons down front, six in each row. Stand and fall collar of black velvet, four inches deep with fly to cover band of cape. Loose round cuffs six inches deep, pockets at sides with flaps. Two openings at side seams, with pointed flap, eleven inches long, and three gilt buttons. Sword slit on left side. Opening behind about twenty-five inches long, and gusset extending to bottom with a tap and button to close it when worn on foot. Cloth back strap with gilt buckle, two inches wide, to confine the coat at waist. Cape of same cloth as coat. Four medium gilt buttons down front to fasten at neck with small strap and buckle. Lines black.

N. B.—The great coat may be worn without the cape, at option.

Boots.—Plain Wellington.
Spurs.—Box, brass, swan-necked.
Gloves.—White dog-skin.

NOTE.—The helmet described above should be worn with Full Dress and Levee Dress in daytime and not the hat described under Full Dress.

Officers who provide themselves with undress uniform need not, unless they so desire, also provide themselves with the great coat and cape described in these Regulations.

MESS DRESS.

Coat.—Blue cloth evening coat, black lining. Black velvet collar and cuffs. Facings plain black silk. Buttons as in morning undress, three on each side of coat, two at waist behind, four on cuffs, none at bottom of back skirts.

Waistcoat.—White marcella, single-breasted, without collar, with three or four small buttons as above.

Trousers.—Plain black cloth.

NOTE.—Members of the Viceregal Staff wear in place of the coat described above a Blue Evening Dress Coat with black velvet collar. "Star of India" blue silk facings and skirt linings, with silk linings to match. Three buttons, gilt mounted. The Royal Cypher and Imperial Crown, on each front, two at waist behind and four small buttons on each cuff.

HOT WEATHER UNIFORM.

Patrol coat.—White cotton drill, stand and fall collar fastened with one hook and eye. Five gilt medium buttons down front, two patch breast pockets with box plait, one inch wide in centre and pointed flaps with small gilt button in each. Sleeves plain with pointed cuffs five inches high at point and two and a half inches behind.

Rank will be designated by shoulder cords and number of *buttons on cuffs* as follows.

Shoulder cords.—Of gold, wire Lancer shoulder strap cords, on each shoulder.

For Governors, and Ordinary Members of the Executive Council of the Governor-General—four cords twisted.

For officers entitled to wear 3rd class uniform—two cords twisted.

For officers entitled to wear 5th class uniform—two cords straight.

Buttons on cuffs.—For Governors, and Ordinary Members of the Executive Council of the Governor-General—four buttons.

For officers entitled to wear 3rd class uniform—three buttons.

For officers entitled to wear 5th class uniform—two buttons.

Overalls.—White cotton drill overalls with black leather foot straps.

Buttons.—Governors, and Ordinary Members of the Executive Council of the Governor-General wear gilt mounted buttons with the Royal Arms, with supporters. The buttons to be worn with the 3rd and 5th classes of uniform should be gilt, mounted, bearing the Royal Arms without supporters, surmounted by the Imperial Crown.

Helmet, boots, spurs, forage cap, sword and sword belt.—As for undress. Belt to be worn under the coat.

Gloves are not worn with the hot weather uniform.

NOTE.—This uniform will be worn in substitution either for the full dress or undress uniform during such periods of the year as the Governors of Provinces may prescribe. The Governors of Provinces are authorised to declare that officers need not provide themselves with it unless an occasion arises when they will require it. When the uniform is worn as full dress, medals and decorations will be worn. When it is worn as undress ribbons only will be worn.

HOT WEATHER EVENING DRESS UNIFORM.

Mess Jacket.—White drill, roll collar, sleeves plain with pointed cuffs, five inches high at point and two and a half inches behind. Shoulder cords and small gilt buttons on cuffs as prescribed for Hot Weather Uniform.

Waistcoat.—White mercella as for Mess Dress. A plain dark-blue kamarband may be worn if preferred.

Overalls.—White drill with black leather foot straps. White drill trousers may be worn if preferred. If overalls are worn plain military boots (patent leather) must be worn.

Tie.—Black silk.

NOTE.—The possession of this uniform is optional, and it may be worn in substitution for Mess Dress during such periods as the Governors of Provinces may prescribe.

ALTERNATIVE DRESS FOR EVENING FUNCTIONS ONLY.

The following may be worn in lieu of Uniform or Court Dress at evening functions only :—

An ordinary black evening dress Coat.

Black or white evening dress Waist Coat.

Breeches.—Plain black evening dress material or stockinet, with three small black cloth or silk buttons, and small jet or black buckles at the knee.

Hose.—Black silk.

Shoes.—Plain court with bows, no buckles.

Tie.—White evening dress bow neck-tie.

Alternative official Dress for use by Indian gentlemen appointed Members of Executive Council or the Governor-General or Ministers of Governors of Provinces.

Coat.—Blue cloth buttoned from neck to below waist and then falling loose to knees. Nine buttons up the front to button. Black silk lining.

Buttons.—Gilt, mounted. The Royal Arms (without supporters), surmounted by the Imperial Crown.

The collar and cuffs of black velvet.—Gentlemen entitled to wear 2nd class uniform have an edging of purl embroidery on velvet collar and cuffs. Gentlemen entitled to wear 3rd class uniform have no embroidery on collar and cuffs.

Trousers.—White, or white pyjamas.

Head dress.—Distinctive national head-dress worn on ceremonial occasions.

Socks.—Black silk.

Shoes.—Black patent leather with gilt buckle, rose, shamrock and thistle pattern.

Dress to be worn by the Presidents of the Council of State and of the Central Legislative Assembly and by Presidents of Legislative Councils and Speakers of Legislative Assemblies in Governors' Provinces.

I.—Ordinary occasions when the Council or Assembly is sitting.—

A. Judge's coat and waistcoat, dark trousers,

Or, for Indians (in the alternative),

Black chapkan, with white or black trousers,

Overall.—A black silk gown.

White cambric bands.

II.—Occasions when levee or full dress is prescribed.—

The Velvet Court Dress (old style) as described below.—

Or, for Indians (in the alternative),

Black chapkan, with white or black trousers.

Overall.—For the President of the Council of State and the President of the Central Legislative Assembly—State robe of black satin damask trimmed with gold: for the Presidents of Legislative Councils and Speakers of Legislative Assemblies—Black silk gown, with full bottomed wig, lace bands and white gloves.

Indians may wear, instead of the wig, the head dress usually worn on ceremonial occasions.

III.—Evening functions when levee or full dress is not prescribed.—

Mess dress, as described in the description of Civil Uniform.

Or, for Indians (in the alternative),

Chapkan, with white or black trousers, and also choga or jubba if customarily worn on ceremonial occasions.

Velvet Court Dress (Old Style).

Coat.—Black silk velvet, stand collar, pigeon breasted. Seven buttons of right front and seven notched holes on the left. The fronts meet edge to edge at a point on the breast, where they are secured with a hook and eye. Gauntlet cuffs, with three notched holes and buttons. Three-pointed flaps on waist seam, with three buttons, one under each point. Six buttons behind, that is, two at the waist, two at centre of skirts, and two at the bottom of the skirts. Body of the coat should be lined with white silk and the skirts with black, pockets in the breast and in the tails.

Buttons.—Cut steel.

Black Silk.—"Wig-bag" is attached to the coat at the back of the neck hanging over the collar.

Waistcoat.—White satin or black silk velvet. No collar. Four buttons skirted fronts, three pointed flaps to the pockets, with a button under each point.

Breeches.—Black silk velvet, with three small steel buttons, and cut steel buckles at the knees.

Hose.—Black silk.

Shoes.—Black patent leather, with cut steel buckles.

Hat.—Black beaver or silk cocked hat, with a steel loop on a black silk cockade or rosette.

Sword.—Sling sword, with cut steel hilt and black scabbard with steel mountings.

Sword Belt.—Black silk web with slings.

Gloves.—White.

Lace Frill and Ruffles.

APPENDIX 48.

(Paragraph 699.)

Memorandum of information as to the wearing of the decorations of the Orders of the Star of India and the Indian Empire and of Medals, by Civil Members of those Orders and Holders of Medals.

(The instructions applicable to Military Officers are contained in Army Regulations, India.)

I.

Plain Clothes—Morning Dress.

(*Frock Coat.*)

(1) Ordinarily no decorations are worn.
(2) On ceremonial occasions—
Knights Grand Commanders wear the Star on the left breast.
Knights Commanders wear the Star on the left breast.
Companions wear the badge on the left breast.
Possessors of medals wear them on the left breast.

II.

Plain Clothes—Evening.

(1) Ordinarily no decorations are worn.
(2) On special occasions, when the order is "plain clothes with miniatures"—
Knights Grand Commanders wear the Star on the left breast.
Knights Commanders wear the Star on the left breast.
Companions wear the miniature on the lapelle of the coat.
Possessors of medals wear the miniature on the lapelle of the coat.

III.

Official Undress-Uniform—(Day).

Knights Grand Commanders wear a piece of the ribbon of the breadth prescribed for a companion of the order and half an inch in length. Knight Commanders wear a piece of the ribbon of the breadth prescribed for a companion of the order and half an inch in length.

Companions wear a piece of the prescribed ribbon half an inch in length.

Possessors of medals wear a piece of the ribbon half an inch in length.

IV.

Official Evening Uniform ("Mess Dress," Civilian).

Knights Grand Commanders wear, on ordinary occasions, the Star alone on the left breast; on more formal occasions the Star on the left breast and, also, the badge suspended from a ribbon of the breadth prescribed for a Knight Grand Commander, worn over the right shoulder and under the coat but over the waistcoat.

Knights Commanders wear, on ordinary occasions, the Star on he left breast; on more formal occasions, the Star on the left breast nd the ribbon and badge, the badge being suspended two inches below he lower edge of the stock and the ribbon being worn round the shirt ollar underneath the coat.

Companions wear, on ordinary occasions, the miniature on the pelle of the coat; on more formal occasions the full size badge on he left breast.

Possessors of medals wear, on ordinary occasions, the miniature n the lapelle of the coat; on more formal occasions the full size nedal on the left breast.

V.

Official Full Dress.

Knights Grand Commanders wear at Investitures of the Orders nd upon all great and solemn occasions, the mantle, collar with badge ttached, and Star. On "Collar Days" the collar, with badge ttached, and Star; on all other occasions the Star and the badge uspended to a ribbon of the description prescribed in the Statutes, worn over the right shoulder.

Knights Commanders wear the Star on the left breast and the adge suspended, two inches below the lower edge of the collar, from he ribbon, which will be worn inside the collar of the coat.

Companions wear the badge on the left breast.

Possessors of medals wear the full size medal on the left breast.

N. B.—A. An officer, who is a Knight Grand Commander or Knight Commander of more than one order, wears the Stars of his orders in sequence according to their precedence, on his left breast, one above the other or, where, owing to their number, that is not possible, in the manner and order noted in the margin. The badges of such orders worn with the ribbon under the collar, the badge of the enior order suspended from the collar seam and the rest in sequence, each about half ts diameter below the next above.

1
2 3
4

B. As a general rule, however, the Star of the senior order or decoration only is worn, unless it is desired to compliment a member of a particular order, when the Star of that order is worn by those in possession of it.

C. Medals are worn in their order of precedence, the first medal being placed arthest from the left shoulder.

D. In undress, when there are more ribbons than one to be worn, they are sewn on to the cloth of the coat in a row, without intervals. They should not overlap, and when there is not sufficient room to wear, the ribbons in one row, they should be worn n two or more rows, the lower being arranged directly under the upper.

E. Gentlemen not entitled to wear uniform, should conform as nearly as possible to the practice prescribed under heads III, IV and V, on occasions on which uniform is worn by those entitled to it.

Extract from Notification No. 243, I. B., dated the 25th January 1912 of the Government of India in the Foreign Department.

The following rules for the grant of a distinctive badge to present holders and future recipients of the titles of "Diwan Bahadur", "Sirdar Bahadur", "Khan Bahadur", "Rai Bahadur", "Rao Bahadur", "Khan Saheb", "Rai Saheb" and "Rao Saheb" have been issued by the Government of India:—

(1) The decoration to be worn by the holders of the titles abovementioned shall be a badge or medallion bearing the King's effigy crowned and the name of the title, both to be executed on a plaque or shield surrounded by a five-pointed star surmounted by the

Imperial Crown, the plaque or shield being of silver gilt for the titles of Diwan, Sardar, Khan, Rai and Rao Bahadur, of silver for the titles of Khan, Rai and Rao Saheb.

(2) The badge shall be worn suspended round the neck by a ribbon of one inch and a half in width, which for the titles of Diwan and Sardar Bahadur shall be light blue with a dark blue border, for the titles of Khan, Rai and Rao Bahadur light red with a dark red border, and for the titles of Khan, Rai and Rao Saheb dark blue with a light blue border.

Extract from letter No. 7108, dated the 3rd October 1941, from the First Assistant to the Hon'ble the Resident in Mysore, to the Dewan of Mysore.

The Government of India have decided that miniatures of the Indian Title Badges should be worn, on the left breast fastened by a brooch, and not suspended round the neck by a ribbon as prescribed in the case of the Badge itself. When the miniatures are worn in conjunction with other decorations, they should be placed immediately after the Kaisar-i-Hind Medal.

APPENDIX 49.

(PARAGRAPH 702.)

Statement of Newspapers and Periodicals published in the.....during the year..... ....

No.	Name of newspaper or periodical	Language of publication	Place of publication and press at which printed	Name of keeper of press and date of declaration under Section 4 of Act XXV of 1867	Daily, weekly or otherwise	Annual subscription
1	2	3	4	5	6	7

No.	Circulation	Name, race, age (and in the case of Hindus, caste), status and antecedents of the proprietor	Name, race, etc., of the editor	Name, race, etc., and date of declaration under section 5 of Act XXV of 1867		General remarks as to tone, influence, etc.
				Publisher	Printer	
	8	9	10	11	12	13

APPENDIX 50.

(PARAGRAPH 717.)

Kinds of books that can be eliminated from the library of the Registrar of Authorised Publications after the period indicated against each.

	Books	*Period*
1.	Educational books of questionable value ...	1 year
2.	Fiction of no abiding or literary value ...	1 ,,
3.	Pamphlets, leaflets, and other ephemeral matter	1 ,,
4.	Accounts of transactions of associations of no high standing	1 ,,
5.	Books of love matters under the guise of religion	1 ,,
6.	Indecent and bazaar publications ...	1 ,,
7.	Periodicals of no permanent interest ...	1 ,,
8.	Educational books, especially science and others which cease to be up-to-date ...	2 years

APPENDIX 51.

(PARAGRAPH 720.)

FORM OF CATALOGUE OF AUTHORISED PUBLICATIONS.

The form of catalogue is changed from a tabular form into a run on form in accordance with instructions conveyed in letter No. 943, dated 30th August 1923, from the Secretary to the Government of India, Departments of Education, Health and Lands, to the Provincial Governments, with effect from the quarter ending 31st December 1933.

(*G. O. No. G. 4388-9—P. & S. 38-33-2, dated 26th December 1933*).

SPECIMEN FORM OF THE CATALOGUE OF AUTHORISED PUBLICATIONS.

Kannada—Civics

2. Krishna Iyengar, Mr. K., B.A.—ಭಾರತೀಯ ಪೌರನೀತಿಯ ಕೈಪಿಡಿ, *Part I.—Bharateeya Pouraneetiya Kaipidi, Part I.*—A handbook specially intended for the use of students giving a brief account of the nature and functions of Government. Pages 6+1+307, published by the Satya Sodhana Publishing House, Bangalore, 1935 (21st February 1935). Crn. 8vo. First Edition. Illustrated. Price Rs. 1-8-0.

Mr. T. Subramanya Iyer, Bangalore Press, Bangalore—2,006 copies.

English—Education.

33. Siddalingaiya, Mr. M., M.A., B.T., PH.D.—*Reconstructing Elementary Education in Mysore, India.*—A book giving very useful and valuable suggestions for the reform of primary education

in Mysore. Pages 12+211+1+4, published by the Author, Mysore, 1935 (12th March 1935). Crn. 8vo. First Edition. Illustrated. Price Rs. 2-8-0.

Mr. F. Mc. D. Tomkinson, Wesley Press and Publishing House, Mysore—1,000 copies.

English and Kanarese—Periodicals.

66. Seetharama Sastri, Mr. B., M.A.—Yamunacharya, Mr. M., M A.—*Intermediate College Magazine (Bangalore), Spring* 1935.—An interesting half-yearly publication of the Intermediate College, Bangalore, containing short and interesting articles in English and Kannada. Pages 40, published by the Intermediate College, Bangalore, 1935 (21st March 1935). Ryl. 8vo. Half-yearly Edition. Illustrated. Price yearly Re. 1-0-0.

Mr. T. Subramanya Iyer, Bangalore Press, Bangalore—250 copies.

Arabic—Religion.

72. Wahida Khanam, Mrs., M.R.A.S. (London).–*Adiyat-ul-Kuran*—This deals with the prayers of Islam in brief in Arabic characters with translation in Urdu. Pages 32, published by the Authoress, Bangalore, 1935 (25th May 1935). Crn. 8vo. First Edition. Price Re. 0-1-3.

Mr. R. J. S. Murthy, the Power Printing Works, Bangalore—7,000 copies.

APPENDIX 52.

(PARAGRAPH 725.)

Review and analysis of publications registered in the Mysore State during the year 19.....

	Original works		Re-publication		Translations		Total	
	1939	1940	1939	1940	1939	1940	1939	1940
A. No. of books published in English.	21	17	4	1	...	...	25	18
B. No. of works published in vernaculars spoken in the state—								
(a) Kannada ...	81	48	16	5	8	4	105	57
(b) Telugu ...	...	...	...	...	...	...	...	...
(c) Urdu ...	10	...	...	...	...	...	10	...
C. No. of books published in Indian Classical languages.	...	4	...	...	...	...	...	4
D. No. of books published in more than one language.	5	8	...	...	...	...	5	8
E. Miscellaneous (Hindi and Arabic).	3	2	...	...	...	...	3	2
Total ...	120	79	20	6	8	4	148	89

APPENDIX 52—*concld.*

Statement showing the classification of the publications according to subject for the last three years.

No.	Subject	1938	1939	1940
1	Art	...	10	...
2	Biography	13	16	5
3	Drama	9	4	3
4	Fiction	12	9	8
5	History	3	2	2
6	Geography	30	8	2
7	Language	3	3	7
8	Prose	7	7	6
9	Miscellaneous	33	38	15
10	Philosophy	5	8	11
11	Poetry	6	5	...
12	Politics	3	1	1
13	Economics	1	1	6
14	Religion	8	10	7
15	Science	3	10	8
16	Mathematics	2	2	2
17	Astrology	2	2	...
18	Commerce	...	2	2
19	Education	7	4	2
20	Medicine	1	1	2
21	Music	...	3	...
22	Rural Reconstruction ...	2	2	...
	Total ...	150	148	89

APPENDIX 53.

(PARAGRAPH 726.)

Catalogue of books registered under the Government of Mysore in accordance with the provisions of Act XXV of 1867.

No. 1	Title in full 2	Language in which the book is written 3	Name of the Author, Translator or Editor of the book or any part thereof 4	Subject 5	Place of printing and place of publication 6	Name of firm of the Printer and the name or firm of the publisher 7	Date of issue from the press or of the publication 8

No.	Number of sheets, leaves or pages 9	Size 10	1st, 2nd or other number of edition 11	Number of copies of which edition consists 12	Whether printed or lithographed 13	Price 14	Name and the residence of proprietor of copyright or any portion thereof 15	Whether copyright is secured or not 16

APPENDIX 54.

(PARAGRAPH 739.)

Received.....194 . Registered.....194 .

Enclosures.

No. ..... Subject.

Spare copies.....Recommendation for the issue of a licence/licences under the Indian Christian Marriage Act, 1872 (Act XV of 1872) to.....

	No.
1. Full name of applicant ...	
2. Mission to which applicant belongs.	
3. Residence of applicant ...	
4. Taluk	
5. District	
6. Whether applicant is a minister of religion or not, and if the former, whether he has been ordained.	
7. Nature of license or licences required.	
8. Section of Act under which to be granted.	
9. Whether applicant was previously licensed, and if so, whether the old licences have been returned for cancellation.	
10. Grounds of recommendation.	

Station..... Signature .....

Date..... Designation .....

District.....

To—The Chief Secretary to Government, Bangalore.

APPENDIX 55.

(Paragraph 740.)

GOVERNMENT CEMETERIES AND CHURCHES.

(Rules by the Government of India.)
PART I.

Government Cemeteries.

Rule 1.—(i) The Resident Chaplain of a station has charge of the general cemetery, and frames an estimate of the expenditure connected therewith in accordance with the directions contained in paragraph 1 of the Home Department Resolution Nos. 6—370-382, dated 9th November 1876. Charge of the cemetery.

(ii) The term "Resident Chaplain" includes a Clergyman of the Additional Clergy Society so far as concerns the stations to which he stands appointed, or other Clergyman of the Church of England placed in charge by the Bishop.

(iii) Where there are lay trustees or a Church Committee, they will have the same powers and responsibilites in regard to the cemetery as in regard to the Church. At stations where there are no Trustees or Committee, if there is no resident chaplain or during the temporary absence of the chaplain, the charge of the cemetery vests in the Chief Magistrate on the spot, or the Senior Military Officer if the cemetery is attached to a military cantonment.

(iv) At out-stations where there is a Church Committee, the charge of the cemetery will vest in the Senior Member of the Committee, provided that, if the station does not contain a Church which is the property of the Government, the appointment of the Senior Member of the Committee to hold charge of the cemetery will be subject to the approval of the Bishop or Archdeacon who may, if he considers it advisable, appoint some other person to the charge. At out-stations where there is no Church Committee, the charge of the cemetery will vest in such person as may be nominated thereto from time to time by the Magistrate or Deputy Commissioner of the district, but subject to the control of such Magistrate or Deputy Commissioner.

(v) All projects for original works in connection with cemeteries attached to Government Churches in Civil Stations and cemeteries in Imperial Provinces without provincial settlements whether attached to Government Churches or not which require the administrative sanction of the Government of India, should be submitted by the Ecclesiastical authorities to the local Government, which after examining them, will transmit them, with any remarks that it may desire to offer, to the Government of India in the Department of Education for consideration. All proposals relating to the construction or alteration of cemeteries attached to Government Churches in Cantonments and of other cemeteries in charge of the Military Works Services whether attached to Government Churches or not should be submitted by the Ecclesiastical authorities to the General Officer Commanding the Division or Independent Brigade within whose jurisdiction the Cantonment is situated, who will forward them to the Director-General No. 177, dated 22nd April 1914.

of Military Works, when the cost of the work is less than Rs. 2,500 and when the work is to be carried out by the Military Works Services and to the Quartermaster-General in India in other cases. The Director-General will submit proposals forwarded to him direct to the Department of Education after consulting the Quartermaster-General unofficially. In the case of proposals forwarded to him by the General Officer Commanding, the Quartermaster-General, after satisfying himself of the necessity for the work proposed will, when the work is to be carried out by the Military Works Services, request the Director-General of Military Works to submit the proposals, together with approximate estimates of their cost and the reports of the local Military Officers, for the consideration of the Department of Education. When, however, the work is to be carried out by the Public Works Department, the Quartermaster-General will request the General Officer Commanding concerned to forward the proposals to the local Government which after examination will transmit them, with any remarks it may desire to offer, to the Government of India in the Department of Education for consideration. Proposals in connection with cemeteries attached to Government Churches in Railway colonies should be submitted by the Managers or Agents of the railways concerned to the Railway Board for consideration. Projects for original works in connection with cemeteries not attached to Government Churches, the charges for which will be debitable to Provincial revenues, should be dealt with under the orders of the local Government concerned. Local Governments and Administrations including the Director-General of Military Works services may, however, sanction works in cemeteries attached to Churches, and in cemeteries the expenditure on which is Imperial, up to a limit of Rs. 1,500 at one time when the works are administered under these rules.

Rule 2.—Each cemetery is allowed a mali-chaukidar or chaukidars in accordance with the scale prescribed in paragraph 2 of the Home Department Resolution Nos. 6—370-382, dated 9th November 1876. These chaukidars are paid by Government through the Resident Chaplain, by whom they are appointed and dismissed. In stations where there is no Resident Chaplain, the chaukidars are paid, appointed, and dismissed by the other officers named in rule 1. House accommodation for cemetery chaukidars may be provided at the cost of the State.

Rule 3.—Every reasonable effort should be made by the Resident Chaplain or other officer in charge under rule 1, not only to keep the cemetery in decent order, but to preserve its character as the resting-place of the remains of departed friends by providing for the necessary repairs and by planting the ground with suitable trees.

NOTE.—Expenditure under this rule will be met in the manner indicated in paragraph 1 of the Home Department Resolution Nos. 6—370-382, dated 9th November 1876.

Rule 4.—The chaukidar will keep the key of the cemetery under the direction of the officer in charge.

Rule 5.—The officer who has charge of the cemetery under the operation of rule 1, will perform all the duties assigned to the Chaplain by rules 7, 8, 9, 10, 11 and 12, with the exception of the approval of designs of tombstones and of inscriptions to be cut on them. In the case of a tombstone in that part of the cemetery which is reserved for

the Church of England, the proposed design and inscription must be forwarded to the resident or visiting Chaplain, or, if there be none, to the Archdeacon, no action being taken to erect the monument till his sanction has been obtained. In all other cases, the design and inscription must be approved by the Minister of the particular denomination to which the deceased belonged. Should there be no resident or visiting Minister of that denomination, the inscription and design must be approved by the senior Minister belonging to it in the province, or, if there be none, then by the local Government or Administration. Should a design or inscription be disapproved, it may be referred, if those who are interested desire this, through the Ecclesiastical superior of the denomination concerned, to the local Government or Administration for decision. (*Vide* rules 14 to 20 and Part IV of these rules.)

Persons who may conduct interments.

Rule 6.—(1) The Chaplain will bury Christians of all denominations whose friends desire his services, as laid down in the orders of the Government of India in the Home Department, No. 159, dated the 6th June 1877, using always the service of the Church of England and the consecrated portion of the cemetery.

(2) A portion of every cemetery will be set apart by the orders of Government for the use of Roman Catholic congregations, and another portion will be appropriated for the joint use of other Christians whose friends desire that they should be interred otherwise than according to the ritual of either the Church of England or of the Church of Rome, or who cannot legally be so interred.

(3) The unconsecrated portions thus set apart are not to be fenced or walled off from the rest of the cemetery, but simply divided off by a pathway, and they must be added to the existing cemetery or reserved from it. If the existing cemetery be large enough for the wants of the whole Christian community, such portions will be reserved without reference to the fact that the whole enclosure has or has not been consecrated according to the rites of the Church of England. If the cemetery be only large enough for the wants of Christians desiring to be buried with the service of the Church of England such portions will be added. The whole cemetery thus divided is to be surrounded by a wall, to have but one gate of entrance, and to be under the care of the officer specified in rule 1.

(4) If in the absence of a Jewish burial ground it is proposed to use the Government cemetery, a Jewish Soldier may be buried in the unconsecrated portion of the cemetery, the officer or persons in charge of the cemetery, *viz.*, the Resident Chaplain or other persons referred to in rule I (3) and (4), being duly informed.

Rule 7.—(1) Ministers of all denominations have a right to conduct the service of burial over the body of any deceased member of their respective congregations, who may be buried in any fitting portion of the ground set apart for the denomination to which the deceased belonged. At least six hours' previous notice of the burial should be given by the Chaplain or Minister of the denomination to which the deceased belonged, or, in his absence from the station, by the friends of the deceased, to the Chaplain in charge of the burial ground, or, in the absence of the Chaplain, to the officer who may be in current charge. The Chaplain or officer in current charge of the cemetery should, on receipt of the notice, give the conducting Chaplain or Minister, or, in his absence, the friends of the deceased, a certificate as to the hour

when the funeral may take place. The period herein prescribed may, for special reasons, be shortened, with the permission of the Chaplain or officer in charge of the cemetery. Such Chaplain or officer will, if he thinks the circumstances of the case demand it, bring the facts to the notice of the local Magisterial authorities in time to admit of an order stopping the burial being passed if necessary.

NOTE.—The provisions laid down in this rule apply only to civil funerals. Military funerals are regulated by the orders laid down in Army form A-27.

(2) In the cases in which the deceased was in the military or civil employment of Government and the death occurred in a Military station, it is the duty of the Officer Commanding the Corps or head of the department concerned to inform the Minister of the denomination to which the deceased belonged, of the hour at which the funeral may be expected at the cemetery. This report is to be in addition to that required by rule 7 (1).

(3) A certificate of burial drawn up according to the required form must be sent to the Chaplain or to the Registrar of births, deaths and marriages, to be entered in the register kept up by him. The Officer Commanding the station or regiment or the local head of the department with which the deceased was connected is responsible for the submission of the certificate.

Rule 8.—(1) No burial can, as a general rule, take place in that part of a Government cemetery, which has been set apart for the use of members of the Church of England, unless the service prescribed by that Church is read by the Chaplain, if there be one, or, in his absence, by the layman who officiates at the funeral. But a person may be interred in the other portions of a Government cemetery with or without the use of any services of religion.

(2) Where in that part of a Government cemetery which has been set apart for the use of members of the Church of England there is a family vault or grave, or a reserved plot of ground purchased by a member of the family, or a masonry grave prepared in immediate contiguity to such family vault or grave or reserved plot, any deceased member of a family may, if the relative, friend, or legal representative having charge of the funeral arrangements shall so desire, be interred in such family vault, grave, or reserved plot without the performance of the service for the burial of the dead according to the rites of the Church of England.

(3) The burial may take place at the option of the person having charge of the same either without any religious service or with such Christian and orderly religious service at the grave as such person shall think fit; and any person or persons who shall be thereunto invited, or be authorised by the person having charge of such burial, may conduct such service or take part in any religious act thereat.

(4) Notice of any burial which it is intended to conduct under the provisions of clauses (2) and (3) shall be given to the Chaplain or other officer in charge of the burial ground in the manner prescribed by rule 7.

Arrangements for burying.

Rule 9.—Where there is a Resident Chaplain, he is responsible for the arrangements for digging a grave and for the preparation of a coffin. Should he find or anticipate difficulty in making private arrangements for digging a grave and preparing a coffin, he should apply in Military

stations to the Senior Military Officer and in Civil stations to the Chief Local Magistrate to make the necessary arrangements; and these officers are authorized to direct any local Public Works officer to do all that is necessary. The local Public Works Officer will usually be the Assistant Commanding Royal Engineer in Military stations and the Civil Executive Engineer in Civil stations; but the senior Military Officer in a Military station and the Chief Local Magistrate in a Civil station may, in cases of emergency, direct the Civil Executive Engineer or the Assistant Commanding Royal Engineer, respectively, to make the necessary arrangements. The Resident Chaplain is in all such cases responsible that timely notice is given to the Government Officers who may be called upon to arrange for digging a grave and preparing a coffin.

The Senior Military Officer in a Military station and the Chief Local Magistrate in a Civil station may, should the Resident Chaplain report that private arrangements for digging graves and preparing coffins are not feasible, issue a general order on the Assistant Commanding Royal Engineer and the Civil Executive Engineer, respectively, to dig graves and prepare coffins upon the requisition of the Resident Chaplain. The expenditure incurred by the Executive Engineer will be held in his miscellaneous advance account till repaid by the officer under whose special or general order it was incurred.

During the absence of the Resident Chaplain from the station, the Senior Military Officer in a Military station and the Chief Local Magistrate in a Civil station shall be responsible for the arrangements for digging graves and preparing coffins.

NOTE.—The expenses incurred in connection with the burial of paupers who die within Cantonment limits will be defrayed from Cantonment funds under the authority of section 29 (1) (l) of the Cantonment Code. In the case of paupers who die out of Cantonment limits, the expenses will be defrayed by the Magistrate of the district.

Rule 10.—The officer in charge of the cemetery shall keep a plan of the entire cemetery to be provided by the Public Works Department or Military Works Services, with references written upon it, in a book, in which the names of parties interred are recorded, this plan and book being kept with the Church registers.

NOTE.—The Executive Engineer shall maintain a plan of the cemetery showing on it all the existing graves and the spaces allotted for future graves, giving them all consecutive numbers and giving plot lines also consecutive numbers when he thinks this desirable. Suitable number plates may be provided for the graves.

Rule 11.—The officer in charge of the cemetery may reserve grave space, as limited by rule 12 below, on the application of near relatives of persons already buried in the cemetery and for the burial of the persons named in the application. A double ground fee shall be levied in advance before granting any such application and each grant shall be registered in a book to be kept for the purpose and indicated on the plan. The ground will then be reserved for ten years. Before the expiry of that period, a fresh application should be made and a further double fee paid, failing which the ground will be resumed.

Rule 12.—The size of each grave, whether of masonry or not, is ordinarily limited to 9′ × 4′, and the area of ground to be enclosed to 11′ × 7′ by external measurement. The local Government may, however, relax these limits at its discretion.

Rule 13.—(1) All graves must be at least 6 feet in depth. Masonry graves need not be provided with floors.

(2) No body shall be buried in any vault or masonry grave provided with a permanent floor which it is intended at any time after within fourteen years to re-open, unless the coffin be separately entombed in an air-tight manner by properly cemented stone or brick work, which shall never be disturbed.

(3) One body only shall be buried in a grave at one time, unless the bodies be those of members of the same family.

(4) No non-masonry grave or masonry grave unprovided with separate air-tight compartment prescribed in clause (2) shall be re-opened within 14 years after the burial of a person above 12 years of age, or within eight years after the burial of a child under 12 years of age, unless to bury another member of the same family, in which case a layer of earth not less than one foot thick shall be left undisturbed over the previously buried coffin.

If on re-opening the grave any soil is found to be offensive, such soil shall be left undisturbed.

(5) There shall never be less than three feet of earth between the topmost coffin in a grave and the surface of the ground.

Erection and repair of Monuments.

Rule 14.—Monuments may be erected by any interested person. The inscription before being cut and the design, when the monument is other than a simple head stone, must first be approved of as laid down in rule 5.

Rule 15.—When a grave is not of masonry, the only monument ordinarily allowed over it is a simple cross or headstone on an adequate mosonry foundation at least $3' \times 2' \times 1\frac{1}{2}'$; and the whole structure must not stand higher than 3′ from the ground level. But, with the permission of the officer in charge of the cemetery, a monument, such as may be erected over a masonry grave, may be placed over a non-masonry grave when adequate masonry foundations are provided on which the monument may rest.

Rule 16.—No monument, of whatever material constructed, shall exceed $8' \times 4'$ at the base without the previous sanction of the local Government.

Rule 17.—No monument of *masonry* standing higher than three feet from the ground level shall be erected without the sanction of the local Government.

Rule 18.—No cenotaph more than 6 feet square at the base shall be erected without the sanction of the local Government.

Rule 19.—The enclosure of ground round a grave must be by a metal railing, or by chains or bars of metal supported on masonry or metal pillars or by a plain granite or marble curb on a concrete foundation. Wooden or masonry enclosures are not permitted. The previous sanction of the Archdeacon, or in his absence, of the Bishop, is necessary to the enclosure of a non-masonry grave; and no such sanction will be given unless the fee required by rule 1 of Part II has been paid.

Rule 20.—All work connected with monuments must, as far as possible, be carried on outside the cemetery.

Inspection.

Rule 21.—The cemetery should be inspected annually by the officer who has charge of it under the operation of rule 1, in company with the Executive Engineer, the plan and book kept under rule 10 being also examined, and a report made to the Archdeacon, and recorded

in the Ecclesiastical record-book of the station, and also in the Engineer's Office. In stations where there is no Resident Chaplain and there is a difficulty in arranging for a joint inspection by the officer in charge of the cemetery and the Executive Engineer, the annual inspection may be made by the Executive Engineer alone, who will forward the report to the Archdeacon through the officer who has charge of the cemetery.

Rule 22.—(1) Commissioners of divisions should inspect cemeteries, whether closed or in use, within their respective jurisdictions, in the course of their annual tours, and should bring to the notice of the local Government any instances of cemeteries which are negligently kept, or which the officers in charge may have allowed to fall into a state of bad repair or disorder. All cemeteries are equally subject to the visitation and supervision of the Bishop and Archdeacon.

(2) Sanitary officers in Cantonments are invited to inspect cemeteries within their respective Cantonments and to report to local Governments any matter calling for notice.

Miscellaneous

Rule 23.—It is desirable that Officers Commanding regiments or detachments should be instructed to cause a report to be made to the nearest Civil Officer of graves dug for soldiers on the march, in order that measures may be taken for their effectual portection and preservation. These graves and all scattered Christian graves throughout the district are under the care of the local Civil authorities, who should inspect them frequently and see that they are preserved in good order. Interments should, as far as practicable, be carried out in Government land.

PART II.

Rules for the levy and expenditure of fees on graves and monuments in cemeteries and churches throughout India.

Rule 1.—The following are the rates of fees chargeable :—

	Rs.	a.	p.
(1) For every square foot of ground occupied by a grave, whether masonry or not ...	0	8	0

	Rs.	a.	p.
NOTES.—(1) This fee is independent of the actual charge for making a grave. (2) By the terms *ground occupied* in this rule is meant in the case of an unenclosed grave the area actually occupied by the grave; and in the case of enclosed graves, graves with monuments or graves partly covered by monuments and partly enclosed, the area actually occupied by the graves *plus* all additional space either enclosed or occupied by a monument. The fee of eight annas in question is irrespective of all charges leviable under clauses (2) to (5) of this rule.			
(2) For a masonry monument, per square foot ...	1	0	0
(3) For a cut stone or marble monument, per square foot ...	0	8	0
NOTE.—The lower fee of 8 annas per square foot shall be charged only if the whole structure above the ground level is made of cut stone or marble. Provided that no fee under (2) or (3) shall be less than ...	5	0	0
(4) Additional fee when a cut stone or marble monument stands higher than 3 feet from the ground level ...	16	0	0

No. 492, dated 18th September 1913.

	Rs.	a.	p.
(5) For a headstone or cross over a non-masonry grave ...	5	0	0
NOTE.—When a headstone or cross over a non-masonry grave exceeds a height of three feet, an additional fee of Rs. 16 (*i.e.*, Rs. 21 in all) is chargeable.			
(6) For a faculty for the erection of a monument in a Church	75	0	0
NOTES.—(1) A tablet on the wall of a cemetery shall be regarded as a monument.			
(2) The term "stone or marble" does not include "slate".			
(3) The fee of Rs. 75 levied on a faculty is in all cases to be spent in charity.			
(7) For a cenotaph, in addition to the ground fee a special fee of	50	0	0
NOTE.—If any of the persons commemorated are interred beneath a a monument, it should not be classed as a cenotaph.			
(8) For burial in a family vault	3	0	0

Rule 2.—Fees are leviable over the whole cemetery, including those portions which are used by Roman Catholics and Non-Conformists.

NOTES.—(1) The same rules in regard to fees apply to all graves, whether of Roman Catholics, of Non-Conformists, or members of the established Church.

(2) Where a parcel of ground used for burial by a Christian community of any particular denomination other than the established Church of England forms no part of the general cemetery, but is separate from it, or where, although, not so separate, it is clearly distinguishable and was not originally acquired, and has not been kept up at the expense of the State than if the community by which the ground is used so desire, the Government will give up all claim to fees on the distinct understanding that it is divested of all responsibility for the maintenance of the cemetery in proper order. On the other hand, where such parcels of ground form part of a cemetery of the established Church or the general Christian community provided and maintained by the Government, no distinction can be made as to keeping up any one part of the cemetery, nor should any exemption from fees be permitted.

Exemption from fees in Government Cemeteries.

Rule 3.—No fee shall be levied from regimental and non-departmental Warrant Officers, British non-commissioned officers and soldiers for the construction of graves for, or the erection of monuments to the memory of, their wives, children, or comrades; or from their wives or children for the construction of graves for, or the erection of monuments to, such Warrant Officers, non-commissioned officers and soldiers; provided that the monument is a plain stone monument consisting of a simple cross or headstone fixed in a stone or marble socket, or a slab over a masonry foundation 3′×2′ and whose total height does not exceed 3 feet above the level of the ground. No exemption shall be granted, however, to such persons from the fees prescribed in rule 1 (6) and (7) of these rules.

NOTES.—(1) This rule applies to regimental and non-departmental Warrant Officers and all British non-commissioned officers and soldiers whether in a military or civil employ.

Native Christians belonging to His Majesty's army are British soldiers within the meaning of this rule.

(2) Plain stone monuments erected under this rule which are subscribed for partly by regimental or non-departmental Warrant Officers, non-commissioned officers and men and partly by officers are likewise exempted from the prescribed fee.

(3) Departmental Warrant Officers and Volunteers are not exempted from payment of Ecclesiastical fees.

(4) The addition of masonry borders round plain stone monuments in respect of the erection of which exemption is granted by this rule will not necessitate the levying of a fee for their erection, provided that the borders are kept within reasonable limits, so that the cost of repairing the monuments is not materially increased.

Rule 4.—The Chunar pensioners being more or less under military control come under the category of soldiers, and are, therefore, entitled to the same exemptions as soldiers. But this ruling does not apply to other pensioners who are not similarly under military control.

Rule 5.—The Chaplain may, at his discretion, reduce, or in cases of extreme poverty altogether remit, the fee leviable on the construction of graves, but not for the erection of monuments.

NOTE.—The Bishop on special occasions may sanction a reduction or remission of fees for the erection of monuments.

Rule 6.—The Chaplain or other officer in charge of a cemetery may appoint an official mason, who may be granted a monopoly of the whole or any portion of the masonry work beneath the surface within the cemetery, subject to such conditions as may be agreed upon at the time of making the appointment; and may, subject to the same conditions, discharge him at his discretion. When an official mason has been appointed, he shall be responsible for the collection and payment to the Chaplain or other officer as aforesaid of the requisite fees in respect of all work executed by him. Fees in respect of all work in the cemetery must be paid in advance before the work is begun. The maximum rates for all works beneath the surface should be fixed by the officer in charge of the cemetery in consultation with the Executive Engineer or Assistant Commanding, Royal Engineer, and should in no case be exceeded unless they are proved to the satisfaction of both officers to be inadequate. The rates should not ordinarily exceed the current rates for public works in the district.

Persons by whom fees may be collected.

Rule 7.—The fees prescribed in rule 1 should be paid to the Chaplain or, in the absence of the Chaplain, to the officer in charge of the cemetery and remitted at once to the Civil treasury, except fees for monuments in Churches, which should be paid over by the Chaplain to the charitable objects to which the Bishop assigns them when his faculty is issued.

Persons to whom fees may be paid.

Rule 8.—All cemetery receipts and charges are to be regulated as laid down in paragraph 1 of the Home Department Resolution No. 6—370-382, dated the 9th November 1876.

Cemetery receipts and charges.

Rule 9.—(1) A person may not purchase a portion of a Government cemetery as a burial place for himself and his family so as to have a right to fence it with a rail or fence, and thus make it the private property of himself and family. But when such rights already exist, they are not without reason to be interfered with and special cases as they arise may require exceptional treatment. In such special cases, the Archdeacon may exercise his discretion with the sanction of the local Government.

Miscellaneous.

(2) All private rights must, however, cease if, for sanitary or other public reasons, the cemetery is closed against burials, or even that portion of it in which the private ground is situated; but in special cases the Archdeacon may exercise his discretion of giving permission to open a vault or masonry grave.

(3) No *kachcha* grave can be opened in any cemetery for the purpose of converting it into a masonry grave without application to the Archdeacon, which must be accompanied by a certificate from the Principal Medical Officer, that this may be done without risk to the public health.

Rule 10.—(1) When a piece of ground is granted by Government as a cemetery to a Railway Company for the interment of its own servants, and the company afterwards keeps it to repair and provides

the necessary establishment, so that beyond the original grant of ground Government is at no expense, the collection and application of fees accruing are left to the decision of the Railway Company which maintains the cemetery in good order and repair.

(2) The Commissioner of the district or judicial officer, and in military stations the Officer Commanding should inspect such cemeteries and report to Government if they find them negligently kept.

PART III.

Rules for the levy of other Ecclesiastical fees throughout India.

Rule 1.—No fees are charged for the performance of the rite of baptism or burial, or for the registration of the performance of these offices.

Rule 2.—In addition to the fee for the Surrogate's license, a fee of Rs. 10 shall be charged on all marriages by license, except the marriages of officers and others in the Military or Naval service of His Majesty.

Rule 3.—The fee for a Surrogate's license shall be Rs. 50, both at the presidency towns and in the interior. No fee shall be charged on marriages by banns.

Rule 4.—When registers are searched and a copy of any entry given, a fee of one rupee shall be charged for the first year,* and four annas for every additional year over which the search may extend, as well as a fee of one rupee for the certificate. Soldiers, sailors, and non-commissioned and petty officers are exempted from payment.

*The first year shall be taken to mean any one year indicated by the applicant.

NOTE.—(1) The amount of fees payable for marriages performed, and for searching registers kept in accordance with the provisions of Act XV of 1872 (The Indian Christian Marrage Act), is fixed by each local Government.

(2) The Chaplain may, at his discretion, reduce, or altogether remit in cases of extreme poverty, the fee for searching registers.

PART IV.

Rules for the erection, repair and endowment of monument in Government cemeteries throughout India, except in the town and suburbs of Calcutta.

Application for erection of a monument.

Rule 1.—A person desiring to erect a monument should submit to the Chaplain or other officer in charge of the cemetery an application in form A (annexed), with a working drawing of the monument drawn to scale.

382, dated 13th August 1914.

Rule 2.—If the proposed monument (*a*) is not a single stone monument as defined in rule 6, or (*b*) is a monument in respect of which exemption from payment of endowment fee is granted by note (1) to this rule, or (*c*) is a single stone monument which it is proposed

to endow, the Chaplain or other officer in charge of the cemetery will send on the application and the drawing with a forwarding letter (in Form B annexed) to the Executive Engineer in charge of the cemetery. The Executive Engineer will examine the proposals, and if he approves of them, will fill in the certificate below the application, examine and countersign the drawing, and return the papers to the Chaplain.

If any fragile or costly work liable to receive damage is proposed, the Executive Engineer will not take this into consideration in entering the classification of the monument in column 7 (*b*) of the application as the repair of such work cannot be undertaken by Government. The Executive Engineer may decline to take over any monument for the purpose of maintenance if he considers that the work is defective from a structural point of view.

If the monument is a single stone monument and is *not* to be endowed, the Chaplain or other officer in charge need not forward the application to the Executive Engineer unless he desires his advice, but may deal with it at once in accordance with rule 3.

NOTES.—(1) No endowment fee shall be levied in respect of monuments erected by British soldiers or non-commissioned officers to their wives, children or comrades, or by their wives or children to British soldiers or non-commissioned officers, provided that the monuments are simple crosses, head-stones or slabs. Native Christians belonging to His Majesty's Army are British soldiers within the meaning of this note.

(2) The addition of masonry borders round monuments in respect of which exemption from endowment fee is granted by note (1) above will not necessitate the levying of a fee, provided that the borders are kept within reasonable limits, so that the cost of repairs of the monuments is not materially increased.

(3) When a monument is to be placed over a masonry grave, any portion of the masonry which projects above the ground level shall be demolished.

Rule 3.—On return of the papers, duly approved by the Executive Engineer, the Chaplain will see that the application in Form A is correctly filled in, sign the memorandum at the foot of the form and forward it with the drawing to the Archdeacon. If the deceased belonged to some other denomination than that of the Church of England, the Chaplain will obtain a certificate of approval of the design from the Minister of the denomination to which the deceased belonged and forward it with the application to the Archdeacon.

Rule 4.—The Archdeacon will permit the monument to be erected or refuse to do so. If permission is given, the Chaplain will advise the applicant of the sanction in Form D (annexed) and instruct him to pay the amount of the endowment calculated as in rule 6 to the Executive Engineer, who will grant the applicant a receipt in Form C (annexed).

Rule 5.—The Chaplain will return the sanctioned application (with enclosures) to the Executive Engineer for disposal and record. On receiving adequate notice from the applicant (usually *not less* than a week) of the date and hour of erection, the Executive Engineer will depute a responsible subordinate to supervise the erection of the monument in accordance with the sanctioned design and specification. If it is erected to his satisfaction, the Executive Engineer will assume charge of the monument for future repairs by the Public Works Department and will issue to the applicant a certificate in form I that the monument has been properly erected. The Chaplain will, on receipt from the Executive Engineer, send in April every year to the Archdeacon a list of the monuments erected and endowed during the year ending March 31st, together with the amounts of the endowment fees.

Class of monuments and amount of endowment fees.

Rule 6.—For the purpose of these rules, monuments are classified as follows :—

CLASS A. *Single stone monuments.*—Monuments consisting of (*a*) simple crosses or head-stones not exceeding 3 feet in height from the ground level and having the full section of the stone embedded to a depth of at least 12 inches, in masonry foundations measuring at least 3′ × 2′ in size by 1½ feet in depth, or (*b*) slabs not exceeding 11 ft. × 7 ft. in size over unexposed masonry foundations.

CLASS B. *Plain and solid monuments.*—Monuments, including railings round graves, not falling in class A, which are likely to require only occasional repair.

CLASS C. *Elaborate monuments.*—Monuments which are likely to require special attention or frequent repair.

The endowment of a monument in class A is optional, and the fee may be paid at any time, either before or after the erection of the monument. Permission will not be given to erect other monuments unless the endowment fee has been paid. The minimum fees are as follows :—

Class of monument	Endowment fee		Remarks
	Child's monument	Adult's monument	
	Rs.	Rs.	
A	15	15	(1) A child's monument covering more than 15 square feet is to be charged for as an adult's monument.
B	20 (1), (2)	30 (2)	(2) These are minimum fees, and when they are considered insufficient, such fees may be charged as the Superintending Engineer thinks necessary.
C	50 (1), (2)	75 (2)	

The classification of monuments rests with the Executive Engineer, but any person who objects to his decision may appeal to the Superintending Engineer.

No addition to existing monument in a Government cemetery will be allowed beyond mere lettering on existing slabs, head-stones or crosses, unless the whole monument is endowed.

Rule 7.—The endowment is intended to cover the expense of ordinary annual maintenance, re-lettering and repairs, but not the risk of accidents due to floods or earthquakes or other extraordinary causes. It is open to any person to provide for extraordinary repairs by making a special endowment in addition to the ordinary endowment fixed by the Executive or Superintending Engineer under rule 6. This special endowment must, however, be limited to the amount necessary to cover such work as the Government officers can undertake to execute.

Rule 8. When an endowment is paid to the Executive Engineer in accordance with rules 4 and 6, the amount must be entered in the divisional cash book as a deposit received and paid into the treasury with a remittance note in the form G (annexed) for credit to the Civil department. The Executive Engineer will forward the Treasury Officer's receipt with his monthly accounts to the Examiner of Accounts in support of the debit to "deposits", a note to the effect that this has been done being entered in red ink across the black foil of the remittance note.

The Examiner will, from these receipts, maintain a register in Form H (annexed) showing the endowments for each cemetery in his province. The Civil Account Officer will credit to a head cemetery endowment fund under the major head 'Savings Bank Deposits—Bank Accounts' all sums received on account of these endowments, but will show no details regarding the cemeteries.

After the amount has been paid into the treasury, the Executive Engineer will enter it in the register of endowments, Form E (annexed) (Part I).

NOTE.—A clear distinction must be maintained between (1) *ordinary* and (2) *special* endowments (*vide* rule 7) in all the documents and accounts mentioned in this rule.

Rule 9.—The Executive Engineer shall maintain an account of all ordinary and special endowments, form E (annexed) (Part II). A separate ledger account shall be opened in form E (annexed) (Part III) for each monument for which a special endowment exceeding Rs. 25 has been made under rule 7.

NOTE.—The provision as to separate accounts should be applied, as far as possible, to endowments made prior to the issue of these rules.

Rule 10. The interest calculated under rule 11 on the deposit shall be used in meeting the expenditure for the repair of those monuments for whose preservation deposits have been made. In no circumstances should the capital sum be applied to meet such expenditure, nor should the interest be separate for each monument. The interest accruing on the deposits shall form a common fund to be used exclusively for the repairs of all endowed tombs: provided that the interests on deposits for which separate accounts are opened under rule 9 shall be used exclusively for the particular monument on account of which the deposit is made.

If a monument becomes so damaged as not to admit of repair, the officer in charge of the cemetery shall communicate with the friends of deceased, or when such communication is not possible, advertise three times in the *Gazette of India* and the Gazette of the province; and if no person will undertake to restore it, the monument shall be treated at the next repairs in such manner as the officer in charge of the cemetery may decide to be necessary for the maintenance of the cemetery in decent order: provided always that any inscribed slab or tablet which formed part of it shall be placed over the grave in simple masonry or be inserted in the wall of the cemetery and shall be carefully preserved.

NOTES.—(1) This rule does not apply to monuments of historical or archæological interest. Lists of such tombs should be obtained by local Governments and Administrations, and as many of them as may be properly preserved at the public expense should be looked after by the local Public Works Department.

(2) The cost of the advertisements in the Gazette is met by the Government.

(3) The State will defray the cost of keeping in repair monuments erected by or over the graves of British soldiers and non-commissioned officers in respect of which exemption from payment of endowment fee is granted by note (1) to rule 2 of this part.

Rule 11. Joint estimates shall be framed in October of each year by the Executive Engineer and the Chaplain, or other officer in charge of the cemetery, of the cost of repairs of endowed tombs, during the following official year, and the aggregate of the sums so estimated shall not exceed the estimated interest at 3¼ per cent per annum for ordinary endowments and at 3 per cent for special endowments made up to the 31st March preceding, *plus* the unspent balance at the end of the previous year. The Executive Engineer should budget annually for the grant required; such grant should be entered in a lump sum under the head "Civil Works" without any distinction between ordinary and special endowments.

Rule 12. The Civil Account Officer of each province will, in his final accounts for March, debit to '14—Interest,' by credit to the Public Works Department the interest at 3½ per cent per annum for ordinary endowments and at 3 per cent for special endowments made up to the 31st March. On receipt of the credit, the Examiner of Public Works Accounts will distribute the amounts between the cemetries of the province and advise the Executive Engineer concerned of the amounts so credited. On receipt of such intimation, the Executive Engineer will credit the amount in his divisional account as Public Works revenue under the head "Interest on endowments for repairs of monuments" and then fill in the interest column in Form E (Part II).

Rule 13. Endowment funds invested in Government securities will be held in trust by the Comptroller-General or the Accountant-General, Bombay (as the case may be), on behalf of the Examiner of Public Works Accounts concerned, under the rules contained in chapter II of the Civil Account Code. The interest will, on realization, be remitted to the Examiner and will be credited in his accounts and distributed as provided in rule 12.

Endowment of existing monuments.

Rule 14. When application is made for the endowment of an existing monument, the above procedure should be followed as far as applicable.

Rule 15. In order that the local Government or Administration may know that the tombs are kept in proper repair, an annual report in Form F (annexed) should be forwarded as soon as possible after the close of the accounts for a financial year, by the Executive Engineer with respect to their condition, for each cemetery, to the Examiner of Public Works Accounts, who will consolidate the returns so received and render a general return to the local Government or Administration. The account will merely show the totals for each cemetery as taken from the Executive Engineer's accounts.

The reports sent to the Examiner should contain remarks, both by the Chaplain and Executive Engineer, as to the state of the tombs for which endowments have been made.

NOTE.—The foregoing rules are applicable to cenotaphs erected in Church compounds, but the previous consent of the local Government to the construction of a cenotaph is in every case necessary.

PART V.

Rules regulating grants for the building of Churches; the supply of Church furniture; and for the payment of compensation for accommodation provided for soldiers in Churches neither belonging to, nor rented by Government.

Rule 1. All State charges for Churches (except those referred to n Rule 21 (*b*) (2) which are debitable to "23 Ecclesiastical") in Civil, Military or State railway stations are provided from Public Works funds from the ordinary grant for Imperial Works under "45 Civil Works." The limits of expenditure prescribed in Rules, 9, 10, 23-A and 24 following are exclusive of any charges on account of establishment and tools and plant and grants made under these rules may be increased by a percentage not greater than that which the total charges levied on account of establishment, tools and plant bear to the total outlay on works. 77, dated 22nd April 1914.

Rule 2. The provision of the Churches from Public Works funds is authorised under the limitation given in the following rules. All projects for original works in connection with Churches in Civil stations which require the administrative sanction of the Government of India, should be submitted by the Ecclesiastical authorities to the local Government, which, after examining them, will transmit them, with any remarks that it may desire to offer, to the Government of India in the Department of Education for consideration. All proposals relating to the construction or alteration of Churches in Cantonments should be submitted by the Ecclesiastical authorities to the General-Officer-Commanding the Division or Independent Brigade within whose jurisdiction the Cantonment is situated, who will forward them to the Director-General of Military Works when the cost of the work is less than Rs. 2,500 and when the work is to be carried out by the Military Works Services and to the Quartermaster-General in India in other cases. The Director-General will, except in cases which fall under Rule 23-A, submit proposals forwarded to him direct to the Department of Education after consulting the Quartermaster-General unofficially. In the case of proposals forwarded to him by the General-Officer-Commanding, the Quartermaster-General after satisfying himself of the necessity for the work proposed will, when the work is to be carried out by the Military Works Services, request the Director-General of Military Works to instruct his subordinate officers to forward the proposals, together with approximate estimates of their cost and the reports of the local Military Officers, to the local Government, which should then submit them for the consideration of the Government of India in the Department of Education. When, however, the work is to be carried out by the Public Works Department, the Quartermaster-General will request the General-Officer, Commanding concerned to forward the proposals to the local Government, which after examination, will transmit them, with any remarks it may desire to offer, to

the Government of India in the Department of Education for consideration. Proposals in connection with Churches in Railway Colonies should be submitted by the Managers or Agents of the railways concerned to the Railway Board for consideration.

Rule 3. At all permanent Military Stations, Churches will be provided by the Government for its Protestant and Roman Catholic European British-born soldiers on the scale laid down in rule 6.

NOTE.—The term "Protestant" includes members of the Church of England and of the established Church of Scotland, Presbyterians, Wesleyans, and such other denominations of Christians as may from time to time be included by the Government of India.

Military Stations.

Rule 4. The amount of a Government grant for a Protestant Church will in no case exceed such a sum as will suffice to provide a plain substantial building of the simplest Ecclesiastical design, together with such plain furniture as is essentially necessary for the proper performance of the service according to the ritual of the Church of England. It will rest with private individuals to furnish the means of imparting architectural decorations to the building should they desire to do so, and also of supplying additional furniture, including apparatus for lighting of a more costly description.

NOTE.—On no account should Government funds be utilised for the erection of a reredos.

Rule 5. The same principles will regulate the grant for Roman Catholic Churches.

Rule 6. The maximum number of seats to be provided will be calculated on the following scale :—

Unit	Church of England, Church of Scotland and other Protestant denominations recognised by the Government of India	Roman Catholics
Battalion of British Infantry	450	340
Headquarters Wing, British Infantry ...	250	190
Detached Wing, British Infantry ...	200	150
Regiment of British Cavalry	275	210
Battery of Royal Horse or Field Artillery ...	70	55
Garrison Company, Royal Artillery ...	65	50
Mountain Battery, Royal Artillery ...	50	35
Heavy Field Battery, Royal Artillery ...	45	35
Convalescent deposits and miscellaneous detachments, per section of 100 men.	45	35

NOTE.—These numbers include soldiers' families.

Rule 7. Any provision that may be necessary may also be made for Staff Officers, Officers of Indian Regiments, and where no Civil Church exists, for European British-born subjects in the service of Government, or for railway servants in accordance with the scale and terms hereinafter prescribed forCivil and Railway Stations, respectively.

Rule 8. As a rule, only one Protestant and one Roman Catholic Church will be provided; and where the number of sittings required for the troops according to the scale above given is very large, the size of the Church may be regulated so as to allow of at least one-half of the troops attending service at one time.

Rule 9. The Government grants for Churches will be calculated on the following basis. The Executive Engineer shall prepare a ground plan, which shall afford—

(*a*) accommodation for the total congregation to be provided for according to the scale laid down in rules 6 and 7, and allowing six superficial feet per sitting;

(*b*) passages, channel, vestry, porch of such moderate dimensions, as may be reasonable in each case, and verandahs where necessary;

(*c*) tower or belfry, as may be required according to the dimensions, general design, and locality of the building.

The maximum grant will be found by multiplying the estimated cubic contents of the approved design by a rate 15 per cent in excess of the local rate per cubic foot for ordinary first class single storied buildings of substantial construction, such as court houses. In the absence of a building of the class referred to, the cubic foot rate may be obtained from the nearest station where such a building exists in similar conditions, or the rate may be taken from an existing church in the same or the nearest station without the 15 per cent excess, which is allowed when the rate has been derived from a building other than a church. It is to be clearly understood that the local rate is to be calculated with reference to the actual cost of construction of the building from which it is derived, that is, charges for establishment and tools and plant, if any, were paid, should be excluded from the calculation. The cubic contents of a Church will be arrived at by multiplying the plinth areas of the different parts, such as main rooms, verandahs, tower, etc., by the heights from plinth to roof level of these parts and then by adding them together. If a portion of the sitting accommodation has been provided for in a gallery, the area of the gallery multiplied by half the height of the church from plinth level to the portion of the roof under which the gallery is situated should also be added. In the case of a sloping roof, the height will be measured to the mean height of the slope.

In addition to the above grant for the main building, the cost within reasonable limits of acquiring, laying out and enclosing the site, inclusive of roads, culverts, drains, latrines, compound wall, gates, well of an inexpensive kind, and any other subsidiary work which may be considered to be legitimate, may be authorised by the Government of India as a State charge.

Civil Stations.

Rule 10. At the chief Civil Station of a district, where there are at least 25 European British-born subjects (as defined in section 4 (i) of the Criminal Procedure Code, 1898), Protestants or Roman Catholics, as the case may be, in the general service of Government, and where no suitable church provision for them exists already, the

Government will contribute towards Church accommodation upon the following terms:—

(1)	(2)
Number of sittings required.	*Maximum Government grant.*
	Rs.
25	2,000
50	3,500
100	5,000
150	6,000
200	7,000
250	8,000
300	9,000
350	10,500
400	12,000
For any excess over ... 400	Rs. 30 per seat in excess.

NOTES.—(1) When the number of seats to be provided lies between any two numbers given in the table, the grant for the portion of the whole number of seats represented by the lower numerical figure in the table will be the grant shown against the figure, the rate per sitting for the excess number of seats over such lower figure being arrived at by dividing the difference between the maximum grant shown against the next higher figure and the said lower figure by the difference between the higher and lower figure. Thus for 110 seats the Government grant for 100 seats will be Rs. 5,000 and for the remaining 10 at the rate of $\frac{6,000-5,000}{150-100}$ Rs. 20 per seat.

(2) As a rule, only one Protestant and one Roman Catholic Church will be provided. In the case of Protestant Churches accommodation will ordinarily only be provided for the number willing to attend the Church of England service. Any exception to this rule will require the sanction of the Secretary of State.

(3) In ascertaining the number of seats to be provided, women and children belonging to the families of European British-born subjects in the general service of Government, and pensioned soldiers and their families may be taken into account: two children being counted as one adult.

(4) In cases of stations where abnormal rates prevail, special application may be made to the Government of India for an increase to the grant given by the State, but no grant for more than 200 sittings will be made except at seats of local Governments and Administrations, or at hill sanitaria. In the latter case, the number of European British-born subjects in Government service must exceed (without their families) 120 to warrant the grant for a Church of greater accommodation than 200 sittings.

Rule 11. No Government grant for a church in a Civil Station will be made until private subscriptions have been obtained, and then the grant will not exceed double the amount thus actually realised, the maximum figure in column 2 of the table above being in any case the extreme limit of the grant towards the scale of accommodation which stands opposite in column 1. And in no case will the Government grant be allowed until these contributions, together with the grant, amount to the estimated cost of the church.

Railway Station.

Rule 12. Whenever there are, at any State railway station or depot, so situated that other church accommodation does not exist or is not available with reasonable convenience, at least 25 persons in the railway service who are of European descent, pure or mixed, retaining European habits and modes of life and professing the Christian religion, whether Protestant or Roman Catholic, churches will be provided by the Government for them in accordance with rules 4, 5 and 8; the number of sittings being calculated on the principle, *mutatis mutandis*, of rule 10, notes (2) and (3), and the grant being in conformity with rule 9,

Rule 13. Whenever such separate churches are not required, church accommodation for any such persons may be provided in the plans of any church which is about to be erected at a military or civil station; but in the case of a church at a civil station, the restrictions in rule 10, note (4), and in rule 11, shall not apply in respect of the numbers of, and grants for such persons.

Rule 14. In cases where a State railway station or depot is considered by the railway administration to be likely to increase, such addition may be made to the number of sittings, calculated, as above provided as the Railway Department may, in each case, sanction.

NOTE.—Rules 12 to 14 apply only to State railways worked by the State and in other cases when the State is in the position of the employer of labour.

Rule 15. In the case of church accommodation for servants of a railway not worked by State agency and not falling within the note to rule 14, it will be within the discretion of the Board of Directors or other duly empowered representative of the Company, with the approval of the Government of India, to provide funds for church accommodation under rules 12 to 14. In such cases the cost will be chargeable to the capital of revenue account of the railway as the circumstances of each case may suggest.

General.

Rule 16. It is desirable, whenever such a course will not be attended by inconvenience, to combine the Civil or Railway with the Military church of a station, the grant allowed for the church accommodation of the British troops or State railway servants before given being supplemented by a grant according to the scale shown in rules 10 and 11, or 12 to 15 as the case may be. In special cases buildings may be rented for divine service with the previous sanction of the Government of India.

Rule 17. In addition to church accommodation as above prescribed, a house for the chaukidar or resident bearer may be provided. In cases, however, where the church is distant from the bazaar, and where special grounds are shown, accommodation may be provided for other duly authorized servants; but such further accommodation will be limited to shelter for day use only. These houses should when practicable, be adjoining to, and not within, the church compounds: but when within them, they should be erected in keeping with the other church buildings.

Rule 18. Grants for ecclesiastical buildings will be sanctioned only by the Government of India in the Public Works Department.

Rule 19. The scales of accommodation and expense for all churches above laid down are in no case to be exceeded without a reference to the Government of India.

Rule 20. Church accommodation will not usually be provided at the expense of the State for non-official residents either British-born Europeans or others, or for official residents other than British railway servants.

Rule 21. When private contributions are combined with a Government grant towards building a church, the procedure to be adopted is as follows:—

(*a*) (1) Under ordinary circumstances, the amount of private contributions being known, a definite design and estimate will be prepared by the Executive Engineer and submitted for sanction in the

usual way, the limit by which the Executive Engineer will be guided in his designs being the aggregate of the Government grants according to the scales given in the preceding rules, and the amount of private contributions actually realised.

(2) Before the work is commenced, the amount of the private contributions must be paid into a Government treasury, or guaranteed by sufficient security, and carried to the credit of deposits in the accounts of the department.

NOTE.—In the case of a grant from the Church Building Fund for the diocese of Calcutta, a certificate instead of a cash payment in advance may be accepted, showing the amount of the contribution to be allowed. The conditions on which this certificate may be accepted are that in every case, definite arrangements must be made with the Local Government or Administration concerned respecting the precise date on which the contributions will be paid, and that, until the payment is made, the Government shall have a primary lien on the funds of the Society. In the case of any failure in paying up the stipulated payment on due date, privilege allowed is to cease.

(3) In dealing with cases of this nature, the private contribution is to be looked upon as an addition to the Government grant, instead of the money allowed from public funds considered as a grant-in-aid of private contributions, and the responsibility of officers of the Public Works Department or Military Works Services with respect to the preparation of estimates, and the construction of such buildings with reference to excess of expenditure over the estimate, will be as strictly enforced as where only public funds are expended.

NOTE.—In the case of State railways, the functions assigned in this and succeeding rules to the Executive Engineer will devolve on the Manager.

(*b*) (1) In special cases, however, the Government grant for a church may, with the sanction of the Government of India, be treated as a grant-in-aid of private contributions raised for a church intended for the use of Government servants within the meaning of these rules or partly for the use of non-official residents or others for whom grants are not admissible under these rules.

(2) In such cases, the plans and specifications shall be submitted to the Executive Engineer for the approval of the proper officers in the Public Works Department or Military Works Services, who shall sanction them on satisfying themselves that they are safe and suitable and can be executed for the estimated amount. The construction of the building may then be left to the Managers or Trustees of the private contributions raised, with whom must rest the responsibility for excess, if any, over the amount of this sanctioned estimate. The grant-in-aid will be paid by the Civil Department on the certificate of the Executive Engineer, *vide* rule 21 (*b*) (3) below, and adjusted as a Civil charge under the head "23—Ecclesiastical" as stated in rule 1 above.

(3) In such cases, the grant will ordinarily not be paid in full by the Civil Account Officer until the Executive Engineer has certified that the building has been completed in accordance with the sanctioned plans and specifications, and the trust deed referred to in clause (4) below, where required, has been duly executed; but the Executive Engineer may authorize advances out of the sanctioned grant on receiving sufficient proof that the building is proceeding satisfactorily and on the Managers or Trustees certifying that all subscriptions relied on in support of the application for the grant have been paid up in full or guaranteed by sufficient security.

(4) When a grant is under clause (*b*) of this rule for a church intended partly for the use of non-official residents and others for whom grants are not admissible under these rules, there shall be a trust deed, duly executed by the Chief Magistrate of the district in which the church is situated and the Chaplain and registered,—(1) declaring that the building is granted in trust for church purposes only; (2) giving to Government a prior lien on the building for the recovery of the grant in the event of the former being diverted to other purposes; (3) providing for the legal ownership of the building; and (4) indicating sufficient sources for its proper maintenance.

Rule 22. In any case in which a church is built partly from private contributions and partly from a Government grant, the Government is entitled at any time to require that a proportion of the seats in the church, not exceeding the proportion which the Government grant bears to the whole expenditure incurred in building the church, shall be reserved for troops and other Government servants who may be allowed free seats under rule 27.

NOTE.—The rule does not apply to cases in which pewage reduced by the amount of interest calculated at 4 per cent on the Government grant towards the cost of construction is paid on account of seats used by troops.

Rule 23. The preceding rules shall apply, as far as may be, to the enlargement of existing churches.

Rule 23-A. Local Governments and Administrations including the Director-General of Military Works Services may sanction an original work including additions and alterations required for an existing Government Church up to a limit of Rs. 1,500 at one time, provided that the total expenditure on the church does not exceed the total grant permissible under the rules in Part V. They are also authorised to incur, when necessary, expenditure in excess of that permissible under or not covered by the preceding rules on additions and alterations to a Government church or to a building subsidiary thereto, subject to a maximum aggregate of Rs. 500 in each case.

NOTE.—The second sentence of this rule has effect from the 11th September 1910. Local Governments may also sanction such expenditure up to the limit mentioned above, even if the permissible grant had been exceeded prior to that date irrespective of the amount of such excess.

Rule 23-B. The Government of India are authorised to sanction expenditure on the erection or alteration of a church which is either in excess of the permissible limit, or is not covered by the rules, subject to a limit of Rs. 1,500 for any one church.

Church furniture.

Rule 24. The supply of church furniture will be regulated by the following rules. All expenditure connected with the articles to be supplied by the Public Works Department will be provided for under the rules laid down for that purpose:—

(1) Each Protestant church, Civil, Railway or Military (Cathedrals excepted), will be supplied by the Pubic Works Department with the following articles of furniture, the cost of which will be allowed in addition to the grant for the building. The renewal and

repair of such articles will also be provided for by the Public Works Department subject to the conditions of rule 27 :—

	Maximum cost Rs.
(*a*) Appliances to seat the congregation, and to allow them to kneel in decent comfort—	
Officers, per seat	5
,, ,, stool or hassock ...	2
Soldiers, per seat	4
,, ,, stool or hassock ...	1
(*b*) Communion table, each	45
,, rails, per running foot ...	4
(*c*) Pulpit, each	200
(*d*) Reading desk and stool	60
(*e*) Font and cover	60
(*f*) Vestry almirah	45
(*g*) ,, table	12
(*h*) Two vestry chairs, per pair	10
(*i*) Two altar chairs	24
(*j*) Punkahs, complete, per running foot ...	2
(*k*) Thermantidotes, when necessary, each ...	200
(*l*) Lighting apparatus, per 100 seats ...	100
(*m*) Candlesticks for pulpits, per set ...	40
(*n*) ,, for lecturn	30
(*o*) ,, for reading desk	30
(*p*) Lecturn	50

(*q*) One bell of reasonable size to summon the congregation to church, at a cost not exceeding Rs. 300, for a first class church (*viz.*, those containing more than 400 sittings), and Rs. 200 for a second class church (*viz.*, those containing not more than 400 sittings).

(*r*) Chicks or bamboo blinds for doors and windows where absolutely necessary.
(*s*) Matting where absolutely necessary for churches with terraced floors.
} at market rates.

The "reading desk" should be simply a desk (however appropriately shaped) and not an enclosure, expensive from its size and occupying needless space.

(2) The Civil Department will provide the following articles of service on the Executive Engineer's certificate of the necessity of supply. The renewal and repair of such articles will also be provided for by the Civil Department, subject to the conditions of the 27, and

on the production of the Executive Engineer's certificate as to the necessity for the expenditure :—

	Rs.
* Suitable set of communion plate ...	150
A strong box to be made in India, which may be locally purchased, for the custody of the communion plate and also for records	150
* Altar cover of red embroidered cloth ...	150
* Bibles and prayer-book for the clergyman...	50
* Fair linen cloth and napkins for the communion service	35
* Two service books for the communion table	30

* NOTE 1.—Where the congregation choose to contribute in order to procure any of these articles (or those mentioned in clause I) of a richer design or material, the fixed grant may, if so desired, be paid to the Chaplain, and the purchase of the articles left to his and their joint discretion.

NOTE 2.—The cost of re-gilding articles of plate supplied under clause 2, rule 24, will be met by the Civil Department subject to the conditions of rule 27, and on the production of the Executive Engineer's certificate as to the necessity for the expenditure.

(3) In Cathedrals of the Church of England, the renewal and repair of furniture and articles of service shall be provided out of the fixed monthly grants made by the Civil Department towards the maintenance of service, supplemented, if necessary, by contributions from the congregation.

(4) Each Roman Catholic Church built by Government, Civil, Railway or Military, will be supplied by the Public Works Department with the following articles of furniture, the cost of which will be allowed in addition to the grant for the building. The renewal and repair of such articles will also be provided for by the Public Works Department, subject to the conditions of rule 27 :—

	Maximum cost Rs.
(*a*) One book-stand	8
(*b*) One almirah for altar vestments, etc., at least 4 feet long by 2 feet 5 inches broad.	45
(*c*) Three altar chairs for officiant and assistants	36
(*d*) One table and three chairs for the vestry...	27
(*e*) One font and cover	60
(*f*) Seats and kneeling accommodation for the congregation—	
Officers, per seat	5
" " stool	2
Soldiers, per seat	4
" " stool	1
(*g*) Altar table	45
(*h*) Communion rail, per running foot ...	4
(*i*) Pulpit, each	200
(*j*) Punkahs, where required, complete, per running foot	2
(*k*) Thermantidotes, where necessary ...	200

	Maximum cost
	Rs.
(*l*) Apparatus for lighting, per 100 seats ...	100
(*m*) One bell as in (*q*), clause I	
(*n*) Chicks or bamboo blinds for doors and windows where absolutely necessary.	At market rates.
(*o*) Matting, where absolutely necessary for churches with terraced floors.	

A second altar table may be supplied to churches intended to accommodate more than 500 persons.

(5) The following articles of service will be supplied to Roman Catholic Churches by the Military Department on the Executive Engineer's certificate of the necessity of original supply. The renewal and repair of such articles will also be provided for subject to the conditions of rule 27, and on the production of the Executive Engineer's certificate as to the necessity for the expenditure. The articles required for churches at Military Stations will be supplied and repaired or renewed by the Military Department, and those for churches at Civil and State Railway Stations by the Civil Department :—

	Rs.
(1) One tabernacle, inside covered with silk...	150
(2) One pyx with silver cup, inside gilt ...	100
(3) One chalice	100
(4) One monstrance...	180
(5) Six altar candle sticks and crucifix ...	180
(6) Two cruets and one plate	10
(7) One altar lamp	30
(8) One misal	25
(9) Altar canons one set of three ...	8
(10) Altar vestments of silk (five set of the five colours)	300
(11) Two copes, one white and one black, of silk	120
(12) Humeral for benediction	30
(13) Altar linen, comprising albs, altar covers, communion cloth, etc.	80

NOTE.—The cost of re-gilding articles of plate supplied under the foregoing rule will be met by the Military or Civil Department, subject to the conditions of rule 27 and on the production of the Executive Engineer's certificate as to the necessity for the expenditure.

(6) Churches rented by Government or Government buildings set apart temporarily as churches, for the use of European troops or European-born subjects in the service of Government, or of 'State railway servants, should be supplied by the departments concerned (*vide* clauses 1, 2, 4 and 5) with such church furniture and articles of service as are absolutely necessary for the performance of Divine Service. The number and description of the articles to be supplied should be determined by a committee, consisting of the Chaplain, the Executive Engineer, and the Chief Local Magistrate. In the case of churches for troops or for State railway servants, the Senior Military Officer, or the Manager of the Railway, will take the place of the Chief Local Magistrate.

The articles of furniture and service should be of the plainest description unless there is under construction by Government a church for which church furniture and articles of service would have to be supplied under clauses 1, 2, 4 and 5.

Articles supplied for use in temporary churches should be returned into store when the building ceases to be used as a church, unless they are required for supply to a permanent church built by Government.

(7) Applications for funds for the supply to Roman Catholic Churches of the articles of service mentioned in clause 5 should be submitted through the Roman Catholic Bishop of the diocese in which the church is situated.

(8) The following articles of furniture will be supplied by the Public Works Department for lych-gates of Government cemeteries :—

	Maximum cost Rs.
Two benches at Rs. 9 each	18
One small table	12
Two chairs at Rs. 5 each	10
A wheeled bier	350

NOTE.—In stations where no hearse or other suitable means of conveyance are available, the use of the bier is permissible for the conveyance of the dead to the cemetery.

(9) While the rates shown in clauses (1), (2), (4), (5) and (8) of this rule should not ordinarily be exceeded, local Governments may sanction excess expenditure on particular articles of furniture, provided that the excess is covered by savings on the other articles, the supply of which is admissible under the rules and for which definite rates have been fixed.

Rule 25. The Executive Engineer will be guided, in granting the certificate alluded to in clauses 2 and 5 of rule 24, by the following principles :—

Class I, Churches built by Government.—The certificate should state that the church was built by Government for the use of European troops or European British-born subjects of the service of Government, or of State Railway servants, and is still maintained for the same purpose.

Class II, Churches which have received building grants from Government.—The certificate should state that the church received a building grant of Rs.——, equal to the ——part of the total cost of the building, and that the grant was made on account of European troops or European British-born subjects in the service of Government or of State railway servants, and that the building is still used by them.

For this class of churches a proportion of the standard cost of the articles of service will be sanctioned equal to the proportion of the grant-in-aid to the total cost of the building itself.

Class III, Churches rented by Government and Government buildings temporarily set apart as Churches.—The certificate should state that the building is wholly rented by Government or is a Government building is temporarily set apart as a church for the use of European

troops or European British-born subjects in the service of Government, or of State railway servants.

NOTE.—The required certificates should afford information as to when the article was originally supplied and by whom, and the reason for recommending its renewal. When, however, Government pay for the use of a certain varying number of seats in a church, the hire of the seats should include everything necessary for the performance of service.

Rule 26.—When a church, whether a Protestant or Roman Catholic, is to be furnished, the Executive Engineer should communicate with the Ecclesiastical authorities concerned with a view to afford the congregation an opportunity of furnishing the church, by private subscriptions in more costly style, should they wish to do so. It is to be understood, however, that any article of furniture to which any public funds may have been applied will remain the sole property of Government, even though a portion of its cost may have been contributed by private persons. And in cases where articles of furniture are procured from England, they should be purchased through the Secretary of State in the ordinary way, with the exception of articles to which note 1 to clause (2) of rule 24 applies, which may be purchased as therein allowed.

In cases in which articles of furniture supplied wholly or in part from Government funds are considered to have become obsolete or unsuitable, though not necessarily unserviceable, they may, with the previous approval of the local Government, be sold and the sale proceeds utilized towards the cost of replacing them, provided always that sufficient private subscriptions are forthcoming to ensure the replacement of the old articles by new ones of greater value or more appropriate design.

Rule 27.—Government will not ordinarily undertake the cost of the renewal and repair of furniture and articles of service in churches, which are not primarily intended for the accommodation of troops. Where pew rents are charged, the cost of such renewals and repairs will be met from the pew rent fund; where pew rents are not charged, it is expected that the cost will be met from contributions by private persons and members of the congregation. In churches in which a portion of the seats are actually reserved by Government for troops or other Government servants entitled to free seats, the Government will pay a share of the cost of renewals and repairs equal to the proportion which the number of seats so reserved bears to the whole number of seats in the church. Seats will be reserved by Government under this rule only for troops and Military Officers on duty with troops, and for such Government servants of the classes described in rule 10, and State railway servants of the classes described in rule 12, as cannot afford to pay for seats. But all Government servants (other than troops and Military Officers on duty with them), who are in a position to pay for seats, will be liable to be charged pew rents.

Local Governments and Administrations including the Director-General of Military Works Services may sanction proposals relating to the renewal and repairs of furniture and articles of services which are admissible under this rule.

Rule 28.—In cases in which articles of furniture belonging to a Government church are stolen, an immediate enquiry should be held in view to ascertaining whether the loss was caused through the negligence of the person responsible for the custody of such furniture.

In the case of Protestant Churches at Civil or Railway stations, the enquiry should be conducted by the Chaplain and the members of the Church Committee: and in the case of Roman Catholic Churches at such stations by the Chaplain in charge and the Chief Civil Officer of the place, or such other person or persons as the Chief Civil Officer may nominate for that purpose. As regards Protestant and Roman Catholic Churches in Cantonments, the investigation should be made by a committee assembled under the orders of the Officer Commanding, as is the case in respect of all other enquiries into loss of Government property, the Chaplain in charge being invited either to be a member of the committee or to give evidence before it.

(2) If the result of the enquiry should be to show that the loss was occasioned by negligence on the part of the person responsible for the custody of the furniture, such person should, if possible, be required to make good the loss: or if it should appear that the loss was due to circumstances beyond the control of the responsible officer, then the Government of India will be prepared to consider an application for the replacement, at the public expense, of the articles stolen. Such application should be submitted through the ordinary channels, and should be accompanied by a full report of the enquiry.

Rule 29. Ths care of church clocks is to be charged against the pew rent fund, where it exists. Where no such fund exists, the cost of maintaining the clocks will be borne by Government.

Rule 30.—The pay of chaukidars of churches will be disbursed through chaplains.

Rule 31.—Anglican and Roman Catholic Churches are under the control of the Bishop of the diocese in respect to the erection of tablets, ornaments, etc., while in course of construction, as well as after completion and consecration.

Ownership of and repair churches.

Rule 32—All churches built under these rules, except rule 21, clause (*b*), shall be considered the property of Government.

As a general rule, all churches, whether Protestant or Roman Catholic, which have in past times been built by Government, are the property of Government.

Churches whether built wholly by private contributions or by such contributions jointly with State grants, which have been borne for a series of years on the books of the Public Works Department or Military Works Services and have been repaired and otherwise dealt with, unchallenged, as Government buildings, shall be deemed to be the property of Government.

Churches built wholly or in part by private contributions which have not been so borne, repaired or dealt with, but which may be taken over on behalf of Government, under sanction of competent authority, shall be brought on the books of the Public Works Department or Military Works Services as the property of Government.

Rule 33.—All churches which are the property of Government shall be in charge of the Executive Engineer, and shall be repaired under the ordinary rules of the Public Works Department.

In every case in which any alteration in a church belonging to Government, which affects its structure or its permanent fittings, may be desired by the Chaplain or other Clergy, the Executive Engineer must be consulted and his consent obtained in writing before the lateration is carried out.

Compensation for accommodation in churches neither belonging to, nor rented by, Government.

Rule 34.—The rate of compensation for sittings for Protestant and Roman Catholic soldiers is fixed at Rs. 7 per seat per annum. Broken periods within the year shall be counted as a year; but when sittings are occupied consecutively for any period exceeding twelve months, payment will be made for the number of months in excess of the year, for which the sittings are so occupied, at the rate fixed for the year.

Note 1.—The payment should, as far as possible, be regulated by the official year.

Note. 2—Whenever a church has been built with the aid of a grant from Government under rule 21 (*b*), the pewage otherwise admissible for seats occupied in that church will be reduced by the amount of interest calculated at 4 per cent on the sum contributed by Government towards the cost of its construction.

Rule 35.—The number of sittings for which compensation is allowed will be regulated by the highest attendance at a parade service during the year of soldiers and their families (two children up to the age of 16 being counted as one adult) actually quartered in the station, subject to the following maximum limits.—

Unit	Church of England, Church of Scotland and other Protestant denominations recognised by the Government of India	Roman Catholics
Battalion of British Infantry ...	450	340
Headquarters Wing, British Infantry	200	190
Detached Wing, British Infantry ...	200	150
Regiment of British Cavalry ...	275	210
Battery of Royal Horse or Field Artillery.	70	55
Garrison Company, Royal Artillery ...	65	50
Mountain Battery, Royal Artillery ...	50	35
Heavy Field Battery, Royal Artillery	45	35
Convalescent depots and miscellaneous detachments, per section of 100 men.	45	35

Note.—These numbers include soldiers' families.

Rule 36.—Compensation may be charged for sittings provided for British-born Commissioned and Non-commissioned officers (including families) employed on the staff or with Indian regiments, in addition to the number of sittings for which compensation is admissible under rule 35.

Rule 37.—Compensation may, under the conditions of rule 34, be paid for Protestant or Roman Catholic State railway servants for whom church accommodation has not been provided by Government; the number of sittings for which compensation may be allowed being regulated by the highest attendance on any one occasion during the year of Railway servants and their families (two children up to 16 being taken as one adult) who are of European descent, pure or mixed, retaining European habits and modes of life and professing the Christian religion,

Rule 37-A.—The number of sittings for which compensation is allowed is subject as a maximum to the number of sittings which the church contains, reckoned at the rate of one sittings for each six superficial feet of the area provided for the accommodation of the congregation.

Rule 38.—Local Governments and Administrations are authorised to sanction the payment of compensation for sittings on the condition that the rules are strictly observed, and that all cases in which the application of the rules is doubtful are submitted for the orders of the Government of India. Applications for compensation must be supported by a certificate from the Officer Commanding the station or the Manager of the Railway of the number of soldiers or State railway servants, and their families for whom accommodation has been obtained under rules 35, 36 and 37.

Rule 39.—The outlay will appear in the departmental budget estimates and accounts under head of Civil Buildings—Repairs.

APPENDIX 56.

(Paragraph 747.)

REQUISITION ON THE CIVIL AUTHORITIES FOR HIRED CARRIAGE.

(See para 217, A.R., I., Vol. X.)

To

The..... ....

.....

Please supply the undermentioned hired carriage :—

Quantity and description of carriage required	Alternative carriage which will be accepted if that indented for is not available

which should be delivered at.....(place and station) by .....
.....(hour) on.....(date) to the .....
with a view to its proceeding with the ....
(corps, etc.,) which is marching from .....on.....
(date) *en route* for.....

2* The above.....(corps, etc.) will be at the following stations (here enter main civil, or exchanging stations, if known, each civil district which will be passed through *en route* and dates).

Station..... .....

Date.....(Rank and appointment of indenting officer).

* In the case of a long series of marches, an itinerary of the movement can be attached instead.

II.—SUPPLYING OFFICER.

To

The.....

.....

Herewith a detail of the transport supplied.

Quantity and description	Authorised loads	Authorised hire rates and date from which due	Owner's name	Amounts advanced to owners	Signature or seal of owners to advance.

*I. The above carriage should be exchanged at.....on .....and the.....has been requested to arrange accordingly.

2. Please remit to me the amount advanced.

---

*II. Forwarded to the..... with the request that arrangements may be made for the relief of the above carriage at..... .....on the.....

Place..... ....

Date..... *Signature of Civil Officer.*

*Score through I or II according to whether used for indenting or exchanging officer.

III.—1st EXCHANGING STATION.

The carriage referred to in II was exchanged at .....
....on .....
for the following transport :.....
.....
.....
.....
.....

2. The above will require exchange at .....
on .....

Place.....

Date..... .....

Signature of 1st Exchanging Officer.

To

THE..... .....

.....

(2nd Exchanging Officer.)

IV.—2nd EXCHANGING STATION.

The carriage referred to in III was exchanged at .....
.....on .....
for the following transport :.....
.....
.....
.....
.....

2. The above will require exchange at .....
on .....

Place.....

Date..... ....

Signature of 2nd Exchanging Officer.

To

THE.....

.....

(3rd Exchanging Officer.)

INSTRUCTIONS.

1. This indent will be submitted in quadruplicate, with page 1 completed by the original indenting officer to the district or political officer concerned. The latter will complete page 2 in all the copies, retain one copy for his own use, return two copies with the carriage—one for the O. C. troops, and one for the local S. and T. officer—and send one copy to the civil officer at the first exchanging station.

2. The civil officer at the first exchanging station will complete page 5, remove it and send it with the transport to the O. C. the troops, and then pass on the form, endorsed on page 3, to the civil officer at the second exchanging station who will then take similar action as regards pages 6 and 3. If there are more than two exchanging stations on the route the original indenting officer will attach as many spare sheets of pages 3 to 6 are likely to be required. The object of the form is to admit of the detail, given on page 1 being passed along the route, and not rewritten for each exchanging station.

3. Should any change be required *en route* in the original quantity and description of transport supplied, or in the details of the movement given on page 1, the O. C. the troops must give the civil officer at the exchanging station concerned as much notice as possible, and the latter will correct the form accordingly before passing it on to the next civil officer concerned.

1st EXCHANGING STATION.

To

THE O. C.

Herewith a detail of the exchange transport :—

Quantity and descripti on	Autho-rized loads	Authorized hire rates and date from which due	Owner's name	Amounts advanced to owners	Signature or seal of owners to advance

The above carriage should be exchanged at..... .....on..... and the.....has been requested to arrange accordingly.

2. Please cause the amount advanced to be remitted to me.

Place..... .....

Date..... *Signature of 1st Exchanging Officer.*

2nd EXCHANGING STATION.

To

THE O. C.

Herewith a detail of the exchange transport supplied :—

Quantity and description	Authorized loads	Authorized hire rates and date from which due	Owner's name	Amounts advanced to owners	Signature or seal of owners to advance

The above carriage should be exchanged at .....on..... and the.....has been requested to arrange accordingly.

2. Please cause the amount advanced to be remitted to me.

.....

Place.....

Signature of 2nd Exchanging Officer.

Date.....

P

G. C. S.

APPENDIX 57.

(PARAGRAPH 750.)

Note dated 31st October 1882, by the Surveyor-General and Superintendent of the Great Trigonometrical Survey on the measures to be taken for the protection of the principal stations of the Trigonometrical Survey.

1. Recommendations on this subject were submitted by the Superintendent of the Great Trigonometrical Survey, in his No. $\frac{37}{377}$, dated 22nd June 1865, and No. $\frac{45}{289}$, dated 13th June 1867, to the Government of India in the Home Department. They were approved of, and appear to have been generally circulated, through the Local Governments and the Foreign Department, to District Officers and the Native States.

2. In most instances, measures have been carried out for the protection of the stations in conformity with the suggestions contained in the letters above quoted. Still, however, in very many instances, the object in view appears to have been forgotten, or misunderstood, or the letters of instruction have either not reached the Officers who are responsible for the protection of the stations, or they have been mislaid.

3. It has become necessary therefore to recapitulate these measures and add further suggestions on points of detail, with a view to removing the misconceptions which frequently arise as to the nature of the operations, and to diminish the labor which falls on the Trigonometrical Survey Office in replying to the very numerous references which it receives from all parts of India.

4. The mistake which is most commonly made is in supposing that the Survey pillars or stations are to be kept constantly in thorough repair. Proposals are frequently received from District Officers to rebuild a station *de novo* at a cost of several hundred rupees, whereas the available funds will not allow of a greater average expenditure than 4 or 5 rupees on each station ; and this sum is amply sufficient for the purpose, for no object would be gained by preserving the stations in thorough repair which would be commensurate with the expense of so doing. A pillar which has fallen down and is apparently no better than a heap of ruins, will still serve as a point of reference for the most exact and delicate operations of this Survey, provided the markstones in its basement have not been disturbed ; should the markstones have been removed, the station will still suffice as a point of reference for topographical and revenue survey purposes, if its centre can be ascertained within a few feet of the truth. A large expenditure is only justifiable when necessary to prevent a station from being entirely destroyed, as for instance by being carried away by a river. A station can only be required to be rebuilt when wanted for an extension of the operations of the principal triangulation, and then its reconstruction should be carried out by same officer of the Survey Department, to be specially deputed for the purpose.

5. Stations on flat ground are usually raised to a height of several feet, and, in general, they consist of a central *pucca* pillar surrounded by a *katcha* platform, the former to support the instrument, the latter the observatory tent and observer. The platform being built of the cheapest materials procurable, is certain to fall down sooner or later,

and, unfortunately, when this happens, people are ready to fancy that the structure is no longer of any use, and, under this supposition, not only the debris of the fallen platform, but the central *pucca* pillar itself—which is frequently unaffected by the fall of the platform—has been broken up and carried away by the villagers for building purpose. It is, therefore, necessary that *stations should always be cared for and protected from wilful injury, even when they have fallen down or are apparently in ruins.*

6. Though it is not necessary that the stations should be kept in thorough repair or prevented from falling into ruins by a large expenditure of money, it is desirable to take a few simple and inexpensive measures for the protection of the pillars and platforms from the weather, and the preservation of the markstones from mischief. These measures will depend on the structure of the stations, which, though generally as described in the commencement of the 5th para, occasionally differs in certain particulars. The different forms will now be described, with the protective measures to be taken in each case.

7. *Hollow towers of* pucca *masonry.*—These are usually rectangular and about 16 feet square; they rise to heights of from 30 to 60 feet, and have beams built into the walls near the summit for the support of a central pillar and platform, which forms a sort of roof to the building. The platform is ordinarily reached through a trap door by a series of ladders inside the tower, but when the ladders have given way, temporary ones can be put up outside. *Protective measures* :—Stop all cracks in the platform with mortar, close the trapdoor, and prevent rain from getting into the interior of the tower; block up the windows and more particularly the door in the basement; the ladders need not be renewed. If the roof comes down, the debris should be shaped as a conical pile over the basement—covering the pillar also when one has been erected as indicated in para 12—and drain holes be cut in the walls to carry out the rainfall.

8. *Solid towers of* katcha *masonry, with a central solid* pucca *pillar.*—These are usually from 10 to 35 feet high; the pillar contains a series of markstones, one over another vertically, at intervals of a few feet, from the basement to the summit. *Protective measures* :—When the *katcha* masonry work is still standing and in good order, stop all cracks, through which water may percolate to the pillar, with mud, and cover the summit of the tower with a pile of earth sloped away so as to carry off the rainfall over the sides of the tower and prevent it from lodging inside. When the *katcha* masonry has entirely fallen, shape the ruins into a pyramidal mound round the *pucca* pillar as a centre for its protection from the weather and from wilful mischief. When the *katcha* masonry has fallen down on one side only, pull it down on the other side, or it will be liable to overthrow the pillar by its weight. Cut down all trees and jungle growing over the station.

9. *Solid towers of* katcha *masonry, with a central perforated* pucca *pillar.*—The only difference between these stations and those last described is in the pillar, which has a vertical perforation or shaft down its centre, to enable an instrument to be plumbed over a markstone at the ground level; a vaulted passage is therefore carried through the *katcha* masonry and the pillar, to lead to the said markstone. *Protective measures* :—These should be precisely similar to what has been described in the last para, with the addition that the

entrances to the vaulted passages leading to the ground level markstone ought invariably to be blocked up as solidly as possible, should they be found open.

10. *Low platforms of* katcha *materials, with a central solid pucca pillar.*—This is the most common form of structure, and it is invariably adopted when the station is on a hill or high mound; the platform is generally of earth and stone; the pillar is always *pucca*, without any perforation, circular, and with a diameter of 3 to 4 feet, constructed whenever practicable over a mark engraved on the rock *in situ*, and containing one or more markstones internally, with another on its upper surface, the marks being plumbed to the same vertical line. *Protective measures*:—Repair the platform, remove vegetation and construct a pyramidal pile of earth and stones, with a base of about 7 feet square and height of 5 feet, over the pillar and partly resting on the platform. In Burma it has been found necessary to make much larger piles, about 20 feet in diameter and 7 or 8 feet high, to form an object sufficiently conspicuous for identification at a distance, and less likely to be destroyed by wild elephants.

11. Pucca *pillars, circular above and square below.*—Such pillars though usually only the central portion of the structure, as in paras 8 and 9, are sometimes constructed, in places where bamboos are plentiful, without a solid surrounding of *katcha* masonry, a temporary platform of bamboos being put up round the pillar, which is removed when the observations are completed. *Protective measures*:—Block up the entrances of passages leading to the markstone, and prevent rainfall from lodging anywhere in the vicinity of the pillar, dig a trench around, and throw the earth against the base of the pillar.

12. *Pucca pyramidal pillars about 2 feet square at base and* 3½ *feet high.*—These have been constructed of late years by the Survey Officers over the ordinary pillars, and the markstones at the basements of hollow towers, for their better protect on. *Protective measures*:—Cover over a with pile of earth and stones as in 10.

13. *Trestle and post stations.*—At the stations thus designated *pucca* pillars have been constructed, but from motives of economy, the pillars were not raised to a sufficient height to be mutually visible, and consequently they were supplemented sometimes by movable trestles, sometimes by fixed posts, which were raised to the necessary height for mutual observation, and on the summits of which the instruments were set up, while the observer and signallers stood on a surrounding scaffolding. This form of station has been largely employed in the plains of Madura and Tanjore, and in the valley of Assam. The pillars are usually solid, as described in para 10, but occasionally it was necessary to raise them to a height of 10 or 11 feet, and then they were constructed with a central perforation and a passage leading to the markstone below; *pucca* pyramidal pillars as described in para 12 have been constructed over the markstones at the summits of the solid pillars, and over the ground level markstones of the perforated pillars, and in Southern India, on the completion of the Survey operations, a pyramid of earth was constructed, 40 to 50 feet square at base, and rising well above the summits of the *pucca* pillars. *Protective measures*:—When much washed down or broken away, restore the earthen mound by adding fresh earth brought from a short distance beyond the base of the mound. Thorny shrubs should be planted on the mound and encouraged to grow, but large trees should be extirpated,

14. The preceding remarks and suggestions sufficiently indicate the nature of the measures to be taken in each instance; they are also applicable to cases in which the Survey station is not precisely of either of the forms indicated, but is a modification of some previously existing building, as a tower, mosque, or pagoda. It is very desirable that these measures should be explained to the native officials of the villages in which the stations are situated, as they can be easily and inexpensively carried out by them, under the orders of the District Officers or the Police authorities.

15. In certain cases a large expenditure is allowable to prevent the entire destruction of a station by special causes, as the action of a river or water-course. Reports of such cases should be made to the Trigonometrical Survey Office, when the necessary instructions will be communicated.

16. Returns of the condition of the stations are required to be made annually to the Superintendent of the Trigonometrical Survey; these returns should be sent in as soon as possible after the 1st of January; a convenient form for the return can be obtained on application to the Survey Office at Dehra Dun.

17. In consequence of the numerous alterations in the boundaries of districts which have been made since the completion of the principal triangulation of this Survey in certain Provinces, it occasionally happens that a station is no longer situated in the district to which it originally appertained, though, from the absence of any information on the subject, it is still returned in the list of stations for that district which is prepared in this office. Any information regarding changes of this nature, or of errors which may be discovered in the lists, will be most thankfully received.

18. It should be remembered that one of the principal objects in view is to protect the stations from wilful injury. In some instances the markstones have been stolen, as they are usually smooth flat stones which are convenient for grinding curry powder; sometimes the pillars are destroyed for the sake of the materials, sometimes they are dug up out of mere curiosity, under the supposition that money is buried beneath. The District Officers are expected to prosecute and punish all persons who can be proved to have perpetrated any mischief of this nature, and to require the native officials in the neighbourhood to protect the stations from injury.

19. The expenditure which may be incurred in carrying out the protective measures above indicated should be defrayed as directed in the following extract from the Comptroller-General's Circular (Post Office, Survey and Telegraph Departments), No. 237, dated 24th March 1876:—

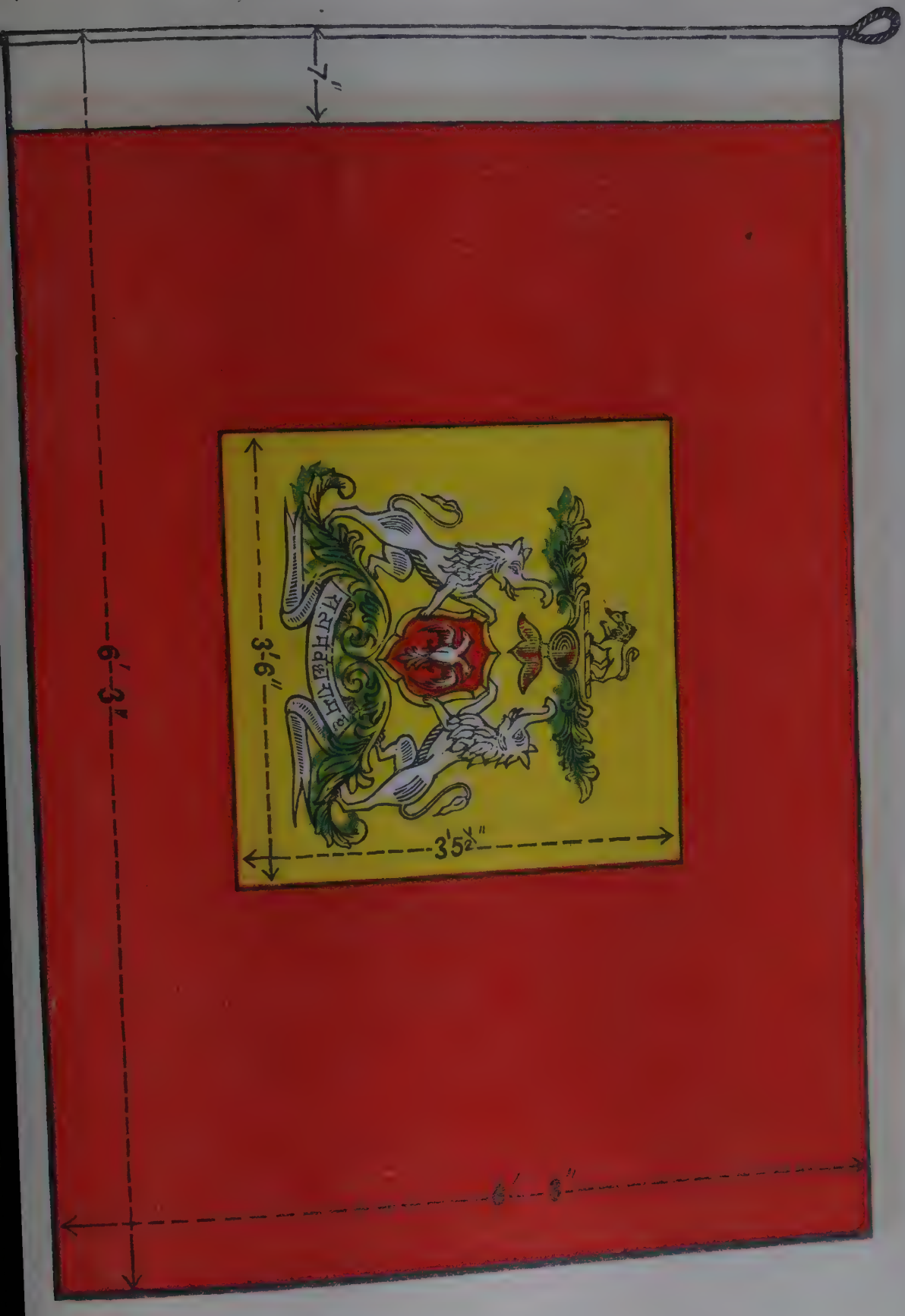
"PARA 3.—The Superintendent of the Great Trigonometrical "Survey has furnished to all District Officers and Political Agents lists "of the Survey stations under their charge, and they are authorised to "expend for the protection of each station a sum not exceeding on an "average Rs. 4 a year; outlay in excess of this amount should not be "incurred without special authority of the Superintendent of the "Survey. Payment should be made on a receipted bill, accompanied "by a separate receipt; the bill should be sent by the Treasury Officer "to the Superintendent of the Survey (who will countersign and trans-"mit it to the Comptroller-General); the separate receipt will support "the charge in the district accounts."

20. In addition to the principal stations of the triangulation, a number of Bench-marks have been fixed in the course of spirit levelling operations of the Great Trigonometrical Survey which should be cared for and protected by the local authorities, as they are of much value for reference in projects for canals and other engineering works. They are described in the printed pamphlets of the data of the spirit levels, extracts of which, showing the Bench-marks in each district, will shortly be circulated to the District Officers.

21. All letters and returns on the subject of the survey stations should be addressed to the Officer-in-charge, Trigonometrical Office, Survey of India, Dehra Dun, N. W. P.

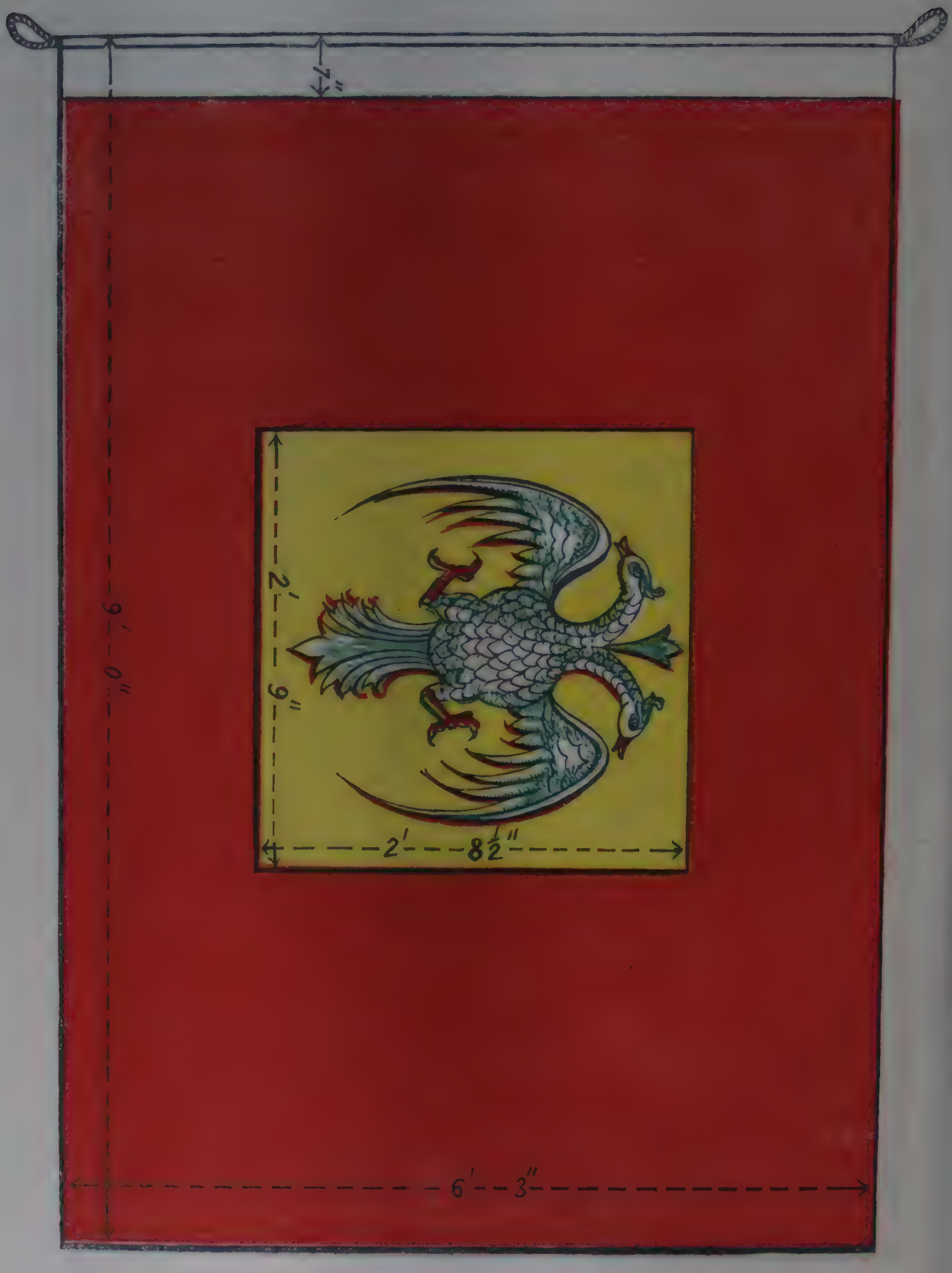
APPENDIX 59.

(PARAGRAPH 764.)



APPENDIX 60.

(PARAGRAPH 764.)



APPENDIX 58.

(PARAGRAPH 760.)

Annual return showing the condition of the pillars and towers, or platforms marking the principal stations of the Trigonometrical Survey in the District of.....

Ledger number	Survey name of station	Local name of station	Village in which the station lies	Tahsil, Pargana, Taluka, Thana	Names of nearest villages	Condition of station	Name and rank of Inspecting Officer and date of inspection	Estimated cost of repairs

Notes on the Preparation of this return.

(1) In the blank space above, enter the name of the District, Collectorate, Native State or other Territorial Division for which the return is made.
(2) In column 1 of the Return (given below) insert the name of the station as given in the list prepared in the Trigonometrical Survey Office, whenever practicable; the names should be written in the order in which they occur in the Survey lists.
(3) When a Station cannot be identified by the Survey name, but a Tower or Platform is found which is presumably a Survey Station, insert the name by which it is locally known, in column 2.
(4) In column 3 give the name of the village within the limits of which the Station is situated.
(5) In column 4 give the name of the Tahsil, Paragana, Taluka, Thana, or other commonly recognized sub-division, in which the station is situated.
(6) In column 5 give the name of a few of the principal adjoining villages; this is necessary to facilitate identification in the Survey Office.
(7) In column 6 state the condition of the Station and in column 7 estimated cost of repair.
(8) In consequence of changes in the boundaries of districts, etc., several Stations do not now appertain to the district for which they were returned by the Survey Department Notices of such alterations will be very valuable, and should be inserted in the Return.

APPENDIX 61.

Spelling of the Names of the Important places in Mysore.

(*Paragraph* 771.)

Orthography in Roman Character to be adopted.

I.—RIVERS, LAKES, MOUNTAINS OR HILLS.

Rivers.

Arkavati
Badari
Bavali
Bhadra
Bhrigu
Chakra-tirtha
Chitravati
Dandavati
Gundluhole
Haridravati
Hemavati
Honnu-hole
Jayamangali
Jinagi-halla
Kadamba
Kanva
Kapila or Kapini
Kaundinya
Kaveri
Kundar
Kumudvati
Kusavati
Lakshman-tirtha
Lokapavani
Nandini
Nalini
Netravati
Northern Pinakini or Pennar.
Papaghni
Palar or Kshira-nadi
Southern Pinakini or Pennar.
Saravati
Sita
Sankha-tirtha
Sarmanavati
Shimsha
Suvarnavati
Suvarnamukhi
Somavati
Taraka
Tungabhadra
Tunga
Varada
Vedavati
Vrishabhavati
Yenne-hole

Lakes and Tanks.

Ayyankere
Jog
Hessarghatta
Hoskote large tank
Madagadkere or Madag-tank.
Vishnusamudradkere
Marikanive
Moti-talab
Sulekere

Mountains, Hills and Ghats.

Agumbi-ghat
Ambajidurga
Avanibetta
Bababudan
Bairandurga
Basavanbetta
Bellibetta
Bellidurga
Bhasmangi
Biligiriranganbetta
Brahmagiri
Byatarayanbetta
Chamundibetta
Chandragutti
Chennakesvanbetta
Chennarayadurga
Chitaldrug (Historical)
Devarayadurga
Dibbagiribetta
Dokkalkonda
Doregudda
Gangamula
Gersoppa
Hariharesvarbetta
Heggundabetta
Hemadevarbetta
Himavadgopalbetta
Hulaganmuradibetta
Hulikaldurga
Huliyurdurga
Huttridurga
Hyderghar (Historical)
Kabbaldurga
Kalasadparvata
Kapaldurga
Karekalgudda
Karighatta
Kodasadri
Kolarbetta or Sata sringaparvata.
Kollurghat
Kuduremukh or Himseparvata.
Maddagiri
Mahakalidurga

Maharajandurga
Malekal Tirupati
Mangaladbetta
Mavinakerebetta
Melkotebetta
Meruti
Midigesibetta
Mudimadagubetta
Mulaingiri
Mulbagalbetta
Murugamale
Nandidrug (Historical)
Nijagalbetta
Pavugada
Ramgiribetta
Rangasvamibetta
Revanasiddhesvarbetta
Savandurga
Sivagangebetta
Sravanbelagoladbetta
Subbarayanghati
Sunnakalbetta
Tyakalbetta
Uttanhallibetta
Vakkaleribetta

II.—DISTRICTS, TALUKS AND OTHER GEOGRAPHICAL DIVISIONS.

Districts.

Bangalore (Historical)
Chitaldrug do
Hassan
Kadur
Kolar
Mandya
Mysore (Historical)
Shimoga
Tumkur

Taluks in the Bangalore District.

Anekal
Bangalore North (Historical).
Bangalore South (Historical).
Channapatna
Closepet (Named after Sir Barry Close).
Devanhalli
Hoskote
Kankanhalli
Magadi
Nelamangala
Dodballapur

Taluks in the Chitaldrug District.

Challakere
Chitaldrug (Historical).
Davangere
Jagalur
Harihar
Hiriyur
Holalkere
Hosdurga
Molakalmuru

Taluks in the Hassan District.

Alur
Arkalgud
Arsikere
Belur
Channarayapatna
Hassan
Hole-Narsipur
Manjarabad

Taluks in the Kadur District.

Chikmagalur
Kadur
Koppa
Mudgere
Narasimharajpura (Sub-Taluk.)
Sringeri
Tarikere

Taluks in the Kolar District.

Bagepalli
Bowringpet (After Mr. Bowring).
Chikballapur
Chintamani
Goribidnur
Gudibanda (Sub-Taluk)
Kolar
Malur
Mulbagal
Sidlaghatta
Srinivaspur

Taluks in the Mandya District.

French-Rocks (Historical).
Krishnarajpete
Maddur
Malvalli
Mandya
Nagamangala
Seringapatam

Taluks in the Mysore District.

Chamrajanagar
Gundlupet
Heggaddevankote
Hunsur
Krishnarajnagar
Mysore
Nanjangud
Periyapatna
Tirumakudlu-Narsipura.

Taluks in the Shimoga District.

Channagiri
Honnali
Kumsi (Sub-Taluk)
Nagar
Sagar
Shikarpur
Shimoga
Sorab
Tirthahalli

Taluks in the Tumkur District.

Chiknayakanhalli
Gubbi
Koratagere
Kunigal
Madhugiri
Pavagada
Sira
Tiptur
Tumkur
Turuvekere

(*a*) *Civil and Military Station.*

Bangalore

(*b*) *Places at which there is any Public Office*, e.g. *Police, Revenue, Telegraph, etc.*

POLICE.

Abbinhole
Agara.
Agaram
Agumbe
Aimangala
Ainur
Ajjampur
Akkihebbal
Akkoor
Aldur
Alur
Amruthur
Anandapuram
Anaji
Anavati
Anekal
Antharghatta
Antharasanthe
Aralagode
Arehalli
Arkalgud
Arsikere
Attibele
Attigundi
Badavanahalli
Bagepalli
Balamande
Balehonnur
Banakal
Banavara
Bangalore
Bandipur
Bannerghatta
Bannur
Basaralu
Basavapatna
Basettihalli
Begur
Belakavadi
Bellara
Bellur
Belur
Bethamangala
Bettadapura
Bevoor
Bhadravati
Bharamasagar
Bherya
Biccodu
Bidadi
Bilichodu
Biligere
Bilikere
Bindiganavole
Birur
Bommagondanakere
Bowringpet
Budikote
Bukkapatna
Byadarahalli
Chakvel
Challekere
Chamarajnagar

Champion Reefs
Chandraguthi
Chelur
Chennagiri
Chennapatna
Chennarayapatna
Chetnahalli
Chickmagalur
Chickjajur
Chikballapur
Chikkamudavadi
Chiknayakanahalli
Chinkurli
Chintamani
Chitaldrug
Chunchanakatte
Dandinasivara
Davangere
Devalapura
Devanhalli
Devangundi
Dibburhalli
Dobspet
Dodballapur
Dodbelavangala
Dudda
Gadinarale
Gandasi
Gonibid
Goribidnur
Gownpalli
Gubbi
Gudibanda
Gudimankunte
Gudipalli
Gulur
Gundlupet
Hadadi
Hagalvadi
Hagere
Halebid
Halekote
Hampapur
Hanagal
Harihar
Hariharpur
Harohalli
Hassan
Hebbur
Heggaddevankote
Hirechowti
Hireguntanur
Hiresave
Hiriyur
Holalkere
Holavanahalli
Holehonnur
Hole-Narsipur
Honnali
Honnavalli
Honnudike
Horekeredevanapura
Hosadurga
Hosanagar
Hosakote
Hosur
Hullahalli
Huliyur
Huliyurdurga
Hunsur
Jade
Jagalur
Jajur
Jakkanahalli
Jala
Janakal
Jangamkote
Javagal
Jananagondanahalli
Kabbur
Kadaba
Kadur
Kadgodi
Kallambella
Kalasa
Kalasapur
Kamasamudram
Kankanad
Kannakatte
Kankanhalli
Kattaya
Karehalli
Karur
Kenchammanahosa-kote
Kencharlapalli
Kengeri
Keriyagalahalli
Kibbanhalli
Kikkeri
Kirigaval
Kodagodal
Kodihalli
Kodigenahalli
Kogalvadi
Konandur
Koppa
Koratagere
Kowlande
Krishnarajapet
Krisanarajapur
Krishnarajasagar
Krishnarajanagar
Kulambi
Kundur
Kunigal
Kuppugode
Kyalnur
Lakkavalli
Lukkur
Lingadahalli
Maddur
Madhugiri
Magadi
Makanahalli
Malebennur
Malur
Malvalli
Manchenahalli
Mandya
Marnahalli
Masti
Mathighatta
Mathode
Mattihatta
Mayakonda
Mayasandra
Megalpur
Melkote
Midegesi
Molakalmuru
Mudigere
Mugur
Mulbagal
Nagamangala
Nagar
Naikanhatti
Nandagudi
Nandi
Nangli
Nanjangud
Narasapur
Narasimharajpur
Naraspur
Nelamangala
Nelhal
Nilagiripalli
Nonavinakere
Nuggihalli
Nyamathi
Palya
Parasurampur

Pathapalya
Pavagada
Peresandra
Periyapatna
Rajangunte
Ramagiri
Ramanathpur
Rampur
Rayalpad
Ripponpet
Sagar
Sakkanapalli
Saklespur
Sakrepatna
Saligame
Saligram
Sanikere
Santhebennur
Santhebachahalli
Santhemarahalli
Santheneri
Sargur
Sarjapur
Sasalu
Satnur
Seringapatam
Shantigrama
Shikarpur
Shimoga
Shirolkoppa
Sidlaghatta
Singanahalli
Sira
Siralkoppa
Sirigere
Sivaganga
Sivane
Sivasamudram
Soladevanahalli
Sollebyle
Solur
Somayajipalli
Sorab
Sowlanga
Sravanabelagola
Sringeri
Srinivasapur
Srirampur
Subrahmanyaghat
Sugatur
Sulibele
Talagavara
Talaguppe
Talak
Talkad
Tarikere
Tavarekere
Terakanambi
Thalagattapura
Thayalur
Thirthahalli
Thondebhavi
Thyamagondlu
T.-Narsipur
Tippagondahalli
Tiptur
Tirumani
Tiruvanur
Tyakal
Udigal
Umblebyle
Urdugere
Vadigenahalli
Vanivilasapura
Varthur
Vatadahosahalli
Visvanathapura
Yegate
Yelahanka
Yelandur
Yeslur
Yelwal

REVENUE.

Alur
Anekal
Arkalgud
Arsikere
Bagepalli
Bangalore
Belur
Bowringpet
Challakere
Chamarajanagar
Channapatna
Chennagiri
Chennarayapatna
Chikballapur
Chikmagalur
Chiknayakanhalli
Chintamani
Chitaldrug
Closepet
Davangere
Devanhalli
Dodballapur
French-Rocks
Goribidnur
Gubbi
Gudibanda
Gundlupet
Hassan
Heggaddevankote
Hiriyur
Holekere
Hole-Narsipur
Honnali
Hosdurga
Hoskote
Hunsur
Jagalur
Kadur
Kankanhalli
Kolar
Koppa
Koratagere
Krishnarajpete
Kumsi
Kunigal
Maddur
Madhugiri
Magadi
Malur
Malvalli
Mandya
Manjarabad
Molakalmuru
Mudigere
Mulbagal
Mysore
Nagamangala
Nagar
Nanjangud
Narasimharajapura
Nelamangala
Pavagada
Sagar
Seringapatam
Shikarpur
Shimoga
Sidlaghatta
Sira
Sorab

Sringeri
Srinivaspur
Tarikere
Tiptur
Tirthahalli
Tirumakudlu-Narsipura
Tumkur
Turuvekere

Post and Telegraph

Agaram
Agumbe
Aimangala
Ajjampur
Akkihebbal
Alahalli
Aldur
Alisandra
Alur
Ambiga
Amruthur
Anandapur
Anavattti
Andersonpet
Anekal
Annagodu
Annaji
Anjanapura
Antarasante
Arehalli
Arga
Arikere
Arkalgud
Arsalu
Arsikere
Attibele
Attigunde
Avani
Avati
Avinahalli
Bachehalli
Badanavala
Baduvanahalli
Bagepalli
Bagespur
Baguru
Balaghatta
Balagur
Balehonnur
Banakallu
Banasandra
Bannvalli
Banavara
Bannur
Baraguru
Balaghatta
Basaralu
Basavani
Basavapatna
Basettihalli
Beechaganahalli
Begur
Beguru
Balakavadi
Belagola
Belagodu
Belaguti
Belavadi
Beldhare
Bellavi
Bellur
Belur
Besganahalli
Beriya
Bettadapura
Bethamangala
Bettaholsuru
Bevur
Bhadravati
Bhandigadi
Bharmasagara
Bhommanakere
Bhuvanahalli
Bidadi
Bilchodu
Bilikere
Bindiganavale
Birur
Bommagowdanakere
Bowringpet
Budigere
Budikote
Bukkambudi
Bukkankere
Bukkapatna
Burudagunte
Byala
Challakere
Chamarajanagar
Chamarajapuram
Chamarajasagara
Champion Reef
Chandragutti
Chandrasekharapura
Channagiri
Channapatna
Chelur
Channarayapatna
Chetnahalli
Chikkannanahalli
Chikballapur
Chikbanavar
Chikdalur
Chikkenahalli
Chikjajur
Chikmagalur
Chikmudivadi
Chilkunda
Chiknayakanahalli
Chikkarasanakere
Chikthattikere
Chinkurli
Chinya
Chintamani
Chitaldrug
Closepet
Coromandel
Chunchunakatte
Dandinasivara
Dairatula Islam
Darinayakanapalya
Davangere
Devanagondi
Devanahalli
Devalapura
Devangi
Devanur
Devarayasamudram
Devasamudra
Dharmapura
Dobspet
Dodballapur
Dodbelavangala
Doddabele
Doddakurugodu
Doddamagge
Doddamattikurke
Doddasiddavanahalli
Dommasandra
Doorvasapura
Durgadabetta

Echanur
French-Rocks
Gandasi
Gajanur
Gannerahalli
Gargeswari
Ghataparthi
Gollahalli
Gonibidu
Goribidnur
Gorur
Govadagere
Grama
Gubbi
Guddada Rangavanahalli.
Guddikoppa
Gudibanda
Gudipalli
Gulur
Guluru
Gummaghatta
Gundlupet
Ganjam
Gunjur
Hadadi
Hadikere
Hagalvadi
Halagur
Halenahalli
Halebidu
Halli Mysore
Hampapura
Hanabalu
Hanasoge
Hangolu
Harihar
Hariharapura
Harnahalli
Haradanahalli
Hare
Harohalli
Hassan
Hebbur
Heggaddevankote
Heriyabbe
Hessaraghatta
Hirasave
Hirebhasagara
Hirebile
Hireguntanur
Hirehalli
Hiriyur
Holalkere
Holalur
Holavanahalli
Holehonnur
Hole-Narsipur
Holur
Honganur
Hongenahalli
Honnavalli
Honnudike
Honnali
Horakeredevarapura
Hosadurga
Hosagrahar
Hosahalli
Hosaholalu
Hoskoppa
Hoskote
Hosnagara
Hosur
Hossur
Hudugur
Hulikal
Hulikunte
Hulikere
Huliyara
Huliyurdurga
Hullahalli
Humcha
Humchadakatte
Hunsur
Irangere
Irgampalli
Irwin Canal Farm
Issur
Ittigadibbanahalli
Jade
Jagalur
Jalamangala
Jangamkote
Jannaghatta
Jankal
Javali
Jayachamrajapur
Jigani
Jog
Joladalu
Kabbahalli
Kadaba
Kadagodi
Kadamane
Kadakola
Kadur
Kagalwadi
Kaiwara
Kalasa
Kalasapura
Kalale
Kalkunte
Kallembella
Kallur
Kamaradi
Kamasamudra
Kantharajpura
Kankere
Kankanhalli
Kanyalu
Kannambadi
Karur
Kattaya
Kavalande
Keladi
Kempanahalli, Kempalapura
Kengari
Kenchamana Hoskote
Kesturu
Keralapura
Keragodu
Kibbanahalli
Kigga
Kikkeri
Kiltur
Kirgavalu
Kodagahalli
Kodaganur
Kodamballi
Kodanur
Kodeganahalli
Kodigathur
Kodihalli
Kodikonda
Kodiyala
Kolala
Kolar
Konandur
Konanur
Konasagara
Kondlahalli
Kora
Kortagere
Koppa
Krishnarajnagar
Krishnarajapuram
Krishnarajapet
Krishnarajasagara
Krisharajendrapet
Kuderu
Kudli

Kumbarahalli
Kumsi
Kundoor
Kunigal
Kuntegowdanahalli
Kuppagudde
Kyalanur
Kyasamballi
Kyasapura
Kyatasandra
Kyathanahalli
Kylancha
Lakkavalli
Lakkur
Lingadahalli
Lokkikere
Madamangala
Maddur
Madhugiri
Madihalli
Madivala
Magadi
Mallur
Malur
Malavalli
Mallaavadikatte
Malladihalli
Mallipatna
Manchenahalli
Mandagadde
Mandikallu
Mandgere
Mandya
Mangala
Mangalawada
Maradehalli
Maralwadi
Marganakunte
Marikoppam
Markonahalli
Masti
Mathighatta
Mavinkere
Mayasandra
Medigesi
Megarvalli
Melkote
Mellur
Methodu
Mirle
Mittemari
Molakalmuru
Motaganahalli
Mudigere
Muganayakanakote
Muguru
Mulbagal
Murugamale
Nagamangala
Nagaragere
Nagar
Nagasandra
Nagasamudra
Nagavalli
Nanjangud
Nallur
Nalur
Namagondlu
Nammar
Nandgudi
Nandi
Nangali
Narasapura
Narasimharajapura
Narve
Navile
Nayakanahatti
Nelamangala
Nidaghatta
Nittur
Nisana
Nonavinakere
Nuggihalli
Nayakanahatti
Nayamathi
Obalapura
Oorgaum
Palahalli
Palya
Pandarahalli
Parasuramapura
Pathapalya
Pavagada
Peresandra
Periyapatna
Ponnathapura
Poorigali
Porterpet
Puttanaikanahalli
Ralabuduguru
Ramagiri
Ramanathapura
Rampura
Ravandra
Riccodu
Ripponpet
Robertsonpet
Rayalpad
Rudrapatna
Sadli
Sagar
Sakalespur
Sakrepatna
Salagame
Saligrama
Sampige
Sampikatte
Sangameswarapet
Santaveri
Santebennur
Santebachahalli
Santemarahalli
Sarjapur
Sasuvahalli
Satnur
Soulanga
Seethkal
Seringapatam
Settihalli
Settikere
Shikaripur
Shillingere
Shimoga
Shimshapura
Shiralkoppa
Shiravant
Shivaganga
Sidlaghatta
Silinere
Sindhughatta
Sira
Sivasamudram
Sivane
Sokke
Sollebile
Sollepura
Solur
Sondekoppa
Sorab
Sosale
Sravanabelagola
Srinivasapura
Sringeri
Sugganahalli
Sukravarasante
Sulibele
Tadasa
Tagadur
Tagarthi
Talaguppa
Talavadi
Talkad

Tallak
Talya
Tarikere
Tavaregere
Tavarekere
Tavarikere
Tayalur
Tekal
Terakanambi
Tirthahalli
Thirumakudlu-Narsipur
Thyamagondlu
Thyvanagi
Tippasandra
Tippur
Tiptur
Tirumani
Thondebhavi
Tubigere
Tudur
Tumkur
Turvekere
Ubair
Udigala
Urdikere
Vadavatta
Vadigenahalli
Vanivilasapura
Vastara
Vatadashahalli
Vorlakonda
Vemgal
Whitefield
Yediyur
Yegate
Yelahanka
Yelandur
Yelayur
Yeldur
Yelekyatanahalli
Yeliyur
Yellappanayakana Hoskote
Yellambasi
Yeluval
Yerakalve
Yesturu
Yesvantpur
Yidaguru

C. Railway Stations.

A

Aagasanhadlu
Ajjampur
Akkihebbal
Ambuga
Ammasandra
Amritpura
Anandapuram
Arasalu
Arsikere
Avatihalli

B

Badanaguppe
Bageshapura
Balegundi
Banasandra
Banavar
Bangalore City
Belagula
Bettadanagenahalli
Bettahalsoor
Bidadi
Bidare
Birur
Bowringpet
Byadarahalli

C

Chamarajanagar
Chamarajapuram
Channapatna
Chikballapur
Chikbanavar
Chikjajur
Chintamani
Chitaldrug
Closepet

D

Dalsanur
Davangere
Devanhalli
Devanur
Dodballapur
Dodbele
Doddanetta
Dodjala
Dodkurugod
Dornahalli
Dudda
Duggalapura

F

French-Rocks

G

Gidnahalli
Gubbi
Golhalli
Goribidnur

H.

Habanghatta
Haliyuru
Hampapura
Hanakere
Harnahalli
Harihar
Hassan
Hejjala
Hindupur
Hirehalli
Holalkere
Hole-Narsipur
Hole-Narsipur Town
Honnavalli Road
Hosa-Agrahara
Hosdurga Road
Hudukula
Husenahalli

J.

Jannaghatta

K.

Kadakola
Kadur
Kardi
Kavalande
Kengeri
Kodaganur
Kolar
Kotegangur
Krishnarajanagar
Krishnarajasagara
Kumsi
Kyatsandra

L.

Lakkavalli

M.

Maddur
Maklidrug
Mallasandra
Malleswaram
Mandagere
Mandya
Masarahalli
Mavinkere
Mayakonda
Mysore
Mysore South

N.

Nandi
Nanjangud Town
Narasambudhi
Narasimharajapura
Nidavanda
Nittur

O.

Oddarahalli

P.

Paschamvahini

R.

Rajankunte
Ramagiri
Rangenhalli

S.

Sagara
Sagarakatte
Sampige Road
Sasalu
Seringapatam
Settihalli
Shimoga
Shimoga Town
Shivani
Sidlaghatta
Sivapur
Srinivasapur

T.

Tadasa
Talguppa
Tarikere
Thondebhavi
Tiptur
Tolahunse
Tumkur

Y.

Yelahanka
Yeliyur
Yesvantpur

(d) Places of Pilgrimage or where great fairs are held.

Alaghatta
Alur
Antargatte
Arkalgud
Avani
Bababudan Durga
Balehonnur
Bannerghatta
Bangalore
Bannur
Belaghatta
Belur
Biligiriranganbetta
Bistavalli
Bookadabetta
Bowringpet
Byrakur
Chamundibetta
Chellakere
Chennarayapatna
Chikmagalur
Chikballapur
Chikkamatti
Chintamani
Chitaldrug
Doddasiddavanahalli
Danadinesivara
Gavipur
Ghati Subramanya
Gonibidu
Goribidnur
Gorur
Gubbi
Gudibanda
Gundlupet
Gurusiddapura
Halebeedu
Harihar
Harohalli
Hassan
Hebbe
Hennagara
Hireguntanur
Hiriyur
Hosadurga
Hunsur
Huskur
Kalladevarupura
Kerlapur
Khandra
Kholi
Kigga
Kithinganahalli
Kogundi
Konanur
Kolar
Kotdaguppa
Kudli
Kunchigaval
Kunigal
Mahadevapura
Malekal Tirupathi
Malur
Megur
Molakalmuru
Mudukathore
Mulbagal
Nagalmadike
Naikanhatti
Nandigudi
Nanjangud
Nayasandra
Pandarahalli
Periyapatna
Phalguni
Pura
Ramanathpur
Rampur
Ramasagara
Robertsonpet
Saklespur
Sakrepatna
Saligram
Siddarahalli
Sidlaghatta
Sirekola
Sondekola
Sravanabelagola
Sringere
Srinivaspur
Tarehalli
Tarikarai
Thirumalkudlu-Narsipur.
Turuvekere
Upparahalli
Varthur
Vasanthapura
Vaundarguppe

E. Places of historical interest or where remarkable works of nature or art exsit.

Avati
Bangalore
Basavanakote
Begur
Belagavi
Bellibetta
Belur
Bhasmangi
Bidadi
Budikote
Chamarajnagar
Chamundibetta
Channapatna
Chikballapur
Chiknayakanhalli
Chitaldrug (Historical)
Dobspet
Dodballapur
Devanhalli (Birth place of Tippu Sultan).
Devanur
Devarayadurga
French-Rocks
Gubbi
Gudibanda
Gummanayakanpalya
Halebid
Haranhalli
Hassan
Hebbur
Hindiganal
Hirimagalur
Holavanhalli
Hoskote
Hosur
Javagal
Jog
Kobbaldurga
Kaidala
Kankanhalli
Kavaledurga
Keladi
Kolar

Maddagiri
Maddur
Magadi
Maharajandurga
Malur
Manjarabad
Mekedatu
Mugur
Mysore (Historical)
Nagar
Nandidurg (Historical)
Narsapur
Sargur
Saravati
Seringapatam
Sira
Somanathpur
Sravanabelagola
Talkad
Turuvekere
Whitefield
Yelahanka
Yelwal

III. Towns and Cities, the population of which amounts to 5,000 *and above.*

Anekal
Arkalgud
Arsikere
Bangalore
Bannur
Bhadravati
Birur
Bowringpet
Chamarajanagar
Channagiri
Channapatna
Chikballapur
Chikmagalur
Chintamani
Chitaldrug
Closepet
Davangere
Devanhalli
Dodballapur
Goribidnur
Gubbi
Gundlupet
Harihar
Hassan
Hole-Nasipur
Hoskote
Hunsur
Kankanhalli
Kolar
Kolar Gold Fields
Kunigal
Magadi
Malur
Malvalli
Mandya
Manjarabad
Mulbagal
Mysore
Nagar
Ramasamudra
Sagar
Seringapatam
Shikarpur
Shimoga
Sidlaghatta
Sira
Tarikere
Tiptur
Tumkur

The following rules are published as a guide for determining the proper spelling of names not entered in the above list :—

Rule I.—Names or their component parts are to be spelt in their radical form.

For example—

Arkallugudu would be spelt Arkalgud : Anekallu would be spelt Anekal.

Rule II.—Where part of a name is in the Kanarese genitive case, only the characteristic consonant of such case is to be retained *i.e.*, the "inherent 'a'" is to be omitted.

For example—

Bettadapur would be Bettadpur : Devanahalli would be Devanhalli.

Rule III.—The common prefix Dodda to be rendered Dod, Chikka (small) Chik, Hosa (new) Hos.

Rule IV.—Accents are to be employed only when they are necessary to prevent misconception as to the syllable of the word on which the accent falls.

Rule V.—In all other respects the system of transliteration must be *strictly* adhered to.

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